**Please complete and email to** [**NQT@thomasestley.org.uk**](mailto:NQT@thomasestley.org.uk) **at least five working days before the end of the final assessment period. Forms AR1 and AR2 must be received by the appropriate body before considering this form.**

|  |  |
| --- | --- |
| Name of NQT | Employing body (usually school) of NQT |
| Date of appointment of NQT | NQT Induction Tutor name |
| Subject/ age-range of NQT | NQT Induction Tutor phone and email contacts |
| **Request for extension of induction period** | |
| The appropriate body has the option, when making its decision at the end of the induction period, to extend the period **where this can be justified.** It determines the length of the extension, the procedure for assessments during it, and the recommendation at its end. The appropriate body may decide to extend where there is insufficient evidence on which a decision can be based or where it would be unreasonable to expect the NQT to have demonstrated satisfactory performance against the relevant standards for other reasons. These might include **personal crises/ illness/ disability/ issues around the support during induction/ where there is insufficient evidence within induction documentation for a decision to be made about whether the NQT’s performance against the standards is satisfactory.** | |
| Please indicate below, with clear justification, the reasons for which you are requesting an extension of the induction period. | |

Please continue on separate sheet if needed and attach to this sheet before returning.