

Minutes of the Westmoreland Selectmen's Meeting

Tuesday June 4, 2024

BOARD MEMBERS PRESENT: John Snowdon, Bill McGahie, and Mark Terry

1. The meeting was called to order at 12:56 pm by John Snowdon.
2. Approval of Minutes: May 21, 2024. Motion was made by Mark Terry, seconded by Bill McGahie to accept the minutes as printed. Motion passed 3-0.
3. Guest:
Henry Underwood - Southwest Regional Planning - Culvert Inventory and Assessment Project
 - A. SWRP has been doing inventories since 2013 and has worked on about ½ of the 34 towns in the region.
 - B. Scope and Schedule (See Attached)
A 2 person team to work 1-3 days a week over the summer along the right-of-way on all Class V roads. No private, Class VI or State roads involved in the study. Field work takes approximately 30 days throughout the summer.
 - C. Methods (2 attachments)
 - D. Local Knowledge Exercise
Henry to work with Road Agent, Dave Poklemba, to identify any changes to the NHDOT road map. Also to establish any known or potential issues. Henry will work with the Town to notify the State of any road changes. Highway Block Grant is based on miles of road so extended roads could have an impact.
4. Old Business
 - A. Aldrich Road - Notification received that Aldrich Road Glamping was still advertised. Owners agreed to comply with Town Ordinances in December 2023. Advertising is no longer found and no action to be taken at this time.
 - B. Thompson Road -Owners did not follow through and are in violation. Health Officer, Scott Talbot, working with the Town Attorney to begin an administrative order to remove the occupant. A water sample taken in a ditch near residence has levels of e coli described as a nuisance in RSA 147:10 Talbot also to work with the Town Attorney to determine if the Town should clean up side of the road where culvert has transported water containing levels of e coli have been released into soil.
 - C. Bump Road - A complaint that stated multiple campers with people living year around and potential sanitation issues on Bump Road was received. Zoning Administrator, Laurie Burt and Selectman, Mark Terry visited the owner of the property and informed him that Town Ordinances do not allow this. Owner was told to have occupants and campers removed in 30 days to be in compliance. The Health Officer also has to be involved per RSA 147:8. A motion was made by Mark Terry and seconded by Bill McGahie based on a report from Burt and Terry as well as health and sanitation guideline given by Talbot to allow the Health Officer to work with Town Attorney to move forward with administrative order to remove tenants. Motion passed 3-0 A letter to be sent from the Town per Zoning Enforcement Policy.

D. Cyber Security - Mark Terry worked on the initial plan/policy provided by Primex. A continued discussion about details to take place at a later date in a non-public session per RSA 91-A:5X1. Plan is ready to have Primex put us on the agenda for training and implementing. Terry - All Town entities with Town computers and personal computers used for Town business should attend training. Primex will also set up training for cyber security for residents once the Town plan is in place.

5. Accounts Payable: Motion was made by Mark Terry, seconded by Bill McGahie to approve Manifests for: General Fund \$420,643.29 and Fire Station \$332.00 Motion passed 3-0.

6. New Business - Signature Approval was given for the following:

Appointment (2) Recreation Committee - Catherine Matthews and Emily Allen

Tax Warrant	Primex \$34,748.00	General Journal Entries
Payroll 5/28/2024	HealthTrust \$5809.27	#862 Timber Warrant
Payroll Taxes 5/28/2024	Retirement \$2757.75	
Bank Statements - May	Inkspired \$575.00	

- A. Cemetery Complaint - Complaint received about new doors and gate at Gline, Pratt, and Lord cemeteries having a cross on them. Jodi Scanlan, Cemetery Trustee - Crosses were added as decorative pieces. There was no malicious thought or religious preference intended. The Trustees agree that in consideration of attached ACLU thoughts and in respect of the complainant and those of various beliefs it would be best for the crosses to be removed. Gates no longer have any decorative symbols. Selectmen agree with the Trustees decision.
- B. Chairs upstairs in the Town Hall have to be moved for construction. Burt - Chairs were purchased with money raised in the late 1800s by the Ladies of the Grange. Unusable chairs will be disposed of and others will be stored in the Town Hall Basement on pallets. A dehumidifier for the HVAC system has been discussed and is being priced to help with moisture and mold. It is to be determined how many chairs will be returned upstairs once restored as storage of them is an issue upstairs.

7. Other: Harry Nelson updates:

- A. Temporary generator has been installed. New generator ordered. ETA approximately 20 weeks from order date.
- B. Home Security Services (HSS) has installed cameras at the fire station. Install to be complete within the week for the camera surveillance system.
- C. Amer Electric completed the installation of a fire alarm system in the Town Hall. It is now online with mutual aid.
- D. Mike Petrovick, architect for the fire station, has hired a photographer to take pictures of the fire station evening of June 13th for his website.
- E. Old rescue body has been placed on the new chassis. Hope to have work on the rescue truck complete by the end of the month.
- F. Open House - 2 new potential candidates to join the volunteer team.
- G. Volunteers have been very busy helping Keene with recycling/transfer station fires.

8. Correspondence: NH Executive Council Agenda for July 12, 2024 meeting

- 9. Upcoming - June 11th 5pm SWRP Annual Meeting, Heberton Hall Keene
June 18th 6pm Frank Richter-Solar Grants
July 2nd Selectboard meeting to be at 10am NOT 1pm
July 10th 9:30-11:30 Primex Training in Concord

10. Meeting Adjourned 2:34pm

Respectfully submitted,
Jodi Scanlan
Town Administrator

NEXT MEETING TUESDAY JUNE 18 , 2024 6:00PM
MINUTES ARE INITIALLY POSTED AS UNAPPROVED
SELECTMEN SIGNATURES DENOTE APPROVAL

BOARD OF SELECTMEN

John Snowdon, Chairman

William McGahie

Mark Terry