

Minutes of the Westmoreland Selectmen's Meeting  
Thursday, April 16, 2020

**BOARD MEMBERS PRESENT:** Russ Austin, Clayton Stalker, Frank Reeder

1. The meeting was called to order at 1:00PM by Chairman Frank Reeder.
2. Approval of Minutes: March 16, 2020, March 19, 2020 & April 2, 2020 Motion was made by Russ Austin, second by Clayton Stalker to accept the minutes as printed. Motion passed 3-0.
3. Accounts Payable: A motion was made by Clayton Stalker, second by Frank Reeder to approve a manifest of \$3,482.80 for the highway department and \$24,096.06 for all other bills for a total of \$27,578.86. Motion passed 3-0.
4. Guests: None
5. Old Business:
  - A. One bid was received for installing vinyl siding on a portion of the Highway garage. A motion was made by Clayton Stalker, second by Russ Austin to award the job to Bill Hatt at a cost of \$7,400. Motion passes 3-0. The funds were encumbered from 2019 to do the job.
  - B. A cease & desist letter was signed for an unpermitted/unallowed building on a lot off Daggett Hill Rd. (R12-33).
  - C. Selectmen signed the Broadband bond application and discussed some changes to the Consolidated Communication (CCI) contract based on a review by them and the town attorney. Frank will give the changes to John Snowdon to relate to CCI.
  - D. Based on two complaints received, a letter will be sent to the Cate's on Partridge Brook Road to move the rebar they have installed by the road back at least 2 feet for safety reasons.
  - E. The bills for electricity at the Highway garage are starting to show a decline due to the solar panels added last year.
6. New Business:

Signature Approval was given for the following:

  - Payroll: 4/7/2020
  - EFTPS - Payroll taxes: 4/8/2020
  - General Journal Entries: #705, #706
  - Highway (clothing allowance): 4/7/2020
  - Amazon (Tax Collect envelopes): 4/13/2020
  - Mailing Unlimited (Covid-19 mailing): 4/14/2020
  - A. Selectmen signed the 7/1/20 Health Insurance agreement for full-time employees.
  - B. Selectmen approved a request from a property owner for a payment plan to pay back property taxes. An agreement will be signed, along with a waiver of deeding.
  - C. Recycling Center Advisory Committee: with the current hold on meetings due to the Covid-19 virus, the Selectmen have chosen to wait to appoint the committee. Anyone interested in serving on the committee should contact the Selectmen's office. The committee will report to the Selectmen after exploring ways to reduce the overall tax impact of the Recycling Center by identifying and recommending improvements, efficiencies and other cost-saving measures.

7. Correspondence: *All correspondence is available for review in the Selectmen's office.*  
A letter was received from the City of Keene Fire Department regarding their current way of operating due to the Covid-19, including ambulance response to towns that they contract with, which includes Westmoreland.
8. The meeting was adjourned at 2:20pm.

Respectfully submitted,

Jo Ann LaBarre  
Town Administrator

BOARD OF SELECTMEN

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Frank Reeder, Chairman

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Clayton R. Stalker

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Russ Austin

Tentatively scheduled:

NEXT MEETING –Thursday, May 7, 2020, 6:00PM  
MINUTES ARE INITIALLY POSTED AS UNAPPROVED -  
SIGNATURES BY SELECTMEN DENOTE APPROVAL OF  
MINUTES