

## Internship Email Template

Title: Summer RA

Dear Dr. [insert name],

Hello! My name is [your name], and I am a [your grade] at [your school] ([your school's location] **USA**). I intend to major in [your intended major] in college, and I hope to gain some research experience this summer. I have a strong interest in [topics that you're interested in]. The lab's goal of investigating the importance of [lab's goal] strongly resonates with me, and I believe that learning about this area of [your intended major] from the perspective of a research assistant would be an incredible experience.

My enthusiasm for [your intended major], as well as my prior experience, would make me a valuable member of your team. Thank you so much for your consideration.

Sincerely,  
[your name]

Phone: [your phone number]

Email: [your email (preferably your school email)]

**Add the USA part when contacting non-American professors**