

Westmoreland Planning Board
Joint Meeting with Master Plan Committee
August 4, 2025
Unapproved Minutes

Attending: Lauren Bressett (chair) Bruce Smith, Alison Fissette, Tim Thompson, Liana Capra, Larry Siegel (alt.), Mark Terry (selectman rep.), Lisa Prince (alt.), John Stronk (alt.)
Excused:

Lauren Bressett called the meeting to order at 6:00pm
Review of Minutes- 7/7/25
Tim Thompson- Change “meaning” to “meeting”.

Larry made a motion to accept minutes as amended. Mark Terry seconded that motion. All voted in favor.

Ordinance Reorganization
Sarah Bollinger came in to go over her suggested changes to the ordinances.

Lauren Bressett made a note to check Article IV, E. with new legislation changes.

Kristen Riley noted that in Table 501 in Rural Residential, it says “special exemption” when it should say “special exception”.

Sarah Bollinger noted that anything that doesn’t have a hyperlink, isn’t in the definitions. Liana Capra said that the hard copy is confusing since hyperlinks can’t be used. Lauren Bressett said there could be a note that the colored and underlined text (hyperlinks) refers to other related content. Refer to terms in the back, or the table of contents. This can be on the cover page. Larry said this could be its own page, explaining what people are looking at and how to use it.

Alison Fissette said while “requires a site plan review” is repeated, she does not think it should be removed. Kristen agrees.

Legislative Changes
Adus are allowed by right.

Questions for lawyer:
Who has building ordinance authority for changes?
Should they meet with the land use administrator prior, or is that not allowed?
Mark Terry thinks questions should go to the municipal association before the lawyer.

Class VI Roads:

Laurie Burt said that they should file the insurance in the town file. It would also be attached to their deed. The selectmen will need to work this out with the town attorney.

HB 413- change from 5 years to 7 years

Other Business

R14-34

Lauren Bressett said that she talked to the town lawyer about the zoning board's decision. The lawyer said since they approved a different site plan during that hearing, the Larkins would need to come to the planning board for a new hearing. Their current site plan is not in compliance.

Bruce Smith has concerns because the zoning board did not answer the planning board's questions during their hearing. Bruce Smith asked if the planning board could have a representative that attends and speaks at the zoning board hearing of the applicant. Mark Terry agreed that this is a good idea. He also said that the zoning board should come to planning board hearings.

Lisa Prince spoke of observations of what has been happening at property U2-7. Matt Lilly took the food truck off his site plan. He told both the zoning board and planning board that he would not have it on the property. It is back on the property and they are operating on Fridays. They also have a large ice cream cone that is in violation of the town ordinances as well as their site plan. Mark Terry said that the selectboard would send a letter. Laurie Burt who also attended the meeting stated that they are in violation from their current site plan.

Master plan

Lisa Prince noted that attendance has been low. The committee would benefit from new members.

Larry Siegel moved to adjourn the meeting. Alison Fissetted seconded that motion. All voted in favor. The meeting adjourned at 7:43 am. Recorded by Kristen Riley. Draft.