

TOWN OF WESTMORELAND

CEMETERY TRUSTEES

Robert Davis	JoAnn LaBarre	Jodi Scanlan .
603-399-4918	603-313-4888	603-399-4471

REQUEST FOR PROPOSALS 2027 CEMETERY MOWING & TRIMMING SERVICES

The Town of Westmoreland Cemetery Trustees are seeking proposals from qualified contractors for mowing and trimming services at the following Town cemeteries:

1. East Cemetery – Route 12
2. North Cemetery – Great Meadow Ferry Road, off Route 63
3. South Village Cemetery – Glebe Road, across from the school

SPECIFICATIONS

A. Mowing and Trimming

The contractor shall provide complete mowing and trimming services for each cemetery. Mowing and trimming shall include all maintained lawn areas and shall be completed to the fence line or property boundary, where applicable.

Trimming shall include, but not be limited to, areas around:

- Cemetery stones and monuments
- Trees
- Stone walls, fences, and fence posts
- Buildings and other structures
- Other areas that cannot be adequately maintained by mower

The contractor shall use reasonable care when mowing and trimming around cemetery stones, monuments, fences, trees, and other cemetery features.

B. Mowing Schedule

The first mowing/trimming of the season must be completed no later than the Tuesday immediately preceding Memorial Day weekend.

The contractor shall perform approximately ten (10) mowings and trimmings per cemetery during the season. The actual number of mowings may be increased or decreased by the Cemetery Trustees based on weather conditions, grass growth, and cemetery conditions.

C. Spring Cleanup and Initial Brush Hogging

Provide a separate price for spring cleanup at each cemetery. Spring cleanup may include removal of leaves, branches, sticks, and other natural debris from maintained areas.

As part of the initial seasonal cleanup, the contractor shall provide brush hogging or similar clearing along stone walls, fence lines, and other areas that have become overgrown and cannot be maintained through regular mowing. This work shall include cutting back brush, tall vegetation, and other growth as necessary to establish and maintain a clean and accessible edge along stone walls and fence lines.

The contractor shall exercise reasonable care to avoid damage to stone walls, fences, fence posts, cemetery stones, monuments, trees, and other cemetery property.

Provide a separate price for the initial brush hogging/clearing work at each cemetery.

D. Chemicals

No herbicides, pesticides, or other chemicals may be used around cemetery stones or monuments. These may be used along fence lines or other areas away from cemetery stones.

E. Damage

The contractor shall exercise reasonable care to prevent damage to cemetery stones, monuments, fences, trees, landscaping, structures, and other cemetery property. Any damage caused by the contractor shall be reported promptly to the Cemetery Trustees.

Certificate of Liability Insurance:

The selected contractor shall provide the Town of Westmoreland with a current Certificate of Liability Insurance prior to beginning work. The certificate shall provide evidence of adequate general liability insurance coverage for the duration of the cemetery mowing season.

The Town of Westmoreland shall be named as an additional insured, where applicable.

PROPOSAL REQUIREMENTS

Please provide the following:

Price per mowing & Trimming East, North & South Cemeteries \$ _____

Price for spring cleanup North & South Cemeteries \$ _____

Price for initial cleanup along stone walls and fences \$ _____

Please also include any additional charges, conditions, or exclusions that would apply to the proposed work.

INVITATION TO BID

Sealed proposals must be received at:

Westmoreland Town Hall

780 Route 63

Westmoreland, NH 03467

603-399-4471

Proposals are due by 5:00 p.m. on October 21, 2026.

Proposals may be delivered to the Town Hall during regular business hours or submitted to a member of the Cemetery Trustees prior to the deadline.

The Westmoreland Cemetery Trustees will review all proposals and reserve the right to accept or reject any proposal, reject all proposals, or waive any informalities or minor irregularities in the proposals.

Questions regarding the specifications or the cemeteries may be directed to a member of the Westmoreland Cemetery Trustees.

Thank you for your interest in providing cemetery maintenance services to the Town of Westmoreland.

Westmoreland Cemetery Trustees