

Minutes July 14, 2020

Present: Tom Finnegan, Harry Nelson, Graham Gitchell, Wes Staples, Bob Bartlett, Scott Talbot, Randall Walter, Steve Horton, Rob Hitchcock, Mike Petrovick and assistant

Meeting convened at 3:30 p.m.

Minutes of the June 18 meeting were accepted on a motion by Graham and seconded by Scott.

The agenda for the meeting was established by Tom – report on the progress to date and define the plan as the committee moves forward.

Rob Hitchcock showed his preliminary layout with contour lines and elevations.

- Question: was there a need for a connection between the post office parking lot and the fire station? With the planned twelve parking spaces, the committee determined that there would be no need for the connection.
- Nate Levesque will be designing the septic system for the town hall. He will have to work with the committee in planning for the joint system.
- The cistern should hold approximately 25,000 gallons, designated for the fire suppression system for the station only. If there is room, it would be desirable to add an additional cistern for tank refills and as a water source for firefighting in the center of town.
- The septic system should be done towards the end of the project to protect it from construction work.
- Rob has not approached the DOT yet regarding approval. He does not anticipate an issue.
- Test pits will need to be done again, in different areas, based on the new building placement.

Steve suggested the drainage package be completed and then sent to Mike for roofline design.

There is no easy way to keep the current station active during construction. Harry will make arrangements to store the equipment. There is an approximate six-month time period until the building will at least be ready to accept the trucks back.

Bob asked about an approximate time frame. Steve replied that he anticipates that the design and permit process will be complete in time to submit an article for the town meeting 2021 warrant. Bob then inquired about the feasibility of contacting local contractors to perform various preliminary work, on a volunteer basis, to further control costs.

Next meeting will be Tuesday, July 28, 2020, at 3:30 p.m. at the town hall.

Meeting adjourned at 4:10 p.m.

Respectfully submitted,

Rachel Bartlett