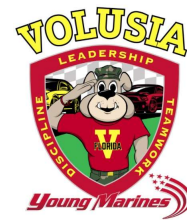




YOUNG MARINES
Volusia Young Marines
1st Florida Regiment
2nd Young Marine Division



20 November 2024

From: Sara Owen, Unit Commander, Volusia Young Marines (386-479-5165)

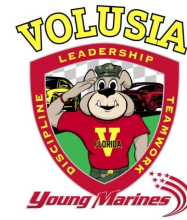
To: 2nd Young Marine Division

Subject: Letter of Instruction (LOI) for Encampment on USS Orleck

1. **SITUATION:** Encampment on **April 5, 2025**, on the USS Orleck.
2. **MISSION:** Young Marines will be involved in an overnight Encampment aboard the USS Orleck Ship.
3. **ADMIN/LOGISTICS:**
 - a. **Admin:** All paperwork/waivers/fees must be turned into Volusia Unit Commander by **March 15th, 2025**. The cost of this encampment is **\$50.00** per person.
 - b. **Space is limited to 50 participants (42 YMs and 8 AVs).**
 - c. **Uniform of the Day (Saturday):**
 - i. **Young Marines:** Red National T-shirt, khaki shorts/pants, Belt, white socks, black sneakers, and RED DDR bracelet.
 - ii. **Adult Volunteers:** Black Polo shirt, khaki shorts/capris/pants, white socks, black sneakers, and RED DDR bracelet.
 - d. **Equipment:** Please see attached gear list.
 - e. **Billeting:**
 - i. Ship berthing areas.
 - ii. Males and females will be separated.
 - iii. Port-a-potties will be available off the ship, but inside the gate after hours.
 - f. **Chow:**
 - i. Saturday: **Bring a packed lunch from home;** Dinner will be provided.
 - ii. Sunday: Breakfast will be provided.



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- iii. Snacks between meals will be provided.
- iv. Please do not send any snack food with your YM as they will not be allowed to eat it (except for medical/severe allergy needs: please notify me ahead of time on these.)

g. Drop off/Pickup:

- i. Check in: Saturday, April 5th, 10:00-10:30 a.m.
 - Volusia Young Marines will meet at the VFW Post 3282 (5810 S Williamson Blvd, Port Orange) at 8:00 a.m. for carpooling.
- ii. Check out: Sunday, April 6th, 10:30-11:00 a.m.
 - Volusia Young Marines will return to the VFW Post 3282 at approximately 12:30 p.m.
- iii. Address: USS Orleck Naval Museum; 610 E Bay St, Jacksonville, FL 32202

4. COMMAND/SIGNALS: Point of contact.

VYM UC Sara Owen (386) 479-5165 / volusiayoungmarines@gmail.com

Attached to this LOI:

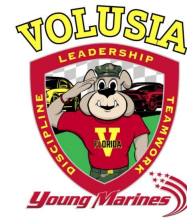
- Gear List
- Hold Harmless Agreement
- YM General Orders Agreement

Also Needed:

- SAT Form
- Med Form for each Medication
- \$50 per YM/AV Attending (cash or check payable to Volusia Young Marines)



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Gear List (in GREEN Sea Bag)

- (1) Full Camo Uniform
- (1) Pair of Black Boots
- (1) Cover
- (2) Pair of black/green socks
- (2) Unit T-Shirts
- (1) Pair Blue Jeans (no rips, no sagging)
- (2) Black/Red PT Shorts (for sleeping)
- (2) White T-Shirts
- (3) Pair of skivvies (underwear)
- (3) Pair white socks
- (1) Pair sneakers
- (1) Bottle of Sunblock
- (1) Can of Insect Repellant
- (1) Package of Baby Wipes
- (1) Travel size of hand sanitizer
- (1) Disposable Poncho (CLEAR)
- (1) Moonbeam (flashlight) and extra batteries
- (1) Sleeping bag, pillow
- (1) Gear Bag (guidebook, folder, ink stick, highlighter, etc.)
- (1) Canteen or Camelback
- (1) Hygiene Kit (Toothbrush, toothpaste, comb, deodorant, etc.)
- (1) Personal First Aid Kit
- Any necessary medications (if applicable), given to the Medical Officer at drop-off, with paperwork, in the labeled container. Only enough medication for the event.

SEA BAG

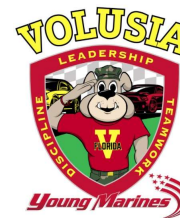


***NOTE: NO ELECTRONIC DEVICES OF ANY KIND (Cell phones, IPOD, MP3, PSP, GAMEBOY, Switch, ETC).** We are not responsible for any lost gear during the encampment in any manner.

****All Young Marines should have their gear clearly marked with their name on it in permanent black ink. Please pack all gear (individually) in gallon size zip lock bags with your YM's last name on them and put all gear in a sea bag.**



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Hold Harmless Agreement

(Please read, fill-in the blanks, and sign in the appropriate space.)

1. In consideration of permitting: _____
(Print Applicant's Name)

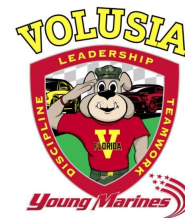
to participate in any Young Marines activity, _____
(Print Parent/Guardian's Name)

understands that the program will involve rigorous physical, recreational and outdoor activities. The undersigned freely, voluntarily and without duress executes this Release, Waiver, Indemnification, Hold Harmless, and Assumption of Risk Agreement ("the Agreement") and agrees to the following:

2. The undersigned agrees to indemnify, hold harmless and defend the Young Marines, the Marine Corps League, the U.S. Marine Corps, Department of the Navy, National Guard, and Department of Defense or any participating Military/National Guard Base, Station, Installation, Training Center, or Federal, State or local agency ("the Organizations") and its members, officers, employees, contractors, affiliates, representatives, or agents, from any and all fault, liabilities, costs, expenses, claims, demands or lawsuits arising out of, related to or connected with the undersigned's presence at or participation in the activities noted herein.
3. Undersigned furthermore forever waives for himself/herself and for his/her executors, personal representatives, administrators, assignees, heirs and next of kin, any and all rights and claims for damages, losses, demands and any other actions or claims whatsoever, which he/she may have or which may arise against the Organizations listed above, and Undersigned, on behalf of himself/herself and on behalf of his/her executors, personal representatives, administrators, assignees, heirs and next of kin, hereby expressly forever releases the Organizations listed above from any and all such claims and liabilities.
4. Undersigned hereby expressly assumes the risk of taking part in all Young Marines activities, which may include instruction in firearms, the discharge of firearms and the firing of live ammunition. The Undersigned understands that these Activities have an inherent risk, may be hazardous, cause destruction of property, bodily injury or death to the Undersigned or a third party.
5. Undersigned hereby expressly and specifically assumes the risk of injury or harm in the Activities and releases the Organizations from all liability for any loss, cost, expense, injury, illness, death or property damage resulting directly or indirectly from the Activities.



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6. Undersigned expressly agrees that this instrument is intended to be as broad and inclusive as permitted by law, and that if any provision of this instrument is held invalid or otherwise unenforceable, the enforceability of the remaining provisions shall not be impaired thereby. No remedy conferred by any of the specific provisions of this instrument is intended to be exclusive of any other remedy, and each and every remedy shall be cumulative and shall be in addition to every other remedy now or hereafter existing at law or in equity or by statute or otherwise. This instrument binds Undersigned and his/her executors, personal representatives, administrators, assignees, heirs and next of kin.
7. The undersigned agrees that he or she has fully read and understands this Hold Harmless Agreement and Release and understands its contents and has signed it voluntarily. The undersigned further represents that he or she has not relied on any promise or representations to the contrary by any of the persons or Organizations being released from liability.

Parent or Guardian Signature

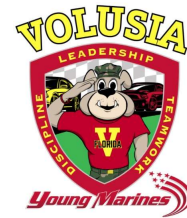
Date

Youth Applicant Signature

Date



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GENERAL ORDERS

(FOR YOUNG MARINES ATTENDING ANY YOUNG MARINE SPONSORED EVENT)

- 1) All Young Marines are under the direct supervision of the Unit Commander (Sara Owen) as a representative and primary contact for Volusia Young Marines and all registered adults.
- 2) All Young Marines are to be dressed appropriately:
 - a. During duty hours the appropriate duty uniform as prescribed in the plan of the day.
 - b. During non-duty hours appropriate shirts (no tank tops, shorts should be no shorter than 3" above the knee and no offensive print tees).
 - c. All trousers, if equipped with belt loops, will be worn with a belt.
 - d. Young Marines must always wear closed-toed shoes except while engaged in hygiene activities in the head, but shall wear coverings on their feet while in the bathrooms/showers.
- 3) All Young Marines are to be in their assigned billet locations with lights out no later than the time designated by the Event Sponsor/Director/Commander or Registered adult as applicable.
- 4) All Young Marines, staff, and recruits shall remember and follow these Leadership General Orders, the Young Marine Obligation, the Young Marine Creed, the Young Marine Code of Conduct and the Young Marine General Orders as set forth in the Young Marine Guidebook.
- 5) Any Young Marine who initiates or participates in unauthorized activities will be disciplined by the Event Sponsor/Director/Commander or Registered adult as applicable. Discipline up to and including expulsion from the event may be applied and the Young Marine will be referred to their unit commander for further disciplinary action.
- 6) NO ELECTRONIC DEVICES OF ANY KIND (Cell phone, tablet, Switch, etc.) We are not responsible for any lost gear during the encampment, in any manner. Any electronic devices brought along will be held by Adult Volunteers until after the camp.

Should Parents need to contact their child during the event; you will contact your unit's designated "point of contact" or any registered adult in attendance who is attached to the unit for which the Young Marine is a member.

- 7) If you are asked by a Registered Adult for your phone number, you are to report this request to your Unit Commander.

Behavior during the event participation shall be of the highest order expected of Young Marines. Any Young Marine participating in actions which bring disgrace or dishonor to the Young Marines will be disciplined at Unit levels and could be barred from participating in a future event for a time to be determined by the Unit Commander.

Signature: Young Marine

Signature: Parent/Guardian

Date

Date