

Alt-Ed Lincs Health & Safety Policy 2025

Scope

This policy specifically applies to Alt-Ed Lincs and is designed to prioritise the health and safety of learners within this educational setting.

Audience

Alt-Ed Lincs Health & Safety Policy is applicable to all staff members, educators, support staff, contractors, and anyone else involved in delivering education or services at Alt-Ed Lincs.

Introduction

At Alt-Ed Lincs, the well-being of our learners is paramount. This policy outlines the necessary guidelines and procedures to ensure a safe and healthy learning environment at Alt-Ed Lincs.

Risk Assessment

Regular risk assessments will be carried out at Alt-Ed Lincs to identify and address any potential hazards or risks that could jeopardise the health and safety of learners.

Emergency Procedures

Clear emergency procedures will be established and communicated to all staff and learners at Alt-Ed Lincs, including evacuation, lockdown, and first aid protocols. Drills will be conducted to ensure readiness during emergencies.

Safe Learning Environment

Alt-Ed Lincs is committed to maintaining a safe and secure learning environment by upholding appropriate student-to-staff ratios, providing constant supervision, and preventing bullying, harassment, and abuse.

Healthcare and First Aid

Qualified first aiders will be on-site at Alt-Ed Lincs to offer immediate assistance during medical emergencies. Staff will receive basic first aid training to provide initial support when necessary, with confidentiality maintained for personal health information.

Reporting and Recording

All incidents, accidents, near misses, and hazards must be promptly reported to the designated health and safety personnel at Alt-Ed Lincs for thorough investigation, recording, and action to prevent recurrence.

Training and Awareness

Staff at Alt-Ed Lincs will undergo comprehensive health and safety training to ensure awareness of their responsibilities and competence in implementing safe practices. Regular updates and refresher training will be provided as needed.

Review and Improvement

Periodic reviews of this policy will be conducted to enhance effectiveness and relevance. Feedback from staff, learners, and parents/guardians will be considered for continuous improvement, with revisions communicated to relevant parties.

Compliance

All individuals associated with Alt-Ed Lincs are required to adhere to this policy and procedures. Non-compliance may lead to disciplinary action in line with Alt-Ed Lincs' disciplinary policy.