

Minutes of the Westmoreland Selectmen's Meeting
Thursday, July 23, 2026

BOARD MEMBERS PRESENT: Mark Terry, John Snowdon and Bill McGahie

1. The meeting was called to order at 10:14 a.m. by Mark Terry. He noted that the delayed start was due to the Board's review of the scope of work for the River Road Bridge engineering study, which had been received shortly before the meeting. The Board wanted to review the scope promptly to avoid delaying the study. After review, the Board found the proposed scope of work acceptable, with one question regarding the bridge's historic status as noted in the proposal.
2. Approval of Minutes: July 7, 2026 Motion was made by Mark Terry seconded by John Snowdon to accept the minutes as printed. Motion passed 3-0.
3. Accounts Payable: Motion was made by Mark Terry, seconded by John Snowdon to approve Manifests for: \$ 142,065.51 Motion passed 3-0.
4. Guest: Scott Talbot, Fire Warden, Health Officer, and Deputy Emergency Management Director
 - A. Scott presented a generator assessment report prepared by WV Engineering Associates, P.A., with findings by Charles Herr confirming that the generator at the Fire Station has sufficient capacity to provide backup power for both the Fire Station and the Town Hall. The Board discussed the need to issue a Request for Proposals (RFP) for the installation of an automatic transfer switch and a transformer to convert the Fire Station's three-phase power to 240-volt service for the Town Hall. The Selectmen agreed that Scott should obtain cost estimates to move the project forward.
 - B. Scott also reported on the FCC radio frequency license used by the Highway Department. Although the license is available to municipalities at no cost, he discovered that it is currently being managed by a private company in California. He has received authorization to locate the company and restore control of the license to the Town.
 - C. In his role as Fire Warden, Scott reported that 125 online burn permits have been issued to date this year and requested a dedicated .gov email address for Fire Warden business.
 - D. Former Fire Warden Ed Johnson to be recognized for 20 years of service.
 - E. Scott is working with Genesis to update and clean up Westmoreland's data to improve the town's emergency notification system. He noted that increasing resident enrollment remains a priority. The Selectmen suggested using *The Westmorelander* to encourage residents to sign up for emergency notifications.
5. Old Business
 - A. Highway Research
 - The board reviewed the capital equipment replacement schedule, noting the expected arrival of a new 2026 Western Star truck later this year.
 - A 20-year equipment spreadsheet is being used to project replacement needs for trucks and heavy machinery to determine what should be put into the capital reserve and what is realistic for the Town. The board also debated the financial strategy for selling old equipment.
 - B. Sprinkler Inspection - The Selectboard reviewed the contract for the required annual sprinkler inspection and agreed to contract Encore Fire Protection.
 - C. East Westmoreland Playground also known as Woodward Field

Recent inspection by the Land and Water Conservation Fund discovered the field did not have a State Park sign. The Town applied and received funding from the US Dept. of the Interior Bureau of Outdoor recreation in 1978 and is required to maintain the property and its borders. Report is attached.

6. New Business

Signatures: Timber Warrant (1)

A. After reviewing the revised CCEMS contract, which removed Maplewood residents from the Town's population count and reduced the Town's annual cost, John Snowdon made a motion, seconded by Bill McGahie, to approve the two-year CCEMS contract for ambulance services. Motion passed 3-0.

B. Recycling Center Compactor

The Committee reported that the compactor has been experiencing ongoing mechanical issues for more than a year and has finally quit working. Applied Dynamics of Greenfield determined that the drive is the source of the problem. The drive is a wear component with an expected service life of 10–15 years and is due for replacement. The Committee is gathering quotes for the replacement and may be able to complete additional needed repairs with assistance from Sean Miner of the Highway Department. Efforts are underway to restore the compactor to service as quickly as possible.

7. Correspondence: Thank you card

8. Nonpublic Meeting At 11:16 am., a motion was made by Mark Terry, seconded by John Snowdon, to enter a nonpublic session per RSA 91-A:3, II(c). Roll call vote to enter non-public John Snowdon – Yes; Mark Terry – Yes; Bill McGahie – Yes.

Motion passed. Motion was made by John Snowdon, seconded by Mark Terry, to seal the minutes. Roll call vote to seal minutes: John Snowdon – Yes; Mark Terry – Yes; Bill McGahie – Yes. Motion passed.

At 12:02 pm, a motion was made by Mark Terry, seconded by Bill McGahie, to exit the nonpublic session. Motion passed 3–0.

9. 12:02 pm motion was made by Mark Terry seconded by Bill McGahie to adjourn the meeting. Motion passed 3-0.

Respectfully submitted,
Jodi Scanlan
Town Administrator

NEXT MEETING TUESDAY TUESDAY, AUGUST 4, 2026 6:00PM
MINUTES ARE INITIALLY POSTED AS UNAPPROVED SELECTMEN
SIGNATURES DENOTE APPROVAL

BOARD OF SELECTMEN

Mark Terry, Chairman

John Snowdon

William McGahie