

Minutes of the Westmoreland Selectmen's Meeting

Tuesday April 2, 2024

BOARD MEMBERS PRESENT: John Snowdon, Bill McGahie and Mark Terry

1. The meeting was called to order at 1:03 pm by John Snowdon.
2. Approval of Minutes: March 19, 2024. Motion was made by Bill McGahie, seconded by Mark Terry to accept the minutes as printed. Motion passed 3-0.
3. Accounts Payable: Motion was made by Mark Terry, seconded by Bill McGahie to approve Manifests for: General Fund \$531,315.25 and Fire Station \$160,242.78 Motion passed 3-0.
4. Guest:
 - A. Fire Chief, Harry Nelson
 - 2 quotes to take the body off old chassis and put onto new. Not many companies that do this work. Dingee Machine Company, Cornish, NH \$31,626.82 and Alexis Fire Equipment Co, Illinois \$134,672 Would have to drive the rescue truck to Illinois and pick up old chassis when finished which will add to the cost.
 - The Fire Department would like Dingee to do the work since they have done work in the past and can start immediately. Location easier and cheaper to transport the rescue truck and new chassis to. Once work started it would take a couple of months to complete. During this time rescue equipment will be put on another truck for emergency response.
 - Snowdon - NHMA lawyer confirmed that selectmen can make the decision with pricing and do not have to do RFP and put out for bid. With limited places to do this work selectmen can make decisions based on pricing and fire department recommendation.
 - Motion was made by Mark Terry and seconded by Bill McGahie to accept a bid from Dingee Machine Company for \$31,626.82 to remove body from old chassis and rebuild on new. Motion passed 3-0.
 - B. Health Office, Scott Talbot
 - Presented letter to selectmen's office regarding culvert violation. (available in office) Failure of septic system 95 Thompson Road creating black water which is flowing through town culvert into a neighboring pond which tested positive for E-Coli.
 - Talbot has mailed both certified and regular mail letters to the owners of the home at 95 Thompson informing them of findings and ordering them to have septic pumped within 24 hours of receiving their letter. They will also have 60 days to have a licensed certified septic service complete an inspection of septic tank and leach field. Failure to comply will result in an administrative court order. NHDES will get involved once the 60 day period has passed without result.
 - The Town Administrator will call NHMA and/or NHDES to see what Town is required to do as the culvert is in violation.
5. Old Business
 - A. Security Cameras - Snowdon researched suggested systems. Some bids included cameras no longer recommended or compliant with government standards. Two companies quoted systems and cameras that would work for the fire station.

Countryside Alams, Mount Holly, VT -\$9,847 and Home Security Systems (HSS), Brattleboro, VT - \$6,718 Received notice that the Town will receive a grant for the fire station generator. Applied for \$75,000. Once a letter confirming that is the amount to be received and we know bond funds being held for the generator are available for security cameras, the selectboard can move forward to make a decision regarding which company to install.

- B. Tower Grant - Selectmen agree that Tower grant designee is to be Town Administrator and Grant managers to be Thomas Finnegan and Scott Talbot.
- C. Motion was made by Bill McGahie, seconded by Mark Terry to readopt the Investment Policy as written. Motion passed 3-0.

6. New Business

Signature Approval was given for the following:

Payroll 4/2/2024	HealthTrust \$5809.27	General Journal Entries
Payroll Taxes 4/2/2024	Retirement \$3078.51	#854 Timber Tax
Bank Statements	Staples \$47.98	#855 Transfer to
Excavation Intent (1)	ETSY \$2.61	Capital Reserves and
Intent to Cut Timber (1)	USPS \$278.57	Expendable Fund
Veteran Credit (3)	Invoice Cloud \$86.40	
Pistol Permit (1)		

- A. Appointments - Fire Chief - Harry Nelson, Road Agent - David Poklemba, and Tax Collector - Melissa Bonito
- B. Cybersecurity - Selectboard met in non-public session per RSA 91-A:5X1 regarding Town's cybersecurity plan. Primex provides services to make plans and educate employees. Can also provide a town education session about cybersecurity.
- C. Motion was made by Mark Terry, seconded by Bill McGahie per RSA 21-P:43 to accept and expend FEMA funds \$4249.17. Motion passed 3-0
- D. NH Saves - Snowdon - Peterborough and Nelson are holding town gatherings to learn about ways to save. Terry - Energy Committee should be created. This would be something they could pursue both as a meeting and as an informational portion of Old Home Days. Need a mission statement from volunteers who want to form a committee. Once Selectboard has, they can form a committee and appoint members.
- E. Selectmen Projects - Snowdon - If interested, selectboard members can spearhead projects that will benefit the Town. Snowdon is still working to find funding for the River Road Bridge. Terry will work to create support for veterans using the town website to post links about what is available locally.

- 7. Upcoming: April 21 - Fire Station Open House 1-4pm
April 30 - Public Hearing 6pm Class VI to Class V section of Old County Road

- 8. Correspondence: SWRPC - Newsletter

9. Motion was made by Mark Terry, seconded by Bill McGahie to adjourn the meeting at 2:26 pm. Motion passed 3-0.

Respectfully submitted,
Jodi Scanlan
Town Administrator

NEXT MEETING TUESDAY APRIL 16 , 2024 6:00PM
MINUTES ARE INITIALLY POSTED AS UNAPPROVED
SELECTMEN SIGNATURES DENOTE APPROVAL

BOARD OF SELECTMEN

John Snowdon, Chairman

William McGahie

Mark Terry