

June 17, 2025 – 6:00 PM – Master Plan Committee Meeting
Minutes – Working Meeting
APPROVED MINUTES

Attendees: John Harris, Lisa Prince, April Ferguson, Kristen Riley

Meeting was called to order at 6:05 pm by John.

Discussion regarding meeting attendance and workload to prepare the Master Plan. The following statement was approved to be placed in the minutes for review by members:

The Master Plan Committee is in the thick of editing and revising the 2016 Master Plan based on our survey results. We will also be addressing any additional goals and/or sections that may be pertinent to the 2025 Master Plan.

We thank all members for their time and commitment to date, however, there seems to be a lack of participation in the last several months. We understand that this has been a long process, but now is the time that we need to re-engage to complete our mission. There is quite a workload to be shared and participation in discussions is needed.

That being said, we also understand that life commitments can change. If you no longer have the time and/or interest in participating on this committee, we would ask that you let us know so that we can add new members to assist in bringing this project to completion.

Emily was unable to attend however provided drafts of three parts of the Goals section of the MP: Recreation, Natural Resources, and Populations. Emily included the pertinent survey question and results chart in those drafts. John feels that those charts should be included in the goals in addition to the survey results as a separate section in the MP. Lisa is working on Economic Development and is also working on updating the list of businesses in Town. She will try to sort the businesses by Rt. 12 corridor, Rt. 63, and Town Center. Lisa is having difficulty locating data as different sources have varying numbers. John suggested we cite the source. Kristen is working on Land Use and Housing. April is working on Transportation/Traffic and Conservation. John has been working on

Land Use and Housing and has spoken with SWRP. Discussion took place about Town owned land and the lack thereof. He suggested that we meet with Todd Horner of SWRP and Chris Coates from Cheshire County at a Fall meeting. Lisa reported that she heard from a selectman that the Town really has no more Town owned land and that the cemeteries are running out of room. John noted that this was addressed in the 2016 MP stating that there was roughly a decade left of cemetery space left at that point. John will look into this.

It was discussed that we should team up on topics in the writing process and that if in the search for data, information is located for other MP topics, that notes will be taken and passed on.

Kristen made a motion to approve April 15th minutes. Seconded by April. All in favor.

April made motion to approve May 20th minutes. Seconded by Kristen. All in favor.

Summer meeting schedule was discussed due to availability and July and August meeting dates have changed from our standard schedule. It was agreed that we may have to have two meetings a month this Fall in order to meet deadlines.

John made a motion to adjourn at 7:10 PM. Seconded by Kristen. All in Favor.

NEXT MEETINGS: Monday, July 28th at 6:00 PM
Monday, August 25th at 6:00 PM

Minutes recorded and prepared by Lisa Prince