

**September 17, 2024 - 6:00 PM - Master Plan Committee Meeting Minutes -  
Working Meeting  
UNAPPROVED MINUTES**

Attendees: Alan Bell, Lisa Prince, John Harris, Michelle Hayward, April Ferguson, Kristen Riley.

Meeting was called to order at 6:00 pm by Alan Bell.

Discussion about the September 16<sup>th</sup> joint meeting with the Planning Board. Everyone expressed gratitude for having Cheryl Zajac involved in the MP survey as she is a valuable asset to this process. It was discussed that we did not have any questions of yet related to the school for review by Cheryl. Alan to speak with Principal Hayward for suggestions.

Alan discussed the use of The Westmorelander to distribute the survey. John provided insight to the members who did not know what The Westmorelander is.

Alan discussed educational forums. Possible methods of providing education to the residents for topics that may need some explanations were discussed. These methods included educational forums, social media messages, and articles in The Westmorelander. April, Kristin & Lisa will tentatively meet the week of October 15<sup>th</sup> for forum planning. Suggested topics are alternative energy (solar and wind) and Zones. MPC will ask for help from Planning Board and possibly Solar Dave Wirth at the forum(s).

It was discussed that serializing of the survey may prove to eliminate people who prefer confidentiality. It was the general consensus of the group that no serializing will be done.

Lisa suggested that when the survey is distributed that we have signage at each access point to Westmoreland reminding people to fill out their surveys. She will look into signage options. Alan asked the group if we thought there should be a deadline for returning the completed surveys and the group thought that maybe 30 days would be long enough.

April made a motion to approve the minutes of July 23rd. Seconded by Lisa. All were in favor. (NOTE: Aug. 20, 2024 minutes still need to be approved)

April made a motion to adjourn the meeting at 7:06 PM. Seconded by Alan. All were in favor.

NEXT MEETING: October 15th 6:00 - 7:30 PM

Minutes recorded and prepared by Lisa Prince.