

Minutes – May 9, 2018

Fire Department Facility Advisory Committee

Present: Tom Finnegan (Committee Chairman), Graham Gitchell, Bob Bartlett, Wes Staples, Scott Talbot, Selectman Frank Reeder, and residents Jason Bafundi and Randall Walter.

Meeting convened at 7:00 pm.

The minutes of the May 1 meeting were read and accepted.

The committee was informed that SVE will be closing its Keene office and moving to Brattleboro, and some of its projects will be handled by Russell Huntley.

Discussion centered on the rough draft, with a few edits done. Mr. Reeder had concerns regarding the site selection for the fire station project and asked if there was a plan B in the offing. It was clarified that two other sites had been considered and eliminated as an option and that the Town needs to know what use the purchased parcel can serve. The site feasibility assessment will only determine the suitability of the land.

Concerns regarding the curb cuts and building setbacks were voiced, with reference to the Scully report which suggested a new station should be set back further from the road. The parcel containing the town hall, post office, and fire station is a challenging puzzle to be sure.

Regarding the Questions and Clarifications date on the RFP, it was suggested that one form be used for all bidders. This will streamline the question process and facilitate all bidders see all questions/clarifications submitted.

The issue of the updated inclusive surveyor map was raised, and Mr. Reeder explained that Dave Mann was having difficulty finding the markers and had a question regarding a Right of Way on the property. Graham explained the history of that and claimed it was no longer necessary.

The amended RFP and Scope of Work will be sent to all members and to Jo Ann LaBarre. The committee will request to be placed on the agenda for the BOS meeting on Thursday, May 17 to present both documents.

Meeting adjourned at 7:45 pm.

Respectfully submitted,

Rachel Bartlett