

WESTMORLAND PLANNING BOARD

January 20, 2020

Minutes

Call to Order, Seating Members

Present: Lauren Bressett, Alison Fissette, Bruce Smith, Larry Siegel, Jim Starkey,
Selectmen's Representative Frank Reeder,
Excused:, Elaine Moore- Tim Thompson Alt.

Chair Lauren Bressett called the meeting to order at 6:30 PM.

Review of Minutes

Motion: Frank Reeder moved to accept the minutes as presented, seconded by Bruce Smith.
All approved.

Ordinance ballot review:

The board reviewed the official ballot for proposed 2020 ordinance changes.
The issue was how to present the boards position. Lauren will add a general section to the
planning boards report submitted for the town report explaining the work completed in 2019.

Ordinance:

The board reviewed the ordinance work update list supplied by Lauren for 2020
consideration. For efficiency the board will work on a single ordinance at a time.

The first two selected are:

Single application and procedure for lot line adjustment

Accessory Dwelling Units – adjust to include other structure?

The draft single application and procedure for lot line generated last year was reviewed with
limited changes. Items on the checklist were reduced and clarified for applicants.

Draft changes are presented on the second page of this report.

Motion: Alison Fissette moved to adjourn the meeting, seconded by Larry Siegel
passed unanimously. Meeting adjourned at 7:45 PM.

Bruce Smith, Recorder

**THESE ARE UNAPPROVED MINUTES TO BE APPROVED AT THE FEBRUARY 17,
2020 MEETING.**

TOWN OF WESTMORELAND
PLANNING BOARD

LOT LINE ADJUSTMENT CHECKLIST (between 2 existing lots)

Applicant Name: _____ Date: _____

The items on this page are considered to be the minimum requirements for a completed lot line adjustment application. The applicant must provide written reasons for any item that is not submitted where a waiver is requested. The Planning Board may, in certain cases, need to request additional information.

DOES THIS APPLICATION HAVE REGIONAL IMPACT? ___ YES ___ NO

Is land in current use? ___ YES ___ NO

Submitted
Yes No

Board Use Only
Waived

Yes No

- | | | |
|---------|---|---------|
| ___ ___ | 1. Name of subdivision: name and address of sub divider (& owner if different). | ___ ___ |
| ___ ___ | 2. Name, address, license number and seal of NH licensed surveyor or professional engineer: north arrow, scale, and date of plan; signature block for Planning Board. | ___ ___ |
| ___ ___ | 3. Locus plan, showing tract location and zoning designations. | ___ ___ |
| ___ ___ | 4. Location of property lines and boundary markers, frontage, lot areas in square feet and acres; setback lines (including wetlands, septic and well if within 100 feet of proposed boundary); lots numbered according to tax map system. | ___ ___ |
| ___ ___ | 5. Names and addresses of abutting property owners. | ___ ___ |
| ___ ___ | 6. Existing and proposed easements or deed restrictions, rights-of-way, culverts, driveways, buildings, and other structures. | ___ ___ |
| ___ ___ | 7. Copy of deeds if any restrictions, easements or rights of way including drainage, or covering land to be used for public purposes. | ___ ___ |
| ___ ___ | 8. State subdivision approval if any lot is less than 5 acres. | ___ ___ |
| ___ ___ | 9. Copy of driveway permit if either lot boundary affects changes to the existing access and driveway setback. | ___ ___ |
| ___ ___ | 10. Copy of any ZBA decisions, if applicable. | ___ ___ |