

State of Washington
 Dept. of Natural Resources
 invites applications for the position of:
**Compliance Monitoring Field Coordinator,
 Natural Resource Specialist 3**

careers.wa.gov
 Working for Washington State

SALARY: \$4,398.00 - \$5,913.00 Monthly
 \$52,776.00 - \$70,956.00 Annually

OPENING DATE: 02/23/22

CLOSING DATE: 03/16/22 11:59 PM

DESCRIPTION:



WASHINGTON STATE DEPARTMENT OF
NATURAL RESOURCES



**Compliance Monitoring Field Coordinator, Natural Resource Specialist 3
 Recruitment #2022-2-6616**

This is a Full-time, Permanent, Represented position.

Location: Forest Regulation Division- Olympia, WA.

Want to join something GREAT and make a difference?

The Department of Natural Resources (DNR) has an exciting opportunity within our Forest Regulation Division. Are you someone who enjoys being outdoors, and is passionate about maintaining natural resource protections in Washington State? If you enjoy working in a forest setting, getting out to see all the beautiful landscapes across the state, and enjoy working closely with a team to produce accurate data, then this is the job for you.

The Compliance Monitoring Program (CoMo) is seeking a Field Coordinator to join a team that conducts forest compliance field audits and produce monitoring reports based on sound statistical data collected in the field. The CoMo program determines whether forest practices rules are being implemented, and this position supports the mission of the Program by serving as the field protocol specialist and lead coordinator on the ground. The person in this position is responsible for planning site visits, collecting field-based data alongside a small team, conduct quality control and organize data for analysis. This position also trains and consults with Timber, Fish, and Wildlife (TFW) partner's field staff from Washington Departments of Ecology and Fish and Wildlife, Tribes, region DNR Forest Practices staff, and small and large forest landowners to proficiently perform field data collection.

DUTIES:

Responsibilities:

- Serve as primary lead in field data collection for the Compliance Monitoring Program.
- Complete field data collection in accordance with CoMo program protocols, using data sheets/forms, and determine compliance in accordance with Washington's Forest Practice rules and permits.
- Coordinate and plan operations for over 100 site visits per year across all regions in the state.
- Assign field roles and lead Timber, Fish and Wildlife and DNR field staff at site visits.
- Participates in review and development of new protocols for operations in the Compliance Monitoring Program, including gathering, organizing, and storing data procedures and contributions to annual Compliance Monitoring Report.
- Keep a current working knowledge of scientific techniques associated with monitoring natural resource environments.
- Ability to communicate effectively with individuals from diverse backgrounds.
- Participate in agency training, attending workshops and program meetings in natural resource monitoring and the Forest Practices Program.

QUALIFICATIONS:**Required Qualifications:**

- 3 years of professional experience managing field data collection in a forest setting or other natural resource management environment OR equivalent education in an environmental or natural resource science field, where technical experience may be substituted for professional experience on a year-for-year basis.
- Ability to follow and interpret statutes/law, rules, policies and procedures.
- Experience analyzing and manipulating data in Microsoft software such as Excel, Access; experience working with GIS mapping software.
- Experience managing multiple ongoing projects.
- The incumbent's work will be split between an office setting (35%) and fieldwork (65%) associated with training of region foresters and site reviews to insure compliance monitoring data is properly collected. The field work will be conducted in all weather conditions across the various landscapes on forestland in the state. Field work in the forest setting can be arduous. DNR field safety protocols are to be used to mitigate safety hazards associated with the work setting.
- The incumbent in this position is required to travel. Travel will be required with several consecutive overnight stays weekly during the sampling season. A DNR vehicle will be available for use. Travel costs are entirely covered by DNR.
- A valid driver's license and have two years of driving experience. This position requires driving as an essential function. Finalists and/or interview candidates will be asked to provide a driving record from all states in which they have held a license during the past three years.
- DNR Core Competencies:
 - Personal Accountability
 - Value Others
 - Compassionate Communication
 - Inspire Others
 - Commitment to Excellence
- *Employees of the Department of Natural Resources (DNR) are required to be fully vaccinated against COVID-19 as a condition of employment. This position is based in an office/fieldwork and requires in-person attendance/interactions with no option for full-time telework. Please note that any offer of employment is contingent upon you providing verification of your vaccine status. No start date will be approved until you verify your status.*

Our ideal candidate will also have the qualifications listed below:

- Bachelor's degree in forest resources/sciences, natural resource management, or similar field.
- Knowledge and/or experience with Forest Practices regulations and rules.

- Ability to professionally respond to difficult, stressful, or sensitive interpersonal situations in a way that reduces or minimizes potential conflict and maintains good working relationships among internal staff and external customers.
- Experience and comfort with public speaking.

SUPPLEMENTAL INFORMATION:

About the Department of Natural Resources (DNR).

At DNR we approach our work through the lens of making Washington a better place environmentally and are dedicated to serving Washington's lands and communities through diversity, equity and inclusion. With nearly 1,500 employees in locations throughout Washington, we manage and protect more than 5 million acres of state-owned forest, range, commercial, agricultural and aquatic lands.

Our Vision – Our actions ensure a future where Washington's lands, waters, and communities thrive.

Our Mission – Manage, sustain, and protect the health and productivity of Washington's lands and waters to meet the needs of present and future generations.

Our Core Values:

- Safety and Well-Being —Our top priority is the safety of the public and our employees.
- Public Service —We value and respect the public we serve, and we value and respect the people of the Department of Natural Resources who step up to serve.
- Innovation and Creative Problem-Solving — We solve our state's most pressing challenges through innovative thinking, dedication, and bold and creative vision.
- Leadership and Teamwork —We are committed to building leaders at all levels and building teams for success.

DNR provides excellent benefits, a few of those include:

- Commitment to organizational health and wellness
- Work/life balance
- DNR Employee Resource Groups (Diversity, Equity and Inclusion Council, Women's Employee Resource Group, Veterans Employee Resource Group, etc.)
- Statewide Employee Business Resource Groups, [visit here to learn more](#)
- Leadership that empowers and supports employees
- Professional development opportunities
- Educational and career development aid
- Public Service Loan Forgiveness Eligibility
- Opportunities to participate in wildland fire suppression assignments
- A comprehensive benefit package that includes employer contributions toward health insurance, paid holidays, retirement plans, sick leave and vacation days. Visit <http://careers.wa.gov/benefits.html> for more information.

Application Requirements:

- To be considered you must apply online at www.careers.wa.gov (Click on the APPLY button above). You must complete the entire online application to be considered for the position.
- Attach a letter of interest describing how your experience and qualifications relate to the position profile and the position required, desired and special requirements.
- Attach a resume describing your experience and qualifications.
- Provide three to five professional references – you may attach a document, use the References text field in the online application, or include with resume.
- Complete all supplemental questions.

Additional Information:

Due to the COVID-19 pandemic, telework (mobile-work) is expected for most office activities. When approved to return, staff are expected to report to their assigned duty station for work activities or may be approved for telework based on DNR's telework policy.

This recruitment may be extended and may also be used to fill future similar vacancies for up to sixty (60) days.

Veterans wishing to claim Veteran's preference please attach a copy of your DD-214, NGB-22 or other verification of military service. Please black out your social security number prior to attaching. We thank you and are grateful for your service!

Persons needing accommodation during the screening process or this announcement in an alternative format may contact DNR Recruiting staff at (360) 522-2500 or (360) 522-0143 or by email at DNRrecruiting@dnr.wa.gov. Those with a hearing impairment in need of accommodation are encouraged to contact the Washington State Telecommunications Relay Service (TRS) at 1-800-833-6388 or www.washingtonrelay.com.

DNR is an Equal Opportunity Employer and prohibits discrimination and harassment of any kind.

Check us out on: [DNR's website](#) | [Facebook](#) | [Twitter](#) | [Instagram](#) | [YouTube](#) | [WordPress](#)

Questions? Please contact Lila Westreich at lila.westreich@dnr.wa.gov, 360-481-9838 or e-mail us at DNRrecruiting@dnr.wa.gov

Once you submit your online application, you can check your status by logging into your account. If you experience technical difficulties creating, accessing or completing your application call NEOGOV toll-free at (855)524-5627 or email CareersHelp@des.wa.gov.

Compliance Monitoring Field Coordinator, Natural Resource Specialist 3 Supplemental Questionnaire

- * 1. Please describe what interests you about the Department of Natural Resources.
- * 2. Please describe what a diverse and inclusive work environment means to you.
- * 3. Do you have (3) or more years of professional experience managing field data collection in a forest setting or other natural resource management environment? OR equivalent education in an environmental or natural resource science field, where technical experience may be substituted for professional experience on a year-for-year basis?
 - Yes
 - No
- * 4. Please describe your experience collecting field data in a forest or natural resource setting.
- * 5. Do you have experience analyzing and manipulating data in Microsoft software such as Excel, Access?
 - Yes
 - No
- * 6. Do you have experience working with GIS mapping software?
 - Yes
 - No
- * 7. Do you have experience managing multiple ongoing projects?
 - Yes
 - No

- * 8. Please describe your experience in project management.

- * 9. Do you have a valid driver's license and at least two years of driving experience?
 - Yes
 - No

- * 10. Where did you hear about this job posting?
 - www.dnr.wa.gov
 - www.careers.wa.gov
 - WA WorkSource office or WorkSourceWA.com
 - Governmentjobs.com
 - Monster
 - Indeed
 - LinkedIn
 - Twitter
 - College/university website/career fair
 - Handshake
 - Newspaper
 - Direct Email Notification
 - Statewide Employee Business Resource Groups (BRG)
 - Professional/Personal Network
 - Job Board
 - Job Fair
 - ZipRecruiter
 - DiveristyJobs
 - Other (please specify below)

- * 11. If you answered "other" to the previous question, please specify how you learned of this employment opportunity in the space below.

* Required Question