

Minutes of the Westmoreland Selectmen's Meeting
Thursday, February 6, 2020

BOARD MEMBERS PRESENT: Russ Austin, Clayton Stalker, Excused: Frank Reeder

1. The meeting was called to order at 6:02PM by Chairman Russ Austin.
2. Approval of Minutes: January 16, 2020, January 22, 2020, February 2, 2020 (2). Motion was made by Clayton Stalker, second by Russ Austin to accept the minutes as printed. Motion passed 2-0.
3. Guests:
Randall Walter, Bensonwood:
 1. Randall stated that the Fire Department Advisory Committee is reviewing the initial floor plan and looking at two options for the site location. He added that the Committee is positive toward the decrease in the overall size of the building.
 2. Randall informed the Selectmen that he will be leaving his position at Bensonwood in the next few weeks. We will be assigned another staff member at Bensonwood to continue the design work. Randall will be staying on to help with the project as a resident of town.
4. Accounts Payable: A motion was made by Russ Austin, second by Clayton Stalker to approve a manifest of \$23,873.67 for the highway department and \$200,266.95 for all other bills for a total of \$224,140.62. Motion passed 2-0.
5. Old Business:
 - A. Fire Station: A team meeting will be held Thursday, February 13th at 3pm in the town hall.
 - B. Broadband: The town attorney will be meeting with John Snowdon, Consolidated Communications and the Selectmen on Wednesday, February 12th at 10:30am in the town hall review the Broadband contract.
 - C. Per the town's Purchasing Policy, the job of siding the Highway Garage will be put out to bid.
 - D. The town budget is ready for presentation at the Budget Hearing on Friday, February 7th.
6. New Business:

Signature Approval was given for the following:

 - Payroll: 1/28/2020, 1/31/2020
 - EFTPS - Payroll taxes: 1/30/20 (2)
 - NH Retirement System: 1/31/20
 - Healthtrust: 1/30/2020
 - Bank Statements (Checking & Conservation): As of 1/31/2020
 - Reports: Balance Sheet as of 1/31/2020
 - General Journal Entries: #698
 - A. A letter was signed to Eversource's Vegetation Management Department giving the Selectmen's support to continue the trimming of trees to deter power outages during storms.
 - B. Recycling Webinar: Due to Frank Reeder's absence, this will be moved to the February 20th meeting.

- C. The Town Clerk spoke to the Selectmen regarding their help at the February 11th Primary Election. They agreed to be greeters and hand out the registration forms to those coming in who were not yet registered to vote and help wherever needed.
- D. Due to recent damages done in the town hall following a rental and the deteriorating condition, the upstairs in the town hall will no longer be rented. A study of the town hall will be done in the near future which will include recommendations for repairs.
- E. The Town Administrator and Town Clerk are working on establishing a fund raiser to raise funds for the repair/renovation of the veteran's memorial and sidewalk on the town common. Details of the fund raiser will be presented at the town meeting on March 11th.

7. Correspondence: *All correspondence is available for review in the Selectmen's office.* None

8. The meeting was adjourned at 7:10pm.

Respectfully submitted,

Jo Ann LaBarre
Town Administrator

BOARD OF SELECTMEN

Russ Austin, Chairman

Frank Reeder

Clayton R. Stalker

NEXT MEETING –Thursday, February 20, 2020, 6:00PM
MINUTES ARE INITIALLY POSTED AS UNAPPROVED -
SIGNATURES BY SELECTMEN DENOTE APPROVAL OF
MINUTES