

Minutes of the Westmoreland Selectmen's Meeting
Thursday, September 20, 2018

BOARD MEMBERS PRESENT: Clayton Stalker, Russ Austin, Frank Reeder

1. The meeting was called to order at 6:00PM by Chairman Stalker.
2. Approval of Minutes: September, 4, 2018, September 6, 2018 and September 10, 2018. A motion was made by Russ Austin, second by Frank Reeder to accept the minutes as printed. Motion passed 3-0.
3. Opening of bids for sale of town-owned property:

<u>Map/Lot</u>	<u>Location</u>	<u>Acres</u>	<u>Minimum Bid</u>	<u>Bids</u>	
R6-14	Hyland Hill	18	\$11,000	Anson & Laurie Burt	\$13,518
R16-5	Daggett Hill	4.35	\$2,500	Arthur Chickering	\$4,500
R14-4	South Village Rd	7.7	\$10,000	Hurricane Acres LLC	\$11,496
R3-36	Route 63	19	\$50,000	Jennifer Marquay/Akbar Ashoury	\$70,010
R14-58	161 Hurricane Rd.	1	\$10,000	Ted Ferguson	\$19,500

4. Guests:
 - A. The Broadband Advisory Committee presented the results of the town-wide survey that they did. They will continue with their work and will be holding a public meeting for information and questions. The survey results will be on the town website: westmorelandnh.com
 - B. Tax Collector Melissa Bonito was present after just returning from the NH Tax Collector's conference. She discussed the Selectmen giving a waiver for interest charges under a certain amount. The Selectmen approved a threshold of \$15.00.
While at the conference, Melissa talked to Avitar about training for the tax software that the town purchased in 2009 and has not been used. The program will be updated and networked with the town's assessing software.
Avitar also has a Town Clerk program that will be looked at.
5. Accounts Payable: A motion was made by Russ Austin, second by Frank Reeder to approve a manifest of \$7,498.71 for the Highway Department and \$15,613.12 for all other bills for a total of \$23,111.83 Motion passed 3-0.
6. Old Business:
 - A. A motion was made by Russ Austin, second by Clayton Stalker to accept the letter of resignation sent by Deputy Tax Collector Pam Jenkins. Motion passed 3-0.
 - B. Tobacco Coalition request update to increase the age for purchasing tobacco product sales in town. It is unclear at this time if a town has the right to create an ordinance for this purpose.
 - C. The newly appointed Town Clerk and Tax Collector are continuing to reorganize the office and get the necessary training. Keene will continue to do vehicle registrations for the next three weeks.

7. New Business:

Signature Approval was given for the following:

Payroll Manifests: September 6, 2018

Payroll Tax Payments: September 13, 2018

NH Tax Collector's Assoc.: September 14, 2018

Timber Tax Overpayment: September 31, 2018

Balance Sheet & Trial Balance Report for August 2018

Adjusting Entries: per Auditors to Balance Tax Collector Report

- A. A motion was made by Russ Austin, second by Frank Reeder to accept the resignation of Elaine Moore as Supervisor of the Checklist. Motion passed 3-0.
A vacancy is filled by the remaining Supervisors, who have appointed Dawn Lincoln to serve as a Supervisor of the Checklist.
- B. A Notice of Unemployment Claim was received from the State for Cindi Adler, who recently resigned as Town Clerk and Tax Collector. Per RSA 282-A:9,IV(o)(1), elected officials are not eligible for unemployment.
- C. Road Agent Dave Poklemba reported that Tom Bates of Old Moore Road had done some ditching and drainage work in the town right-of-way that might interfere with the road conditions during heavy rains. He will continue to watch the situation.
- D. Russ Austin stated that he will not be able to attend the scheduled October 4th meeting. The Selectmen decided to change the October meetings to October 11 and 25 instead of October 4 and 18.

- 8. A motion was made by Frank Reeder, second by Russ Austin to enter into non-public session per RSA 91-A:3,II(a) at 8:07pm. Motion passed 3-0.
- 9. A motion was made by Clayton Stalker, second by Russ Austin to seal the non-public session minutes and return to public session at 8:20pm. Motion passed.
- 10. Correspondence: *All correspondence is available for review in the Selectmen's office.* None
- 11. Public Business: None
- 12. The meeting was adjourned at 8:25pm.

Respectfully submitted,

Jo Ann LaBarre
Town Administrator

BOARD OF SELECTMEN

Clayton R. Stalker, Chairman

Russ Austin

Frank Reeder

NEXT MEETING –Thursday, October 11, 2018, 6:00PM
MINUTES ARE INITIALLY POSTED AS UNAPPROVED
SIGNATURES BY SELECTMEN DENOTE APPROVAL OF
MINUTES