

Minutes of the Westmoreland Selectmen's Meeting
Thursday, June 6, 2019

BOARD MEMBERS PRESENT: Russ Austin, Frank Reeder, Clayton Stalker

1. The meeting was called to order at 6:00PM by Chairman Russ Austin.
2. Approval of Minutes: May 16, 2019. A motion was made by Frank Reeder, second by Clayton Stalker to accept the minutes as printed. Motion passed 3-0.
3. The Selectmen opened the three bids received for the new grader. Anderson Equipment of Manchester's bid stated that they do not offer an all-wheel drive motor grader at this time. Milton Cat of Londonderry, NH bid \$283,900 and Nortax of Springfield, VT submitted a bid of \$265,500. Road Agent Dave Poklemba will review the bids for a comparison to the specifications and report back to the Selectmen for the awarding of the bid.
4. Guests:
 - A. Fire Chief Harry Nelson: The Westmoreland Firefighters Association, along with the Spofford and Chesterfield Fire Departments, received a Communication Grant. The Westmoreland share was \$100,500.00 with the Firefighters Association paying the 5% cost share of \$4,785.71. New radios and other equipment will be purchased. Per RSA 31:95-e, a motion was made by Clayton Stalker, second by Russ Austin to accept the equipment purchased by the grant as a gift to the Town of Westmoreland from the Westmoreland Firefighters Association. Motion passed 3-0. The Selectmen thanked Chief Nelson for being fundamental in the town receiving several hundred thousand dollars of grant money in the last several years.

The Road Agent expressed an interest in the old radios as they have more watts than what are currently in the trucks. The road crew can do the installation themselves so there will be no cost to the town. The Selectmen approved using the old radios in the town trucks.
 - B. Fire Department Facility Advisory Committee: Advisory Committee members Tom Finnegan, Bob Bartlett and Harry Nelson were present. Secretary of the committee, Rachel Bartlett, was also present. After reviewing the Request for Proposals (RFP) for the architectural design of the new fire station at their last meeting, the Selectmen had the following suggestion: 1) that the RFP include the option of design-build and it to be sent to design-build companies also, 2) that instead of referring bidders to the Scully Report, the committee include a list of their requirements, 3) that they not include the committee's conceptual floor plan – let the architects do the design based on the requirements of the committee and the SVE study of the land. The committee will meet again to discuss and make changes to the RFP.
5. Accounts Payable: A motion was made by Russ Austin, second by Frank Reeder to approve a manifest of \$17,526.72 for the highway department and \$229,036.92 for all other bills for a total of \$246,563.64. Motion passed 3-0.

6. Old Business:
 - A. Forensic Audit: Selectmen will verify progress of the audit and an end date.
 - B. Power Purchase Agreement from Solar Dave, LLC: There will be no penalty from First Point Power for taking the highway garage out of the current supplier contract. The Selectmen have a few more questions on the Agreement proposed by Dave Wirth. Frank Reeder will talk to Dave prior to the next meeting.
 - C. The Selectmen investigated the complaint, noted the violations and will send a letter based on a complaint by Clyde Simino, to Tim and Cindy Hatt regarding ordinance violations on their McAdam Road property. Ordinance violations include the number of unregistered vehicles and infraction of the 20' setback.
 - D. Eversource will be holding public forums on the proposed 'battery project'. Notices will be done to inform town residents.
 - E. Dick Cate air quality complaint update: The Selectmen have not received the report from Keene State College giving a comparison of data collected by Mr. Cate against EPA standards in regard to the use of an outdoor furnace on Partridge Brook Road owned by the Hoffmans.

7. New Business:

Signature Approval was given for the following:

Payroll: May 21, 2019, May 31, 2019, June 4, 2019

Payroll Taxes: May 22, 2019, May 31, 2019, June 5, 2019

General Journal Entries: #678-679

Healthtrust – Insurance: May 31, 2019

NH Retirement System: May 31, 2019

Balance Sheet, Trial Balance & Budget vs Actual Reports through 5/31/19

Veteran's Credit

Intent to Cut: R6-3, U6-3

- A. Robert Harcke has submitted his resignation as Westmoreland's representative serving as a commissioner of the Southwest Region Planning Commission. A motion was made by Russ Austin, second by Frank Reeder to appoint John Snowdon as a Commissioner of the Southwest Region Planning Commission. Motion passed 3-0.
Frank Reeder asked if reports were given to the Selectmen by the Commissioner as to issues that might pertain to Westmoreland. John will be asked to do reports periodically.
- B. Frank reported that the Planning Board had a discussion at their last meeting regarding businesses in town. While the Selectmen are not in favor of charging a business permit fee, they believe having a permit system is necessary for the town to be aware of changes in business ownership, new businesses, etc. The Selectmen will work with the Planning Board on how to proceed with this issue.
The current condition of 1017 Route 12 was discussed. The store was vacated, leaving merchandise inside which may be causing a health issue. The owners will be contacted.
- C. More complaints of vehicles speeding in town have been received. Various options were discussed as to how to slow people down. The State Police have been helping by patrolling, but every resident has to do their part.
- D. Selectmen signed the employee Health & Dental Insurance Renewal Agreement.

- E. Selectmen signed the Invoice Cloud paperwork to begin the process of receiving payments to the town online. This would include taxes and motor vehicle renewals.
- F. Selectmen discussed using some of the State SB38 money to purchase a shelter to put the new grader in so it is not left outside. Frank Reeder will look into options.

8. Correspondence: *All correspondence is available for review in the Selectmen's office.* None

9. The meeting was adjourned at 8:00pm.

Respectfully submitted,

Jo Ann LaBarre
Town Administrator

BOARD OF SELECTMEN

Russ Austin, Chairman

Frank Reeder

Clayton R. Stalker

NEXT MEETING –Thursday, June 20, 2019, 6:00PM
MINUTES ARE INITIALLY POSTED AS UNAPPROVED
SIGNATURES BY SELECTMEN DENOTE APPROVAL OF
MINUTES