

West Hempfield Presbyterian Church

Annual Report for the Year of 2024

Presented at Congregational Meeting
Sunday, January 26, 2025 at 11:00am
(Backup date February 2, 2025)

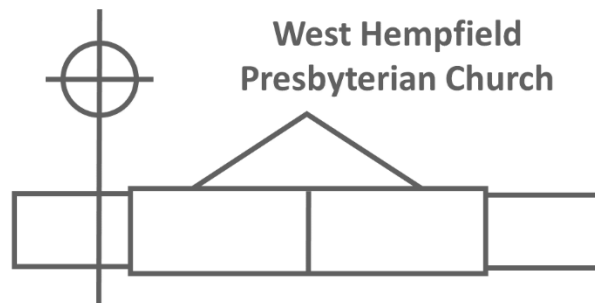


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West Hempfield Presbyterian Church

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Rev. Andrew Wirt

Hello to all the annual report readers of West Hempfield Presbyterian Church!

Preparing for 2025 while writing this Annual Report review of 2024, I find myself caught in that middle space, as so many of us are right now. I am reflecting on the year that has past AND preparing for and dreaming of the year that is to come.

2024 has been a good year for the WHPC.

Many difficult decisions were made in 2023, and we had to live out those decisions in 2024, which did bring some challenges. However, that hard work has already begun to show the signs of new life and budding fruit.

While we know church attendance trends here at WHPC and across the nation have been going down for decades, in 2024 we saw an upturn—not massive, but noticeable both in the feel on Sunday mornings and in our records. Average weekly attendance in 2022 had been 37, for 2023 it was 43, and for 2024 it has been 46.

Also of note, only one withdrawal from church savings was made in 2024, and thanks to a generous donor unknowingly giving at the same time, we were able to transfer the money right back into our savings one month later and still meet all of our financial commitments. Meaning, we met our goal of keeping expenses in line with our income for the year.

Additionally, thanks to generous donations and fundraising, we completed our AC Fund project by collecting (outside the budget) funds equivalent to the cost of the sanctuary AC units, effectively paying ourselves back for that 2023 purchase.

One more thing I'd like to celebrate from 2024 is a grant the church received—for reusable physical supplies for Outreach events (defined by the grant as church events that are for/invite the community). We have been able to purchase new signs, banners, and personalized table coverings to promote the church at events. We were able to buy new technology such as a computer, webcamera, and a Cricut machine with a wide variety of attachments and supplies that have been used to create gifts and crafts, cutting costs for VBS, Sunday School, and more. We were even able to create a mobile digital sign, currently in the lobby, that could go anywhere — from playing videos for Bible lessons at VBS to advertising church events at the Car Cruise.

The last two years, and particularly 2024, have shown WHPC's faithfulness and God's blessings in the midst of challenging times.

We've adapted and made changes, while holding firmly to the things that matter most. We have been faithful and generous stewards of our resources and preached the Good News of God's Love in Jesus Christ through our words and actions.

2025 is bound to bring its own challenges, and we will meet them with (to highlight a Presbyterian phrase from our ordination liturgy) "*energy, intelligence, imagination, and love*" and with God by our side. We will hold fast to what is true and remain open to adapting and trying new things where needed and appropriate.

Blessings,
Rev. Andrew Wirt

Clerk Annual Report 2024

In the first quarter of the year, the 2024 Redstone Presbytery reports were filed in accordance with PCUSA requirements. The reports include membership statistics, general information about the church's ongoing ministry, mission, outreach activities and information concerning the Session and Deacon's currently serving the church. In addition, the church's official Register and Session minutes were examined this year and found to be consistent with the current record-keeping policies of Redstone Presbytery.

This report lists the deaths of only those members in good standing at the time of their deaths. In addition to our member deaths, some regular attendees, church friends and families have also suffered losses during this year. Please pray for peace and comfort in this difficult time.

Thank you to the many people who have helped me during this year as serving as Clerk of Session!

Respectfully submitted,
Deborah Immel
Clerk of Session

VITAL STATISTICS

Total membership as of 1/1/2024	202
New Members via baptisms	0
New Members via transfer	3
New members via profession of faith	0
Loss due to transfer/membership removal	13
Loss due to death	6
Total membership as of 12/31/24	186

Member Deaths in 2024

Ballister, Raymond	Burhams, Richard
Chinnici, Vivian	Pealstrom, Lois
Swearman, Doris	Uhlig, Ruth

	2024 Budget	2025 Budget
MINISTER		
Salary and Housing	\$60,000.00	\$61,200.00 ^(a)
Board of Pension: Medical	\$25,000.00	\$21,500.00 ^(b)
Board of Pension: Pension/Disability		\$6,120.00 ^(b)
Reimbursements	\$9,000.00	\$9,100.00 ^(c)
Subtotal	\$94,000.00	\$97,920.00
BUILDING		
Custodian	\$10,000.00	\$9,600.00 ^(d)
Utilities	\$20,000.00	\$20,000.00
Repairs/Maintenance/Supplies	\$10,000.00	\$10,000.00
Insurance	\$10,000.00	\$10,000.00
Subtotal	\$50,000.00	\$49,600.00
OFFICE		
Office Expense	\$5,000.00	\$5,000.00
Internet, Website & Telephone	\$3,000.00	\$3,000.00
Subtotal	\$8,000.00	\$8,000.00
WORSHIP		
Musician	\$8,000.00	\$6,000.00 ^(e)
Music & Worship Supplies	\$1,000.00	\$1,000.00
Supply Minister	\$1,000.00	\$1,000.00
Subtotal	\$10,000.00	\$8,000.00
OTHER COMMITTEES		
Christian Ed (SS Curriulum)	\$400.00	\$400.00
Payroll Deductions and Expenses	\$7,000.00	\$7,000.00
Stewardship	\$1,000.00	\$1,000.00
Subtotal	\$8,400.00	\$8,400.00
PCUSA Support		
First Fruits - per capita	\$3,000.00	\$3,000.00
Subtotal	\$3,000.00	\$3,000.00
TOTAL	\$173,400.00	\$174,920.00

2025 Footnotes

- ^(a) 2% Raise for Pastor Placeholder, waiting for congregational meeting approval
- Dental \$107.27 /mo.
- ^(b) BOARD OF PENSION MEDICAL 33% plus Dental TOC: Transition Plan (Family - 33% of effective salary)
- ^(b) BOARD OF PENSION PENSION /DISABILITY TOC: Pension (8.5%), Disability (1.5%) =10%
- SECA
- (0.0765 x (Effective Salary+ Previous Year SECA)) \$5,032.59 SECA in 2024 Terms of Call \$4,585.55
- Travel \$1,050.00
- Maximum carryover for Education for 3 years \$3,000.00
- ^(c) REIMBURSEMENTS \$9,082.59 SECA + Travel + Education

^(d) Custodian increase in hourly rate from \$15.60 to \$16.00 based on a maximum of 50hrs. per month or \$9600 annual salary.

^(e) Church musician \$100 per service, not to exceed \$6000 for the year.

Treasurer's Annual Report

GENERAL FUND

<u>January 20, 2023 Treasurer's Report</u>			<u>January, 2024 Treasurer's Report</u>	
Balance as of last statement	\$ 21,544.32		Balance as of last statement	\$ 38,103.59
January Income	\$ 9,311.90		January Income	\$ 9,290.80
January income plus previous balance	\$ 30,856.22		January income plus previous balance	\$ 47,394.39
January distributon	\$ 16,656.73		January distributon	\$ 14,250.30
Balance as of January, 2023	\$ 14,199.49		Balance as of January, 2024	\$ 33,144.09
<u>February 2023 Treasurer's Report</u>			<u>February 2024 Treasurer's Report</u>	
Balance as of last statement	\$ 14,199.49		Balance as of last statement	\$ 33,144.09
February Income	\$ 31,591.04		February Income	\$ 16,076.65
February Income plus previous balance	\$ 45,790.53		February Income plus previous balance	\$ 49,220.74
February distribution	\$ 23,404.22		February distribution	\$ 15,363.07
Balance as of February 2023	\$ 22,386.31		Balance as of February 2024	\$ 33,857.67
<u>March 2023 Treasurer's Report</u>			<u>March 2024 Treasurer's Report</u>	
Balance as of last statement	\$ 22,386.31		Balance as of last statement	\$ 33,857.67
March income	\$ 52,721.50	\$11K Mem\$29.5K NC	March income	\$ 12,812.60
March income plus previous balance	\$ 75,107.81		March income plus previous balance	\$ 46,670.27
March distribution	\$ 28,791.96	\$11K AC	March distribution	\$ 23,882.76
Balance as of March, 2023	\$ 46,315.85		Balance as of March, 2024	\$ 22,787.51
<u>April 2023 Treasurer's Report</u>			<u>April 2024 Treasurer's Report</u>	
Balance as of last statement	\$ 46,315.85		Balance as of last statement	\$ 22,787.51
April income	\$ 37,390.79	\$17K Trust	April income	\$ 16,465.60
April income plus previous balance	\$ 83,706.64		April income plus previous balance	\$ 39,253.11
April distribution	\$ 32,503.52		April distribution	\$ 18,350.74
Balance as of April, 2023	\$ 51,203.12		Balance as of April, 2024	\$ 20,902.37
<u>May 2023 Treasurer's Report</u>			<u>May 2024 Treasurer's Report</u>	
Balance as of last statement	\$ 51,203.12		Balance as of last statement	\$ 20,902.37
May Income	\$ 16,441.67		May Income	\$ 11,492.00
May Income plus previous balance	\$ 67,644.79		May Income plus previous balance	\$ 32,394.37
May distribution	\$ 19,940.70		May distribution	\$ 18,434.88
Balance as of May 2023	\$ 47,704.09		Balance as of May 2024	\$ 13,959.49
<u>June 2023 Treasurer's Report</u>			<u>June 2024 Treasurer's Report</u>	
Balance as of last statement	\$ 47,704.09		Balance as of last statement	\$ 13,959.49
June Income	\$ 27,753.37	\$17 Trust	June Income	\$ 17,513.00
June Income plus previous balance	\$ 75,457.46		June Income plus previous balance	\$ 31,472.49
June distribution	\$ 46,795.73	\$24,594.88 AC	June distribution	\$ 13,915.00
Balance as of June 2023	\$ 28,661.73		Balance as of June 2024	\$ 17,557.49
<u>July 2023 Treasurer's Report</u>			<u>July 2024 Treasurer's Report</u>	
Balance as of last statement	\$ 28,661.73		Balance as of last statement	\$ 17,557.49
July income	\$ 15,074.60		July income	\$ 11,296.62
July income plus previous balance	\$ 43,736.33		July income plus previous balance	\$ 28,854.11
July distribution	\$ 14,149.61		July distribution	\$ 10,946.98
Balance as of July, 2023	\$ 29,586.72		Balance as of July, 2024	\$ 17,907.13
<u>August 2023 Treasurer's Report</u>			<u>August 2024 Treasurer's Report</u>	
Balance as of last statement	\$ 29,586.72		Balance as of last statement	\$ 17,907.13
August income	\$ 12,703.25		August income	\$ 15,153.75
August income plus previous balance	\$ 42,289.97		August income plus previous balance	\$ 33,060.88
August distribution	\$ 18,239.11		August distribution	\$ 11,706.24
Balance as of Aug., 2023	\$ 24,050.86		Balance as of Aug., 2024	\$ 21,354.64
<u>September 2023 Treasurer's Report</u>			<u>September 2024 Treasurer's Report</u>	
Balance as of last statement	\$ 24,050.86		Balance as of last statement	\$ 21,354.64
September income	\$ 12,197.11	\$590.11 Deacons	September income	\$ 10,949.61
September income plus previous balance	\$ 36,247.97		September income plus previous balance	\$ 32,304.25
September distribution	\$ 16,109.06		September distribution	\$ 16,988.60
Balance as of September 2023	\$ 20,138.91		Balance as of September 2024	\$ 15,315.65
<u>October 2023 Treasurer's Report</u>			<u>October 2024 Treasurer's Report</u>	
Balance as of last statement	\$ 20,138.91		Balance as of last statement	\$ 15,315.65
October Income	\$ 11,254.74	\$286.84 Deacons	October Income	\$ 9,002.95
October Income plus previous balance	\$ 31,393.65		October Income plus previous balance	\$ 24,318.60
October distribution	\$ 15,808.51		October distribution	\$ 11,362.90
Balance as of October 2023	\$ 15,585.14		Balance as of October 2024	\$ 12,955.70
<u>November 2023 Treasurer's Report</u>			<u>November 2024 Treasurer's Report</u>	
Balance as of last statement	\$ 15,585.14		Balance as of last statement	\$ 12,955.70
November Income	\$ 48,350.55	\$20 New Cov	November Income	\$ 47,977.00
November Income plus previous balance	\$ 63,935.69		November Income plus previous balance	\$ 60,932.70
November distribution	\$ 16,150.12		November distribution	\$ 12,398.19
Balance as of November, 2023	\$ 47,785.57		Balance as of November, 2024	\$ 48,534.51
<u>December 20, 2023 Treasurer's Report</u>			<u>December 2024 Treasurer's Report</u>	
Balance as of last statement	\$ 47,785.57		Balance as of last statement	\$ 48,534.51
December income	\$ 12,077.20		December income	\$ 11,992.32
December income plus previous balance	\$ 59,862.77		December income plus previous balance	\$ 60,526.83
December distribution	\$ 21,759.18		December distribution	\$ 26,162.88
Balance as of December 20, 2023	\$ 38,103.59		Balance as of December 20, 2024	\$ 34,363.95

MEMORIAL FUND ACCOUNT

DATE	PAYEE/PAYOR	DESCRIPTION	PAYMENT	DEPOSIT	BALANCE
	Beginning Balance				\$ 15,526.69
January	Bank	Interest		\$ 7.00	\$ 15,533.69
Feb.	Bank	Interest		\$ 6.16	\$ 15,539.85
March	Bank	Interest		\$ 6.16	\$ 15,546.01
April	Bank	Interest		\$ 6.80	\$ 15,552.81
May	Bank	Interest		\$ 6.59	\$ 15,559.40
June	Bank	Interest		\$ 5.95	\$ 15,565.35
July	Bank	Interest		\$ 7.02	\$ 15,572.37
August	Bank	Interest		\$ 6.39	\$ 15,578.76
September	Bank	Interest		\$ 6.60	\$ 15,585.36
October	Bank	Interest		\$ 6.60	\$ 15,591.96
November	Bank	Interest		\$ 6.18	\$ 15,598.14
December	Bank	Interest		\$ 6.82	\$ 15,604.96

NEW COVENANT MUTUAL FUNDS

1/1/2024	Beginning Balance	\$ 59,861.64
3/31/2024	Balance	\$ 60,764.14
6/31/2024	Balance	\$ 61,326.84
9/30/2024	Balance	\$ 64,272.60
12/31/2024	Balance	\$ 63,130.10

STOCKS

			12/29/2024
PARAMONT/VIAC	35 shares	\$	10.58
PARAMONT/VIAC	20 shares	\$	10.58

Watson Trust

DATE	PAYEE/PAYOR	DESCRIPTION	PAYMENT	DEPOSIT	BALANCE
	Beginning Balance				\$ 10,302.15
January	Bank	Interest		\$2.79	\$ 10,304.94
February	Bank	Interest		\$2.46	\$ 10,307.40
March	Bank	Interest		\$2.46	\$ 10,309.86
April	Bank	Interest		\$2.71	\$ 10,312.57
May	Bank	Interest		\$2.63	\$ 10,315.20
June	Bank	Interest		\$2.37	\$ 10,317.57
July	Bank	Interest		\$2.80	\$ 10,320.37
Aug.	Bank	Interest		\$1.87	\$ 10,322.24
Sept.	Bank	Interest		\$1.32	\$ 10,323.56
Oct.	Bank	Interest		\$1.32	\$ 10,324.88
Nov.	Bank	Interest		\$1.23	\$ 10,326.11
Dec.	Bank	Interest		\$1.36	\$ 10,327.47

2024 Annual Report of the Financial Secretary

The role of the financial secretary is to work with committee leaders, the counters, Treasurer, and the S&F Committee to record the income and expenses under their appropriate categories and accounts.

2024 Income Summary

The 2024 income received and categorized by their designated funds are summarized below.

Fund	Income Type	FY2024
General - Nonpledged	General Income	\$135,668.19
Building Use	Building Income	\$3,998.00
Vacation Bible School	Christian Ed Income	\$868.82
Chrisitan Ed	Christian Ed Donation	\$23.00
Fellowship	Fellowship Income	\$1,024.58
Per Capita	General First Fruit Income	\$1,199.00
Dividends/Interest	General Other Income	\$106.34
Opportunity to Give	General Other Income	\$100.00
Processing Costs	Stewardship Income	\$207.14
Mission - Coats	Mission Income	\$725.00
Preschool	Preschool Income	\$13,454.00
Preschool RADA	Preschool Fundraiser Net Profit	\$215.12
Flowers	Worship Income	\$729.00
One Great Hour	Special OGHS Offering	\$729.75
Special Offering	Special Mission Offering (Hurricane Relief)	\$548.00
Outreach	Outreach Grant	\$3,250.00
Worship	Special Donation for Sanctuary PC	\$1,000.00
Building Repairs	Special Offering - A/C Campaign, Car Cruise, November Spaghetti Dinner	\$11,070.60
Food2Go	Portion of Car Cruise Fundraiser to WH Elementary Food2Go Program	\$460.00
TOTAL INCOME		\$175,376.54

Income Passed Through To Other

Blackburn Center	Special Offering – Deacon’s Walk A Mile	\$525.00
Haiti	March Haiti Spaghetti Dinner Fundraiser	\$2,257.00
Deacons	Donations Designated To Deacons	\$2,275.00
Other Total		\$5,057.00

2024 Online Giving

The online giving program was established several years ago and is continued to be used. As illustrated below, the online giving of \$17,061.14 included in the income totals in the summary table above is predominantly divided between the General – Nonpledge and the Preschool funds. In addition, contributions have been received to cover the processing fees at the time of the online gift.

- In 2024, Realm/Vanco charged \$547.02 to process the online gifts.
- A total of \$207.14 to the Processing Costs Fund was received to offset Realm/Vanco's processing fees.

Transaction Type Summary

ACH	\$2,535.92
Credit Cards	\$7,734.23
Debit Cards	\$6,790.99

Total **\$17,061.14**

Credit/Debit Transactions by Fund



2024 Expense Summary

The summary of the categorized disbursements for West Hempfield Presbyterian Church from January 1, 2024 through December 31, 2024 is provided below.

2024 Expense Report

Category	Disbursements	Notes
MINISTER		
Salary and Housing	\$59,370.96	
Board of Pension Dues	\$23,708.88	
Reimbursements	\$6,292.70	
Subtotal	\$89,372.54	
BUILDING		
Custodian	\$9,289.68	
Utilities	\$18,117.18	
Repairs/Maintenance/Supplies	\$10,044.50	
Insurance	\$10,227.00	
Subtotal	\$47,678.36	
OFFICE		
Office Expense	\$3,452.22	
Internet, Website & Telephone	\$2,450.56	
Subtotal	\$5,902.78	
PRESCHOOL		
Staff Salary	\$12,657.90	
Supplies	\$279.85	
Subtotal	\$12,937.75	
WORSHIP		
Musician	\$2,158.00	
Music & Worship Supplies	\$2,057.39	(includes Easter/Christmas Flowers, PC)
Supply Minister	\$564.32	
Subtotal	\$4,779.71	
CHRISTIAN EDUCATION		
Vacation Bible School	\$878.82	
Special Events	\$12.98	
Curriculum and Supplies	\$223.66	
Subtotal	\$1,115.46	

OTHER COMMITTEES

Payroll Deductions and Expenses	\$4,017.02	(Employer Taxes, Payroll Service, Clearances)
Fellowship	\$713.85	
Stewardship	\$986.52	(Bank fees and online cc processing fees)
Outreach	\$2,607.19	(Equipment purchased with Outreach Grant Fund)
<hr/> Subtotal	<hr/> \$8,324.58	

MISSIONS

Coat Drive	\$542.72	
Other Designated Missions	\$0.00	(Hurricane relief was not sent until January 2025. Will be reported in 2025)
Haiti	\$154.81	(Shoebox Project Expense Only)
<hr/> Subtotal	<hr/> \$697.53	

PCUSA Support

First Fruits - per capita	\$3,000.00
One Great Hour of Sharing	\$725.75
<hr/> Subtotal	<hr/> \$3,725.75

TOTAL \$174,534.46

Thank you for your generosity in supporting the mission and ministries of the church.

Respectfully Submitted,

Helen Toms
S&F Committee

Susan Crust
Financial Secretary

2024 Audit Committee Report

The Audit Committee met at the Church on Friday, January 10, 2024 from 6:30 p.m. to 7:40 p.m. The 2024 Audit Committee members were Joe Gambino, Allan Immel, and Nancy Cox. Helen Toms (Stewardship and Finance Committee Chair) and Bob Lore (Treasurer) were present at the audit to answer questions and provide any additional documentation.

The 2024 financial records were audited as follows:

General Account

Two months (February and October) of records were audited. Bank statements from the two months were reconciled with deposits, invoices and receipts, credit card statements, and payroll. The records were found to be good order (as performed by Joe Gambino and Allan Immel).

Watson Trust Account

Bank statements that were included for the year were reconciled with check register and payments. The records were in good order (as performed by Nancy Cox and Allan Immel).

Memorial Account

Records from the entire year were reviewed (bank statement, receipts, and check register) and found to be in good order (as performed by Allan Immel).

Preschool Expenses

Preschool expenses and receipts for the entire year were reviewed and found to be in good order (as performed by Nancy Cox).

Investments

The financial records from investments were available and in good order (as performed by Nancy Cox).

Deacon's Fund

Records from Deacons were reviewed and found to be in good order (as performed by Nancy Cox).

PWA

Records from the entire year were reviewed and found to be in good order (as performed by Nancy Cox).

At the end of the audit, all 2024 Treasurer reports were filed in the stewardship filing cabinet. Past short term financial records (bank statements, credit card statements, deposit slips, and invoices) older than 10 years will be destroyed (shredded or burned) to safeguard the church's financial information.

The S&F Committee would like to thank the Auditors for their time and due diligence and the Treasurer, Financial Secretary, PWA treasurer, Deacons treasurer, and preschool staff for their support of this process.

Respectfully submitted,

Helen Toms
S&F Committee Chair

Deacons Annual Report 2024

The mission of the Deacons is set forth in Scripture as one of sympathy, witness, and service after the example of Jesus Christ. It is a ministry of caring, love, compassion, prayer, and community service. The Deacons of West Hempfield Presbyterian Church seek to live into this calling and be a blessing to our congregation and community.

WHPC Deacons have their own budget and bank account to allow them to be more flexible and offer speedy response to requests for aid, in addition to supporting WHPC's mission giving and outreach programs like VBS.

The Deacons meet as a group on the second Tuesday of each month to pray together and plan the different things we do throughout the year:

- The Deacons plan several major events each year:
 - “Walk a Mile in Her Shoes” event to support Blackburn Center
 - Church Picnic
 - Deacon Baskets collection, organization, and distribution
- The Deacons financially support the Pine Springs Traveling Day Camp held in Norwin in June and WHPC's VBS also held in June.
- After the 60th anniversary, when a Charter Member who has maintained continuous membership passes on from this life into the next, the Deacons have committed to sending the family a “dish garden” floral arrangement from the church in their honor
- The Deacons have maintained a supply of Gift Cards (usually for Aldi) in the office to be offered (at the Pastor's discretion) to those requesting aid from the church.
- Deacons have a card ministry to members on the prayer list.
- Deacons are responsible for set-up and clean-up of communion each month, and sometimes help with home communion.
- We try to have at least one Deacon on church committees to help with organization and communication.

Something new this year: WHPC is shifting the Mission Committee, its work, and its budget from the Session to the Deacons. This helps to ease the responsibilities of the shrinking Session and to safeguard the mission budget from cuts when the General Fund is tight.

I, Pastor Andrew, serves as the moderator of Deacons and lead the monthly meetings. It has been a blessing to be more involved with them and before closing this report I want to give a special thank you to the 2024 Deacons – Brad Collier, Birdie Grinder, Deb Miller, Jan Ober, Gil Sekely, Mary Shupe, Jeff Siegel, and Linda Simpson.

Respectfully Submitted,

Rev. Andrew Wirt

Moderator, Board of Deacons

Deacon's General Fund --- Annual Report 2024

Beginning Balance 1/1/2024	\$ 7,188.11
Picnic	\$ 284.78
Vacation Bible School	\$ 258.59
Community	\$ 420.00
Blackburn Center Campaign	\$ 1,200.00
Deacon's Christmas Baskets	\$ 357.71
Outreach	\$ 1,420.00
Other	\$ 35.10
Expenses Total	\$ 3,976.18
Memorial Fund	\$ 2,000.00
Blackburn Center Campaign	\$ 525.00
Transfer from General Fund 2023 Deacons Donations (\$505)	\$ 505.00
Income Total	\$ 3,030.00
Ending Balance 12/31/2024	\$ 6,241.93

Note: \$275 in the General Fund Account are 2024 Deacons Donations - To be transferred to Deacons Account

Respectfully Submitted,
Allan Immel - Treasurer

PWA ANNUAL TREASURER'S REPORT

2023 Balance Forward			Savings	\$1,614.99	
			Checking	\$317.03	
				\$1,932.02	
<u>INCOME</u>					
Transferred from savings to checking		\$300.00			
Donation		\$220.00			
		\$520.00			
Interest:					
Savings		\$0.84			
2024 Income				\$520.84	
Total Income 2024					\$2,452.86
Total Expenses 2024					\$337.55
2024 Balance					\$2,115.31
<u>EXPENSES</u>					
Mission - Local					
Irwin - Salvation Army	\$75.00				
Norwin Meals/Wheels	\$75.00				
WC Food Bank	\$75.00				
Funeral Expenses	\$92.55				
Flower Arrangements	\$20.00				
Total Expenses 2024				\$337.55	
Balances					
Savings.....12/31/2024	\$1,315.83				
Checking.....12/31/2024	\$499.48				
					\$1,815.31
			Respectfully Submitted,		
			<i>Jan Ober</i>		
			Jan Ober		

Preschool Board Annual Report 2024

Due to lower enrollment this school year, the preschool shifted to one morning class. With Andrea Tuttoilmondo as head teacher, this class meets from 9-11:30 a.m. Monday through Wednesday. Preschool is in session from September-May. Current enrollment is at 9 students. Tuition is \$120/month.

A Rada cutlery fundraiser was started in August to serve as a fundraiser to help offset any preschool costs. Rada is an American made cutlery and kitchen good store that has been in business since 1948.

*19 households have purchased Rada since we started in August

*62 items sold

*Approximate income \$887 with 40% profit totaling approximately \$370

A very special thank you to Andrea Tuttoilmondo for her continued dedication to the preschool and for all of her efforts to provide an engaging, fun, and nurturing educational experience for her students.

Respectfully submitted,

Jennifer MacIntosh

Building Committee- 2024 Annual Report

The Building Committee is responsible for taking care of the physical property of WHPC.

There are things that need to be done every year:

- Beam Heating maintains our furnaces and the AC units that are not in the sanctuary
- Donahue's Heating and Cooling maintains our new ductless AC units in the Sanctuary
- Thanks to a private anonymous donation, we set up a treatment plan with TruGreen to treat our area at the Arona sign and keep it looking clean and healthy.
- The fire extinguishers, elevator, and water backflow system are monitored by the corresponding contractors.
- Parking lot, driveway, and sidewalks are cleared of snow and ice through the winter.
- Lawn care is provided by Scott Gregory.
- Del's Pest Control keeps us protected from rodents and insects.

There are also always things that need to be repaired or replaced:

- A new water meter was installed in August
- Security camera hard drive was replaced and cameras added to view the Fellowship Hall parking lot
- Work continues on the Fellowship Hall dishwasher

We had a big Work Day in the spring and a smaller one in the fall:

- Planted flowers, pulled weeds, and trimmed bushes all around the church property that provided color and welcome at our entryways throughout spring, summer, and fall.
- Trimmed branches on trees between the church and the school to keep them healthy and protect the church building.
- Replaced a couple of florescent light fixtures with LED panels as a trial that should reduce energy costs and eliminate that hum that florescent lights have. (*Two can be seen in the church office.*)
- Rearranged furniture and eliminated some file cabinets to create the new History Room beside the prayer room.

WHPC received a donation of some furniture from a local business that was remodeling. There were a few small things like shelves and lamps (which can be seen in the Prayer Room and History Room). The most significant part of the gift was desks and chairs that were set up in Room 12 (classroom off of the Fellowship Hall on West Hempfield Drive side) turning an empty unused room into a very nice classroom, maybe someday afterschool homework study room.

Building Committee and the Session also manage rentals. We have several recurring rentals (Sr. Cards, two Girl Scout troops, a Health Club, NZone Sports, and Soccer Shots) as well as occasional birthday parties, anniversary parties, family reunions, etc. Information on renting the fellowship hall or an upstairs classroom is available from the church office.

In 2024 the church was approached by Apex Energy regarding a Non-Surface Lease Agreement for the rights to underground deposits of natural gas. Consulting with Apex Energy, Redstone Presbytery, and others, WHPC did sign the contract and should receive funds from the lease in 2025.

John Bankosh deserves a BIG THANK YOU for not only the daily upkeep of the church, but also the donated time and materials used for repairs, a special THANK YOU to John Grinder for help with all things electrical, and a THANK YOU to the members of our church, who made generous donations that allow us to do everything mentioned above.

Respectfully submitted,

Rev. Andrew Wirt, on behalf of Building Committee

Christian Education Committee Annual Report

The Active Members are Mary Esther Detesta, Robin Gambino, Heather Ressler, Pam Siegel and Pastor Andrew Wirt.

Sunday School

Sunday School runs September through May and is provided for Pre-K through 5th grade. Mary Esther and Heather teach the classes and have other volunteers to cover the class when we are not available. Thank you to Mary Shupe and Allison for stepping up to help. And to the members of the congregation who provide snacks and juice boxes for a treat.

February 11, 2024- Valentines Day Party was held in Sunday school.

Movie Night

Family Movie Night was February 24, 2024 and the Movie was *The Super Mario Brothers Movie*, We had 16 children and 18 adults, 34 total. Once again, we had hot dogs grilled with all the fixins by our 2 hot dog Chefs Larry and Jeff. Also, popcorn was provided as an extra treat. Thank you to Eric and Heather Ressler for providing the big screen and the projector.

Easter Egg Hunt

March 23, 2024- We had a wonderful day. We had 40 kids come and the theme was The Lamb. All 3 age groups had fun collecting the eggs filled with candy. Also, whoever found the special golden egg in each age group won a special prize. The children also received a bag with a treat, a craft, a coloring activity, and prizes. A special thank you to the older youth for all the extra help with the event.

Vacation Bible School

June 10 through June 14 was an exciting week at Camp Firelight, with Lu the firefly. We had 24 campers and 27 volunteers. Our local mission and charity was the Westmoreland Conservation District. They were so awesome in donating items for the children to take home. Campers collected their change and, together with the congregation, we collected a total of \$375.23 which was donated to the Conservation District to help with planting flowers and trees in our local county parks. A huge thank you to all the members for all their donations and volunteers for helping that week to make it a huge success. And a Special Shout Out to our Local Dairy Queen for donating the ice cream sundaes and the toppings for our final night.

Halloween

Trick or Treat was held on October 26, 2024. The C.E. Committee hosted our annual Trick or Treat Event. The committee decorated the Fellowship Hall and provided snacks and drinks along with a craft. Coloring pages were given out to the kids. Each Committee in the church provided treats for the kids with most of the committee members attending to pass out the treats to the kids. Children and adults were also dressed up in costume for the Party and afterward they sang in church *This Little Light of Mine* carrying candles into church. Thank you to all of the committees for making this a huge success.

Christmas Party

December 21, 2024 was our Christmas Party. Snacks were provided and the kids made ornaments for their tree at home and also made ornaments for the Deacons Baskets with the help of volunteer Mary Shupe and Birdie Grinder. The kids picked a gingerbread man off the tree and helped to purchase gifts for that child. And brought in items for the Deacons Baskets. It is so wonderful seeing the kids helping others in need and learning from it. Also, that Sunday they sang *Away in a Manger* in church, and they read the advent reading and lit the advent candles.

This year they have all come out of their comfort zone and they all took turns being the acolyte for the Sunday service and provided special songs from time to time.

All of the C.E. Events were successful and would not be possible without all the awesome help and donations of all the congregation helping out in one way or another. We appreciate each and every one of you.

In Christian love
Mary Esther Detesta

FELLOWSHIP COMMITTEE

The Deacons and the Fellowship Committee continue to partner. Also, we continue to assist the PWA Ladies with the funeral dinners.

January 28, 2024 – Congregational Meeting Luncheon. 31 People attended. We served soup and sandwiches cooked by Larry Detesta and Jeff Siegel.

March 16, 2024 – we had a Kitchen Clean Up and organized the kitchen. We had 8 members assist that day. Thank you all.

May 5, 2024 – Fellowship hosted the coffee hour after church.

July 27,2024 – We assisted with the Car Cruise. Members in the kitchen provided food for the cruisers.

July 28,2024 – Fellowship helped the Deacons with the Annual Church Picnic with food that was left over from the Car Cruise.

August 19, 2024 – We helped the PWA ladies with a funeral luncheon for Doris Swearman, a charter member of the church.

September 8, 2024 – WHPC Golf outing was held at the Madison Club. 14 Golfers participated. Lunch was held following the golf game. Prizes were given out from a drawing of names. It was a very enjoyable afternoon of golf and good fellowship. A big Thank you to Dave Collier for once again organizing the event.

October 27, 2024 – We helped the Christian Education Committee with the treats at the Trick or Treat Sunday School Halloween Party.

November 24, 2024 – The annual Thanksgiving Dinner was held following the 10:00am service. We served 57 people and had 4 take outs. 61 Total. We did it all in-house this year. A Huge Thank you to the 6 members that signed up to roast a turkey and all the extra help in the kitchen making all the extra fixins for a wonderful Thanksgiving Dinner. And thank you to all who helped set up and clean up also. We would like to send out a huge Thank you to Becky Collier for doing all the favors while she was recovering from surgery.

Thank you to all who helped this year and to my committee members. We look forward to a healthy blessed new year.

Mary Esther Detesta

Mission Committee Annual Report – 2024

Greetings! The mission committee here at West Hempfield has been involved in several projects over the last year. They are as follows:

- **Food2Go.** Every other week we were able to pack between 35 and 40 (the number sometimes fluctuates with kids moving in and out of the program) bags of food for the needy children who attend the school next door. These bags of food are intended to help them throughout the weekends when they may not have enough food to eat. This program runs throughout the school year.

- **Spaghetti Dinner.** We once again had a successful fundraising dinner. Much thanks to everyone who volunteered their time and energy as well as everyone who came out to enjoy a home cooked meal. The proceeds from this past fall dinner helped with the cost of the air conditioning units.

- **Shoe box drive.** The children in Haiti received 15 Christmas shoe boxes from our church. Many times this is the only Christmas gift they will receive.

- **Coat Drive.** Due to your continued generosity we were able to supply 33 coats to the kids at the school. These are a real blessing because sometimes these children either do not have a coat at all or are using one that no longer fits them properly.

- **Gingerbread Tree.** This has been such a long tradition in our church. I am proud to have been a part of it for the last 3 years! This season we blessed 15 families with much needed gifts and groceries. This would not be possible year after year (its been going on for as long as I can remember!) without this congregation's continued support. Thank you all so much, not only from our committee but from the families and children who benefited!

Sincerely,

Jen Mikluscak, committee chair

NOMINATING COMMITTEE ANNUAL REPORT 2024

The nominating committee is pleased to present the following nominees for office of Elder and Deacon:

The members nominated for Elder for the class of 2027:

Dave Collier
Mary Esther DeTesta (Term B)

The members nominated for Deacon for the class of 2027:

Janet Lore
Denise Nenni
Mike Nenni
Gil Sekely (Term B)

With the addition of the nominees listed above, for 2025 we will have a total of 6 active Elders and 10 active Deacons. The nominating Committee would welcome additional nominations of interested individuals at the Congregational Meeting.

Respectfully Submitted,
Deb Immel

Elders

Class of 2025 – (23, 24, 25)

Jim Crust (Term A)

Class of 2026 – (24, 25, 26)

Richard Forsyth (Term B)
Helen Toms (Term B)
Jen MacIntosh (Term A)

Class of 2026 – (25, 26, 27)

Dave Collier – (Term A)
Mary Esther DeTesta (Term B)

Deacons

Class of 2025 – (23, 24, 25)

Deb Miller (Term A)
Jeff Seigel (Term A)

Class of 2026 – (24, 25, 26)

Brad Collier (Term B)
Jan Ober (Term B)
Birdie Grinder (Term A)
Mary Shupe (Term A)

Class of 2026 – (25, 26, 27)

Janet Lore (Term A)
Denise Nenni (Term A)
Mike Nenni (Term A)
Gil Sekely (Term B)

Outreach Committee Report 2024

Outreach, as in, how do we “reach out” and share the good news of Jesus Christ and information about the church and church events with members and the community. In the current times of technology, the way of reaching out to members of our community, members, and friends of WHPC has evolved. The Outreach Committee has found its role shifting into more of a Communications Committee.

The printed monthly newsletter, bulletins, and church website westhempfieldpc.org continue to be available and regularly updated. We continue with an established routine for email communications to the congregation through Constant Contact. Praise & Prayer updates on Tuesdays, weekly newsletter on Fridays, monthly newsletters, youth news, and occasional special events messages are available via email to those who sign up. We also have started using a free service for sending out text messages from the church to all those who sign up. The texting number (833)390-9010 also allows anyone to message the church with questions or prayer requests.

If you have not signed up, please go to our website and subscribe.

westhempfieldpc.org/subscribe

The Zoom call-in line to listen live to Sunday morning services and the YouTube sermon videos have received less and less interest and interaction from the congregation. The church is looking into live streaming to see if that would interest more viewers.

YouTube is still an archive of some previous sermons.

youtube.com/@westhempfieldpc

Our church Facebook page facebook.com/westhempfieldpresbyterian has grown in both members and as a valuable source for sharing information. Please “like” our church Facebook page to keep up to date on happenings at WHPC.

We encourage and welcome any committees or groups wanting to post information to the church Facebook page to email the office or message the church Facebook page to get the information shared. Any likes and comments on our posts are also welcomed, as they do help us to be seen by more people.

The Sunday morning announcement slides that play before and after worship services also fall under the Outreach Committee. If any committee or group would like to contribute content to the announcements, please email the office to have information added.

Thank you to Rachael Pritz for keeping our Facebook and morning announcement slides up to date.

Thank you to Helen & Jim Toms for designing, purchasing, and changing the sign at Arona Road. If your group or committee has an upcoming event and wishes to reserve dates for use of the sign, please contact the church office to make the appropriate arrangements.

We have begun using the attendance pew pads in worship services again. As you join us for worship in the sanctuary, please take a minute and let us know that you were here by adding your name to the pad.

Welcome kits for visitors of WHPC include a personalized WHPC coffee mug, some inspirational notepads, scripture pen and more! These bags are in the prayer room, and you are welcome to help distribute them to anyone visiting the church for worship.

Outreach Grant - 2024 Annual Report

The church received a Grant, or series of Grants, this year that was to be used for “Reuseable Items for Outreach Events.” “Outreach Events” were defined as events hosted by the church that were for the community and/or invited and welcomed the non-church members. “Reusable items” was defined as the initial use would be for the Outreach event and then the item could be reused for any church use. (Special permission was given for the Subscription Cost to go with the Cricut machine, even though it is not a physical item.)

Income –	late April/ early May	\$ 750	
	June	\$ 750	
	November	\$1750	
Total Income			\$3250
Expense –	5/4	Cricut/accessories/materials	\$ 633.87
	5/4	Portable Power Station	\$ 179.14
	6/4	Cricut Monthly Subscription	\$ 10.59
	7/4	Cricut Monthly Subscription	\$ 10.59
	7/17	Branded Table Covers	\$ 375.20
	8/4	Cricut Monthly Subscription	\$ 10.59
	8/16	Cricut accessory & TV stand	\$ 138.84
	8/16	Staples mini computer	\$ 152.49
	8/17	Cricut Supplies	\$ 105.94
	9/4	Cricut Monthly Subscription	\$ 10.59
	10/2	Cricut Annual Subscription	\$ 100.91
	11/23	2 TVs	\$ 263.93
	11/25	a few more accessories for Cricut and computer monitor	\$ 144.56
	12/4	Outdoor Feather Banners	\$ 39.96
	12/16	Laptop	\$ 429.99
	12/16	Display boxes and camera for sanctuary	\$ 295.99
Total Expense			\$2903.18
Total Remaining			\$ 346.82

Personnel

The Personnel committee helps to ensure policies, procedures and processes are in place to support Church staff.

The committee reviewed and suggested no wage adjustments to the Church staff for 2024, because of the Budget limitations, however, towards the end of the year a compensation increase for the custodian will become effective beginning in 2025, with a recommended increase in effective salary for Pastor Andrew in 2025.

The Preschool, based on the number of registrations, was modified to just the morning class, while budgeting for the teacher's compensation was increased, contingent on the tuition income.

Cheryl, our Church musician resigned in October, prompting Personnel's active ongoing search for a musician.

We met with Andrea in December to review the current 2024-2025 Preschool year and to discuss the future of the Preschool program for 2025-2026.

Personnel presented each staff member with a thank you note for their specific National Appreciation Day.

The custodian job description was reviewed and revised due to changes in working hours and job responsibilities.

Personnel requested each committee to meet at least once every quarter, while communicating with the Church office, in regard to their meeting content and scheduling of events.

Respectfully Submitted,

The Personnel Committee

2024 Stewardship & Finance Committee Annual Report

Purpose

The Stewardship and Finance Committee (S&FC) is called to be responsible for the following:

- Meet monthly to monitor income and expenditures and report to the Session the financial health of the church.
- Talk of stewardship to inform the congregation of the financial needs of the church and teach the joy and blessings of giving.
- Prepare the annual budget to present to Session for approval.
- Support the audit committee's review of the church's financial documents and determine if any changes in financial policy/practice are needed.

2024 Highlights

- Held monthly meetings through Zoom video conferencing on the third Tuesday of the month to review West Hempfield Presbyterian Church's financial position.
- Continued to monitor and provide Session and Committees with accurate monthly financial updates.
- Maintained (annual re-attestation) to the PCI Data Security Standards to continue to accept online donations.
- Provided support of financial software Quickbooks Online and church management software OnRealm.
- Prepared the church budget and monitor adherence to budget parameters. Evaluated what the church needs, what it no longer needs, and continue to learn how we can do things more efficiently and effectively.
- With approval from Session, a total of \$10,000 was transferred during 2024 from savings to general fund to cover operating expenses. However, through the generosity of our church family, the following month the amount was transferred back to savings resulting in a net zero transferred for 2024.
- Ensured the church's financial records were independently audited.

We are grateful and truly blessed by the generosity of your time, talent, and financial resources to our church home. Every commitment made to our church, no matter the size, is welcomed and sincerely appreciated.

The 2025 budget was developed based on balancing expected income with the known needs and costs of the mission and ministry of WHPC. Although the slow rebound in church attendance has had challenges on our budget, through specific giving and fund raising, we have continued to share in fellowship functions, mission projects, children's programs and other ministries.

2025 Goals

We are reminded that the reason for giving is to share what God has given each of us in order to grow in faith and, in turn, help the Church fulfill its mission. The goals of the S&FC for 2025 include:

- Continue to provide contribution statements in a timely manner.
- Continue oversight of the financial status of the church to use the generous donations of our congregation to the Glory of God.
- Continue to look for cost savings measures to implement.
- As committees are looking more toward raising funds for their programs, monitor and track these alternate sources of funds that will offset committee expenses.
- Continue to trust God's plan for WHPC.

Acknowledgements

Many thanks to those who contribute to the work of the committee: Allan Immel (Deacon), Bob Lore (Treasurer), Susan Crust (Financial Secretary), and Reverend Andrew Wirt. Special thanks to the following volunteers that serve as counters: Richard Forsyth/Helen Toms (1st Sunday); Bob MacIntosh/ Sandy Young (2nd Sunday); Wylie Irwin/Bob Lore (3rd Sunday); Brad Collier/Allan Immel (4th Sunday); and Deb Immel/Helen Toms (5th Sunday).

Respectfully Submitted,

Helen Toms
S&FC Chair

Worship

The committee's purpose is to coordinate different aspects of the worship service, such as, scheduling pulpit supply ministers, planning committee meetings, changing the paraments, ensuring the audio, lighting and screens are functioning properly.

A single morning service at 10am was implemented for 2024 worship services.

Worship committee enlists Elders and/or Deacons to serve communion on the first Sunday each month, with the preparation of the elements.

We also provide seasonal decoration of the church, while maintaining the Flower calendar, with participation in the ordering of Poinsettias, Easter flowers, Palms and Christmas ornaments.

Worship, requests readers for Advent and the Christmas in July service, while proposing to session the Worship service hours for Ash Wednesday, Holy Thursday, Good Friday and Christmas Eve.

We instituted the Sunday school student Acolyte program in 2024.

Thank you to all who helped throughout the 2024 year, to make our Worship a meaningful experience:

Operators of the video screens and sound system.

Those individuals and families who helped with decorating our church during the holidays.

Special music by our members.

Winter weather response team.

The giving of your time and talent was greatly appreciated.

Respectfully Submitted,
The Worship Committee

Annual Congregation Meeting

January 26, 2025

11:00 a.m. at West Hempfield Presbyterian Church
(Backup date: February 2, 2025)

Is a quorum present?

Others Present: Reverend Andrew Wirt, Moderator

Open with Prayer – Rev. Andrew Wirt

Approve the Agenda

We agree together to discuss the items in this document in the order they are presented.

Nominating Committee

Thank you to the Nominating Committee for their work in selecting candidates.

The members nominated for Elder for the class of 2027:

Dave Collier

Mary Esther DeTesta (returning for a Term B)

The members nominated for Deacon for the class of 2027:

Janet Lore

Mike Nenni

Denise Nenni

Gil Sekely (returning for a Term B)

Treasurer

Bob Lore

Financial Secretary

Susan Crust

Any Nominations from the floor?

MOTION to accept the names from the nominating committee, does not need a second.
(If there are no nominations from the floor and no requests to separate the above list for individual considerations, we can vote to approve the list as presented by the Nominating Committee.)

Audit Committee

Seeking 1 nomination from the floor to audit the 2025, 2026, and 2027 books

The Audit Committee will be elected in rotating terms to permit the continuation of experience from year to year.

Nominating Committee

Seeking nominations from the floor

4 members not currently serving on Session or Deacons

2025 Terms of Call – Rev. Andrew Wirt

MOTION to approve Rev. Andrew Wirt's Terms of Call

The motion comes from Session and does not need a second unless it has been amended.

Review of 2025 Budget – approved unanimously by Session on November 26, 2024

Review of 2024 Annual Report

Seeking motion to receive the 2024 Annual Report including the 2025 Budget

Other Discussion?

All congregational votes must be announced at least two weeks in advance. Therefore, no other matters may come to a vote today, but this a good opportunity for discussions and Session will review anything that comes up.

MOTION to Adjourn

Close with Prayer – Rev. Andrew Wirt

Elders

Class of 2025 – (23, 24, 25)

Jim Crust (Term A)

Class of 2026 – (24, 25, 26)

Richard Forsyth (Term B)

Helen Toms (Term B)

Jen MacIntosh (Term A)

Class of 2027 – (25, 26, 27)

Dave Collier (Term A)

Mary Esther DeTesta (Term B)

Deacons

Class of 2025 – (23, 24, 25)

Deb Miller, Term A

Jeff Siegal, Term A

Class of 2026 – (24, 25, 26)

Brad Collier (Term B)

Jan Ober (Term B)

Birdie Grinder (Term A)

Mary Shupe (Term A)

Class of 2027 – (25, 26, 27)

Janet Lore (Term A)

Mike Nenni (Term A)

Denise Nenni (Term A)

Gil Sekely (Term B)

Audit Committee

Review of 2025 Books

Allan Immel

Review of 2025, and 2026 Books

Nancy Cox

Review of the 2025, 2026, 2027 Books

West Hempfield Presbyterian Church

Office Hours: 9:00am - 1:00pm
Monday, Tuesday, Wednesday
(also available by appointment)

Sunday Schedule

9:00 a.m. Sunday School

10:00 a.m. Worship