

Minutes of the Westmoreland Selectmen's Meeting  
Tuesday, April 7, 2026

**BOARD MEMBERS PRESENT:** John Snowdon and Bill McGahie, Mark Terry

1. The meeting was called to order at 6:01 pm by John Snowdon.
2. Approval of Minutes: March 16, 17 & 24, 2026 Motion was made by Mark Terry seconded by Bill McGahie to accept the minutes as printed. Motion passed 3-0.
3. Accounts Payable: Motion was made by Mark Terry, seconded by Bill McGahie to approve Manifests for: General Fund \$30,541.23 and \$271,784.57 Motion passed 3-0.
4. Mark Terry was elected Selectboard Chair and accepted the position, abstaining from the vote. Motion by John Snowdon, seconded by Bill McGahie. Passed 2-0.
5. Old Business:
  - A. Highway Truck – 2011 International  
The Highway Department is not currently using the truck. Road Agent Dave Poklemba recommended selling it via GovDeals; the truck is operational but in poor condition and estimated to sell for approximately \$5,000. Motion by Mark Terry, seconded by Bill McGahie, to sell the truck on GovDeals. Passed 3-0. Discussion also addressed a 2009 truck pending replacement. The Selectboard will determine which vehicle to sell once the new truck arrives.
  - B. NHDOT Bridge Study Contract (River Road)  
Minor revisions were made due to a change in commissioner and updated language. Motion by Mark Terry, seconded by Bill McGahie, to accept the revised contract. Passed 3-0.
  - C. Permits  
Draft Event and Mobile Vendor permits were reviewed. Final revisions will be considered at the next meeting.  
  
Bill McGahie was excused from the meeting at this time.
  - D. NH Department of Natural & Cultural Resources – Certificate of Authority  
The Board authorized Jodi Scanlan, Town Administrator, to execute contracts and related documents on behalf of the Town with the State of New Hampshire Department of Natural and Cultural Resources. Motion by Mark Terry, seconded by John Snowdon. Passed 2-0.
  - E. Northern Borders Grant  
The Town's pre-application was accepted. The full application is due April 17. John Snowdon and Jodi Scanlan met with SWPRC representatives Todd Horner and Sarah Bollinger and attended a grant webinar. Jodi and Sarah will complete the application.
  - F. Municipal Resources Inc.  
Accounting and payroll services transitioned beginning the second quarter. The transition is proceeding smoothly.
  - G. The Town received multiple IRS notices citing missing Form 941 filings and conflicting balances and refunds. All filings, payment confirmations, bank statements, and a reconciliation spreadsheet were submitted via certified mail. Town records show no discrepancies.
  - H. Equipment Replacement Schedule

A group of five residents with relevant expertise will develop a recommended replacement schedule for Highway Department equipment.

New Business

Signature Approval was given for the following

Payroll 3/31	Intent to Excavate (3)	Highway Uniforms \$1000
Payroll Taxes 3/31	Retirement \$5931.36	USPS \$219.01
Timber Warrant (1)	HealthTrust \$8394.75	NHAOO \$20.90
Intent to Cut (1)	Wire Fee \$15	Invoice Cloud \$28.80

Appointments - The Selectboard approved the following:

- Fire Chief: Harry Nelson
- Road Agent: Dave Poklemba
- Tax Collector: Melissa Bonito
- Emergency Management Deputy: Scott Talbot
- Planning Board: Lauren Bressett, Lisa Prince, Liana Capra
- Planning Board Alternates: Larry Siegel, John Stronk
- Conservation Commission: Anson Burt, Jean Rudolph
- Zoning Board: Peter Remy
- Recreation Committee: Alan Bell, Nancy Hillier, Jason Simino, David Bressett

6. Master Plan Forum - April 11, 2026 - 9:30am-11am Town Hall

7. Nonpublic Meeting (Bill McGahie returned)

At 7:32 p.m., a motion was made by Mark Terry, seconded by John Snowdon, to enter nonpublic session per RSA 91-A:3, II(c). Roll call vote to enter non-public John Snowdon – Yes; Mark Terry – Yes; Bill McGahie – Yes. Motion passed.

A motion was made by Mark Terry, seconded by John Snowdon, to seal the minutes. Roll call vote to seal minutes: John Snowdon – Yes; Mark Terry – Yes; Bill McGahie – Yes. Motion passed.

At 8:50p.m., a motion was made by Mark Terry, seconded by John Snowdon, to exit the nonpublic session. Motion passed 3–0.

8. 8:51p.m., Motion was made by John Snowdon, seconded by Bill McGahie to adjourn the meeting. Motion passed 3-0

Respectfully submitted,  
Jodi Scanlan  
Town Administrator

NEXT MEETING TUESDAY TUESDAY, APRIL 21, 2026 1:00PM  
MINUTES ARE INITIALLY POSTED AS UNAPPROVED  
SELECTMEN SIGNATURES DENOTE APPROVAL

BOARD OF SELECTMEN

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Mark Terry, Chairman

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John Snowdon

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William McGahie