



## GRANT APPLICATION FORM

1. Download Grant Application 2. Fill out the entire form. 3. Email form to: [melissabecker@heinlegacyfoundation.org](mailto:melissabecker@heinlegacyfoundation.org)

**Legal Name of Organization:**

**DBA (if applicable):**

**EIN:**

**Website:**

**Mailing Address (and physical address if different):**

**Name and Title of Person Submitting This Application:**

**Phone:**

**Email:**

**Very briefly describe your request:**

**Approximate Amount of Request:**

**Date Funds Needed:**

**Who the project serves and why it is important.**

**How, specifically, and where the requested funds will be used.**

**The estimated number of children/youth/adults this project will benefit.**

**The start and end dates of the project.**

**Who (in general terms) will be working on the project and whether they will be paid or volunteers.**

**The expected results and how you will measure the success of the project**

**Please be sure each (above) item was addressed. Any extra information can be added below**

**For capital projects only:**

- Submit drawings, specifications or any other information that describes the proposed work.
- Describe the ongoing maintenance requirements and who will be responsible for performing the maintenance.

**By signing this application, I and the organization I represent agree to:**

- complete an acceptance form upon award of a grant
- submit a final written report within thirty (30) days after the completion of the project for which the funds were intended.
- provide appropriate acknowledgment of the Hein Legacy Foundation's funding of this project in our publications, press announcements and other activities.
- indemnify and hold harmless Hein Legacy Foundation for any claims that may result related to any funded activities or projects.
- if requested, acknowledge the contribution from the Hein Legacy Foundation by displaying a plaque, banner or decal which will be provided by the Hein Legacy Foundation.

**I certify, to the best of my knowledge, that the above information is accurate, and that if a grant is awarded to this organization, the proceeds of that grant will be used for the purposes identified above.**

**Signature:**

**Date:**