

Minutes of the Westmoreland Selectmen's Meeting  
Thursday, December 3, 2020

**BOARD MEMBERS PRESENT:** Frank Reeder, Clayton Stalker, Russ Austin

1. The meeting was called to order at 10:00AM by Chairman Frank Reeder.
2. Approval of Minutes: November 19, 2020 Motion was made by Russ Austin, second by Clayton Stalker to accept the minutes as printed. Motion passed 3-0.
3. Guests: None
4. Accounts Payable: A motion was made by Clayton Stalker, second by Russ Austin to approve a manifest of \$4,296.57 for the highway department and \$1,162,550.81 for all other bills for a total of \$1,166,847.38. Motion passed 3-0.
5. Old Business:
  - A. Assessing: Avitar Assessing will present a proposal to complete the cyclical revaluation and to do general assessing in 2021.
  - B. A position on the Budget Committee is open due to the resignation of Richard Paul. Anyone interested should contact the Selectmen's Office.
  - C. Due to Covid19, the State is addressing possible changes for the March 2021 town meetings.
6. New Business:

Signature Approval was given for the following:  
Payroll Manifests, General Journal Entries, Reports, Bank Statements  
Expenses paid (not included in biweekly manifests)  
Intent to Cut: R9-1  
Land Use Change Tax: R3:43, R3:44-A1  
2020 Equalization Certificate

  - A. A motion was made by Clayton Stalker, second by Frank Reeder, per RSA 31:19, to accept donations for the Westmoreland Veteran's Memorial Fund in the amount of \$625. Motion passed 3-0. 66 bricks for the walkway have been sold to date.
  - B. The Selectmen had asked the Road Agent to inspect Daggett Hill Road (Class VI) following the heavy rain that recently occurred. Dave reported that except for one small area on the side of the road, the rain had no effect on the road.
  - C. The 2020 Groundwater Monitoring Report is complete and available for review. The report includes testing of wells at and around the old landfill area of the Recycling Center.
  - D. The Selectmen decided on the distribution of the Starkey/Cobb Christmas Fund.
  - E. Covid19: Selectmen discussed the increased number of cases in the State and Cheshire County. For the safety of residents and employees, it was decided to minimize traffic in the town hall by:
    - a. Encouraging residents to use the phone, email or drop box at the town hall for questions and to make tax payments and motor vehicle registration renewals online using the links on the town website, by mail or by using the drop box at the town hall.
    - b. Not holding committee/board meetings unless urgent business. Waivers to meet can be made by a request to the Selectmen. Selectmen will continue to meet to ensure the continued operation of necessary town business.  
Notices will be sent to Committee/Board chairmen and on Facebook and the town website.

7. 2021 Budget: Selectmen worked on budgets for the Planning Board, Trustees of Trust Funds, Emergency Management, Supervisors of the Checklist, Fire & Rescue, Parks & Rec, Conservation and the Library.
8. Correspondence: *All correspondence is available for review in the Selectmen's office.* A copy of the 2021 County Budget is available for review.
9. The meeting was adjourned at 11:40AM.

Respectfully submitted,

Jo Ann LaBarre  
Town Administrator

BOARD OF SELECTMEN

---

Frank Reeder, Chairman

---

Clayton R. Stalker

---

Russ Austin

NEXT MEETING –Thursday, December 17, 2020, 10:00AM

MINUTES ARE INITIALLY POSTED AS UNAPPROVED -  
SIGNATURES BY SELECTMEN DENOTE APPROVAL OF  
MINUTES