

Minutes of the Westmoreland Selectmen's Meeting
Thursday, August 8, 2019

BOARD MEMBERS PRESENT: Russ Austin, Frank Reeder, Clayton Stalker

1. The meeting was called to order at 6:00PM by Chairman Russ Austin.
2. Approval of Minutes: July 18, 2019, July 22, 2019 & August 5, 2019. Motion was made by Russ Austin, second by Frank Reeder to accept the minutes as printed. Motion passed 3-0.
3. Guests:
 - A. Tom Finnegan, Chair of the Fire Department Facility Advisory Committee, was present to inform the Selectmen that the recommendation of the committee to do the design phase of the new fire station is Bensonwood of Walpole at a cost not to exceed \$45,000. The Selectmen will review all five of the bids and make a final decision on the hiring of an architect at their August 29th meeting.
The committee also, upon the advice of the town attorney and others, discussed the possibility of hiring a project manager to oversee the project. The Selectmen agree that it would be beneficial to have someone who is knowledgeable to supervise the project. The committee believes the time to address this would be for the construction phase of the project.
 - B. Wes Staples asked the Selectmen why they decided to purchase a fabric shelter to house the new grader instead of adding a wooden structure onto the current building. The Selectmen explained that the Britespan Building System is a well-rated structure used extensively in New England. The cost includes all of the labor and equipment to install the building and foundation with the exception of the overhead door. It will also be large enough to store other highway department items. The priority is to have the equipment out of the elements to extend their years of use.
4. Accounts Payable: A motion was made by Clayton Stalker, second by Frank Reeder to approve a manifest of \$8,664.38 for the highway department and \$277,308.85 for all other bills for a total of \$285,973.23. Motion passed 3-0.
5. A motion was made by Russ Austin, second by Clayton Stalker to enter into non-public session per RSA 91-A:3,II(c) at 6:43pm. Motion passed.
6. A motion was made by Clayton Stalker, second by Frank Reeder to seal the non-public session minutes and return to public session at 7:04pm. Motion passed.
7. Old Business:
 - A. Forensic Audit is continuing.
 - B. Bids will be opened for the sale of the '95 grader on August 29th.
 - C. Agricultural Advisory Committee: Selectmen have not received any information regarding the committee's direction. Frank Reeder will speak with the Chairman.

8. New Business:

Signature Approval was given for the following:

- Payroll: July 30 & 31, 2019
- Payroll Taxes: July 31, 2019
- Amazon: August 7, 2019
- NH Retirement System: July 31, 2019
- HealthTrust: July 31, 2019
- Balance Sheet: July 31, 2019
- Bank Statements: July 31, 2019

- A. Selectmen signed approval for property tax bills to be emailed per RSA 76:11. Property owners will need to request bills to be emailed. The ability to make payments online is scheduled to be available by September 10th.
- B. Holiday Premiums (Dividends) were received by Primex for Worker's Comp (\$660.57) and Property/Liability (\$546.49).
- C. Senator Jay Kahn will be attending the August 29th Selectmen's meeting.

9. Correspondence: *All correspondence is available for review in the Selectmen's office.*

10. The meeting was adjourned at 7:45pm.

Respectfully submitted,

Jo Ann LaBarre
Town Administrator

BOARD OF SELECTMEN

Russ Austin, Chairman

Frank Reeder

Clayton R. Stalker

NEXT MEETING –Thursday, August 29, 2019, 6:00PM
MINUTES ARE INITIALLY POSTED AS UNAPPROVED
SIGNATURES BY SELECTMEN DENOTE APPROVAL OF
MINUTES