

Minutes of the Westmoreland Selectmen's Meeting  
Thursday, March 19, 2020

**BOARD MEMBERS PRESENT:** Russ Austin, Clayton Stalker, Frank Reeder

1. The meeting was called to order at 6:00PM by Chairman Russ Austin.
2. A motion was made by Russ Austin, second by Clayton Stalker to nominate Frank Reeder as the Chairman of the Board of Selectmen. Motion passed 3-0.  
Russ Austin will remain the selectmen's representative on the Planning Board, with Clayton Stalker serving as his alternate if needed.  
Frank Reeder will serve on the Budget Committee.
3. Approval of Minutes: March 5, 2020. Motion was made by Russ Austin, second by Clayton Stalker to accept the minutes as printed. Motion passed 3-0.
4. Accounts Payable: A motion was made by Clayton Stalker, second by Russ Austin to approve a manifest of \$10,079.85 for the highway department and \$11,759.96 for all other bills for a total of \$21,839.81. Motion passed 3-0.
5. Guests: None
6. Old Business:
  - A. Fire Station: Committees are not meeting through April 4<sup>th</sup>. Selectmen will talk with Owner's Rep Steve Horton regarding possible architect contract changes and the hiring of a civil engineer.
  - B. The town attorney presented a Complaint with respect to unrecovered funds as a result of the work of the past tax collector. Following two changes to be made, the Complaint will be signed and filed with the court.
  - C. The Selectmen discussed the current Covid 19 situation. Frank Reeder will converse with the Emergency Management Director to begin planning for issues that may arise for town residents. Some areas to look at include property taxes, health and welfare.  
The Selectmen have received calls from people who have volunteered their services.
7. New Business:

Signature Approval was given for the following:  
Payroll: 3/10/2020  
EFTPS - Payroll taxes: 3/12/2020  
General Journal Entries: #701, 702, 703  
Elderly Deferral Application: 1  
Timber Tax Warrant: R7-34  
Current Use Application: R16-39

  - A. A non-permitted brush fire occurred on March 16 at 133 Poocham Road. Selectmen approved the payment of firefighters. A bill for services will be sent to the property owner.
  - B. Selectmen signed an abatement of 39¢ per request of the Tax Collector for interest.
  - C. A motion was made by Russ Austin, second by Clayton Stalker to appoint the following:  
Motion passed 3-0.  
Planning Board for 3-years: Lauren Bressett, Tim Thompson & Elaine Moore (Alternate)  
Zoning Board for 3-years: Barry Shonbeck & Peter Remy  
Conservation Commission for 3-years: Jeanette Hubert & Jean Rudolph  
Conservation Commission for 2-years: Mary Bradley (Alternate)  
Recreation Committee for 3-years: Jason Simino & David Bressett  
Building Inspector for 1-year: Larry Muchmore

Fire Chief for 1-year: Harry Nelson  
Road Agent for 1-year: David Poklemba  
Zoning Administrator for 1-year: Bill Campbell  
Tax Collector for 1-year: Melissa Bonito

- D. Selectmen approved and signed the Purpose & Goals of a new Recycling Center Advisory Committee to be appointed. Those interested should contact the Selectmen's office. Selectmen would like to have someone with knowledge about recycling on the committee.
  - E. Employee/Officials raises: Selectmen reviewed payroll change forms based on budgeted raises. Raises start with the 1<sup>st</sup> pay in April.
  - F. Selectmen signed a Septage Disposal Agreement with the City of Keene for use of the Keene Wastewater Treatment Plant - for septage delivered to their site.
  - G. The NH Municipal Association will be called regarding the distance of a legal right-of-way on roadways and what, if anything, a property owner is able to put in that designated area.
  - H. Frank Reeder reported that a town boundary marker was taken down during a car accident on Spofford Road. The town will look into recovering the cost of replacing the marker.
8. Correspondence: *All correspondence is available for review in the Selectmen's office.*  
The NH Department of Transportation is planning to do some repair and stabilization work on the stone arch culvert over White Bridge Brook in East Westmoreland. Letters were sent to various officials in town for input on the project and any other hazard mitigation that might be needed in town. Selectmen will email those officials to get their input.
9. The meeting was adjourned at 7:25pm.

Respectfully submitted,

Jo Ann LaBarre  
Town Administrator

BOARD OF SELECTMEN

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Frank Reeder, Chairman

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Clayton R. Stalker

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Russ Austin

NEXT MEETING –Thursday, April 2, 2020, 6:00PM  
MINUTES ARE INITIALLY POSTED AS UNAPPROVED -  
SIGNATURES BY SELECTMEN DENOTE APPROVAL OF  
MINUTES