

Minutes of the Westmoreland Selectmen's Meeting
Thursday, February 7, 2019

BOARD MEMBERS PRESENT: Clayton Stalker, Russ Austin, Frank Reeder

1. The meeting was called to order at 6:00PM by Chairman Stalker.
2. Approval of Minutes: January 10, 2019, January 17, 2019, January 22, 2019. A motion was made by Russ Austin, second by Frank Reeder to accept the minutes as printed. Motion passed 3-0.
3. Guests:
Mark Terry and Madelynn Cassin, members of the Communications Advisory Committee were present to inform the Selectmen about a demonstration that was given to the Committee by Civic Plan, a company that builds municipal web sites. Their sites are easy to navigate and can do mass messaging when emails are collected. Terry suggested that the Selectmen look at Stoddard's website that is done by Civic Plan. The cost for setup of a new website with Civic Plan would be \$7,000 and a cost of \$2,000 per year afterward for updates and help. The town would be responsible for making changes, adding information, etc. to the site once it is set up. The Selectmen believe that it would be hard to approve and justify the cost at this time. The budget for 2019 is already complete. In the coming future, making improvements to our current site and the possibility of getting funding for a new site will be looked into.
4. Accounts Payable: A motion was made by Russ Austin, second by Frank Reeder to approve a manifest of \$29,080.53 for the highway department and \$247,383.95 for all other bills for a total of \$276,464.48. Motion passed 3-0.
5. Old Business:
 - A. The Public Hearing for the 2019 Budget will be held Friday, February 9th at 7pm. The meeting has been posted and handouts will be available.
 - B. Audit update: Melanson Heath will begin work on the annual (2018) audit in March and their forensic team continues to work on the Tax Collector audit.
6. New Business:

Signature Approval was given for the following:

 - Payroll: January 29 & 31, 2019
 - GJ Entry: #668-669
 - Payroll Taxes: January 30 & 31, 2019
 - December 2018 Balance Sheet & Trial Balance
 - Post Office: #16263 Postage prior to rate increase
 - Healthtrust: #16254 Employee health insurance
 - New Hampshire Retirement: January 2019 retirement
 - Village Store: Avitar
 - Intent to Cut: R8:3, R8:38, R19:0, R19:10
 - Veterans Credit
7. Correspondence: *All correspondence is available for review in the Selectmen's office.* None

8. Public Business: None

9. The meeting was adjourned at 7:55pm.

Respectfully submitted,

Jo Ann LaBarre
Town Administrator

BOARD OF SELECTMEN

Clayton R. Stalker, Chairman

Russ Austin

Frank Reeder

NEXT MEETING –Thursday, February 21, 2019, 6:00PM
MINUTES ARE INITIALLY POSTED AS UNAPPROVED
SIGNATURES BY SELECTMEN DENOTE APPROVAL OF
MINUTES