

# Westmoreland NH Emergency Management

## Minutes - 4 September 2025

**Present:** Tom Finnegan, Scott Talbot, Jim Kritzer, Mark Terry, Bill Chase

Meeting Opened: 4:05pm

There are no minutes from the August meeting.

Old Business:

1. Tom reported that the town has received notification that NH HSEM has approved the grant request for the generator for the Emergency Operations Center and it has been sent to the NH Executive Council for approval.
2. Scott reported the new radio tower is completed and functional. NH HSEM now needs copies of cancelled checks and invoices in order for the town to be reimbursed.
3. Tom said it is time to reactivate the attempt to hold a Red Cross shelter volunteer course. Bill will look into this.
4. Scott said in preparation for the Ice Storm Drill on Thursday, 30 October there will be a table top drill for the Selectboard on Thursday, October 2, in the fire station either from 1pm to 3pm or 2pm to 4pm.

New Business

1. Mark reported that there will be cyber security training by the town's IT person on Tuesday, 21 October from 10-11:30am in the town hall.
2. Scott wonders if there are 911 maps of Westmoreland. He will check with Jodie Scanlon.
3. Mark recommended that there be a yearly update on phone numbers in the town's Emergency Operations Plan.
4. Scott made a motion that Emergency Management review and update the EOP on a yearly basis in April. The motion passed 4-0.
5. It was suggested that we look into the establishment of a trust in the town's financial program for Emergency Management money.

Action Items:

Bill will set up a Red Cross volunteer shelter course.

Scott will work to gather the necessary documentation for NH HSEM reimbursement for the radio tower.

Scott will send out info packets for the selectboard TTX on 2 October and let everyone know what time the TTX is to be.

Tom will check into how to create a trust fund for Emergency Management money.

Next Meeting – Thursday, 2 October 2025 – 4pm

Meeting ended – 4:45pm

Bill Chase