

Minot Area Community Foundation Donation Station Challenge Grant Details

The Minot Area Community Foundation is challenging organizations to collect 1,000 pounds or more of food for local food pantries by utilizing the Donation Station. Here are the Challenge Grant details.

- Organization must book the Donation Station (and agree to all of its' terms) through the Minot Area Community Foundation (MACF) for their collection drive.
- Organizations are required to specify the benefitting organization and receive approval from MACF.
- Organizations must collect at least 1,000 pounds of food for the pantry to receive the \$1,000 grant.
 - The food will be weighed by the designated food pantry and signed off on below.
 - If more than 1,000 pounds of food is collected, the pantry still receives \$1,000 and will receive no more than \$1,000 for each collection drive.
- The organization's food drive must be held within the specified timeframe of **September 1st, 2024 – December 31st, 2024.**

General Guidelines for Donation Station Use

- Reservations are made on a first come, first served basis. If the organization's food drive is for a week or longer, please be considerate and reserve for the end of the drive so that other organizations have an opportunity to participate.
- Due to unforeseen damage in prior years, the MACF has incurred additional expenses for repairs. Therefore, pick-up and drop-off must be done at the MACF office with a MACF staff member present.
- Promote your event! Take pictures, post on social media, tag The Donation Station and use the hashtag #keepthegivinggoing. Use the attached template to alert local media of your event!

The information below needs to be completed by the organization holding the drive and signed off by a representative of the benefitting food pantry. Information must be submitted in order for pantry to receive \$1,000 grant.

Name of Organization/ Food Drive: _____

Name of Food Pantry Receiving Donations/Grant: _____

To be filled out by Food Pantry after collection:

Date of donation delivery: _____ *Pounds of food donated:* _____

Food Pantry Rep Name: _____ *Signature:* _____