

Minutes of the Westmoreland Selectmen's Meeting
Thursday, June 20, 2019

BOARD MEMBERS PRESENT: Russ Austin, Frank Reeder, Clayton Stalker

1. The meeting was called to order at 6:00PM by Chairman Russ Austin.
2. Approval of Minutes: June 6, 2019. A motion was made by Clayton Stalker, second by Frank Reeder to accept the minutes as printed. Motion passed 3-0.
3. Guests:
 - A. Fire Department Facility Advisory Committee: Advisory Committee members Tom Finnegan, Bob Bartlett and Harry Nelson were present. Secretary of the committee, Rachel Bartlett, was also present. Tom reported that the committee had met to discuss suggestions made by the Selectmen at the last meeting and made changes to the Request for Proposals (RFP). After reviewing the changes, a motion was made by Russ Austin, second by Clayton Stalker to approve the RFP to be mailed to architecture companies for a plan for the new fire station. Motion passed 3-0.
 - B. David Poklemba, Road Agent:
 1. After taking the scarifier off the bid for the grader, the total cost to Nortrax is \$259,500 with payments of \$37,466.58 for eight years. A motion was made by Clayton Stalker, second by Frank Reeder to purchase the grader from Nortrax. Motion passed 3-0.
 2. The 1992 grader will be sold by bid with a minimum bid of \$8,000.
 3. Frank has looked at options for a shelter for the new grader. Money from the 2018 additional highway block funds is available. The shelters are either designed or engineered and are metal or fabric. Snow load needs to be considered. A price on a 24' x 35' metal shelter that Frank found in Pennsylvania is \$13,300 (inc. shipping) plus the cost for a garage door, footings and hiring someone to erect it. He will have a price on a fabric shelter within the next few days.
4. Accounts Payable: A motion was made by Russ Austin, second by Frank Reeder to approve a manifest of \$21,692.73 for the highway department and \$12,934.66 for all other bills for a total of \$34,627.39. Motion passed 3-0.
5. Old Business:
 - A. Forensic Audit: Final stages of the audit are being completed.
 - B. PFAS testing of the water at the Fire Station all came back negative with no issues.
 - C. Mr. Lifschutz (American Wealth) has confirmed that his company will pay the cost to have the town common flag pole lit. This is a great benefit to the town and very much appreciated.
 - D. Power Purchase Agreement from Solar Dave, LLC: Along with the drop of the supply charge, the distribution and transmission fees will also be lower. A motion was made by Frank Reeder, second by Clayton Stalker to sign the agreement with Solar Dave to install solar panels at no charge to the Town on the Highway Department. Motion passed 3-0.
 - E. Simino/Hatt ordinance complaint update: The Hatts will be going to the Zoning Board for a variance of the 20' setback regulation.
 - F. Eversource will be holding a public forum on the proposed 'battery project' on June 26 at 4pm at the school. The project does not require Selectmen or Town approval.

6. A motion was made by Frank Reeder, second by Russ Austin to enter into non-public session per RSA 91-A:3,II(c) at 7:00pm. Motion passed.

A motion was made by Frank Reeder, second by Clayton Stalker to seal the non-public session minutes and return to public session at 7:05pm. Motion passed.

7. New Business:

Signature Approval was given for the following:

Payroll: June 18, 2019

Payroll Taxes: June 20, 2019

State Forest Land Reimbursement

Intent to Cut: R17-33 & 34, R18-2

- A. Southwest Region Planning Commission appointment: A motion was made by Clayton Stalker, second by Russ Austin to appoint Bruce Smith as a Commissioner of the Southwest Region Planning Commission. Motion passed 3-0.
- B. Selectmen approved the reappointments of the Forest Fire Warden and Deputy Wardens.
- C. John Snowdon submitted his resignation from the Agriculture Advisory Committee due to his new commitment to Southwest Region Planning Commission.
- D. A letter will be sent to the Agriculture Advisory Committee asking for their goals and ideas.
- E. A motion was made by Clayton Stalker, second by Russ Austin to approve a Complaint Policy and Form. Motion passed 3-0. The policy and form will be available on the town website and in the Selectmen's office.
- F. A motion was made by Clayton Stalker, second by Russ Austin to approve a Right-to-Know Request form. Motion passed 3-0. The form will be used by those who want to request information using the Right-to-Know law (RSA 91-A).
- G. A motion was made by Clayton Stalker, second by Frank Reeder to approve a Fee Schedule. Motion passed 3-0. The fee schedule contains information on the cost of copies, reports, non-sufficient fund fees, etc.

8. Correspondence: *All correspondence is available for review in the Selectmen's office.* None

9. The meeting was adjourned at 7:52pm.

Respectfully submitted,

Jo Ann LaBarre
Town Administrator

BOARD OF SELECTMEN

NEXT MEETING –Wednesday, July 3, 2019, 10:00AM
MINUTES ARE INITIALLY POSTED AS UNAPPROVED
SIGNATURES BY SELECTMEN DENOTE APPROVAL OF
MINUTES

Russ Austin, Chairman

Frank Reeder

Clayton R. Stalker