

Minutes of the Westmoreland Selectmen's Meeting  
Thursday, May 17, 2018

**BOARD MEMBERS PRESENT:** Clayton Stalker, Russ Austin, Frank Reeder

1. The meeting was called to order at 6:00PM by Chairman Stalker.
2. Approval of Minutes: May 3, 2018. A motion was made by Clayton Stalker, second by Frank Reeder to accept the minutes as printed. Motion passed 2-0. (*Russ Austin had not attended the meeting, so did not vote on the minutes*)
3. Guests (those who have asked to be on the Agenda):
  - A. Fire Department Facility Advisory Committee: The Selectmen approved a Request for Proposal written by the committee to obtain bids to have a site feasibility study on the land behind the town hall. The Selectmen approved the RFP and Clayton thanked them for all the work they have done. Harry Nelson stated that Jason Bafundi and Randall Walter had been very helpful to the committee in writing the RFP. Jo Ann will call the surveyor to find out when the survey of the property will be done.
  - B. Emergency Management Director Tom Finnegan informed the Selectmen that the NH Department of Emergency Management – Homeland Security will be running a tabletop exercise on Tuesday, May 22 for school emergencies. Fire, Police and State Police will be taking part. Tom invited the Selectmen to attend if they were available.
4. Accounts Payable: A motion was made by Clayton Stalker, second by Russ Austin to approve a manifest of \$2,674.39 for the Highway Department and \$2,716.36 for all other bills for a total of \$5,390.75. Motion passed 3-0.
5. Old Business:
  - A. Communication Advisory Committee: A motion was made by Clayton Stalker, second by Russ Austin to appoint Kathy Cox, Mark Terry, Nancy Ranson and Madelynn Cassin to serve on the Communication Advisory Committee. Motion passed 3-0.
  - B. Alternative Energy Advisory Committee: Selectmen are waiting for recommendations from the Planning Board. Three people have expressed an interest so far.
  - C. Mileage for State Agent (Town Clerk): The Town Clerk has requested to be paid mileage for making deposits in her position as Municipal State Agent for the NH DMV. The fees that she received for doing the job (\$6,050 in 2017) before the restructuring of her pay were included in her new salary. The DMV confirmed that they do not have a regulation to pay mileage to their agents. The Selectmen denied the request.
  - D. Town Meeting Minutes: As errors in the minutes were verified by a tape in the possession of the Keene Sentinel, the Selectmen will again request that the Town Clerk correct the minutes to reflect comments made only by those who were recognized by the Moderator and who addressed those in attendance. The goal is to have the minutes that will become a permanent record in the 2018 town report be correct. Upon the recommendation of the town attorney, if the minutes are not corrected, an addendum will be added by the Selectmen.
6. David Eckman of Eckman Engineering and Jim Hollar of Cold River Bridges entered the meeting. They had been contacted, because the town has worked with them in the past, to talk to the Selectmen about the red-listed River Road South Bridge. Jim stated that in determining an estimate for the cost of replacing the bridge, the difficult part is not knowing the underground condition until testing is done. He added that steel prices are currently high and that we would probably be looking at \$1,500,000± to replace the bridge. Dave presented a proposal to have data collection including soil borings done and consequent studies of the findings for approximately \$45,000. These phases would let us know how deep the underground work would need to be and they could give a more defined

cost. The Selectmen will discuss further how they want to proceed and thanked Dave & Jim for the work they have done thus far.

7. New Business:

Signature Approval was given for the following:

- Payroll Manifests: May 8, 2018
- General Journal Entries: #646, 647
- Payroll Tax Payments: May 10, 2018
- Timber Tax Warrant: Allen R1-17
- Intent to Cut: Siegel R8-21

- A. Industrial Park cardboard disposal: A new company in the Industrial Park that generates small pieces of corrugated cardboard has asked about using the Recycling Center. The cardboard cannot be stacked in the bin with larger pieces and it would cost \$110 per month to have a separate receptacle for it. As other tenants at the Industrial Park have containers at the Park, it was recommended that the company obtain their own or work together with others at the Park.
  - B. The Selectmen, school children and other volunteers will be putting out 302 flags in our nine cemeteries prior to Memorial Day weekend.
  - C. Selectmen signed an application that will enable the town to purchase surplus items from the State & Federal government.
8. Correspondence: *All correspondence is available for review in the Selectmen's office.*
- A. Maplewood ground-breaking ceremony invitation scheduled for May 21<sup>st</sup>, but has been postponed to a later unknown date.
  - B. Invitation to Southwest Region Planning Commission's annual meeting on June 12, 2018.
9. Public Business: None
10. The meeting was adjourned at 8:15pm.

Respectfully submitted,

Jo Ann LaBarre  
Town Administrator

BOARD OF SELECTMEN

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Clayton R. Stalker, Chairman

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Russ Austin

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Frank Reeder

NEXT MEETING –Thursday, June 7, 2018, 6:00PM  
MINUTES ARE INITIALLY POSTED AS UNAPPROVED  
SIGNATURES BY SELECTMEN DENOTE APPROVAL OF  
MINUTES