

# POOL & SPA SAFETY

## A Training Course for Pool and Spa Operators

*Revised April 2017*



THE CITY OF  
**COLUMBUS**  
ANDREW J. GINTHER, MAYOR

COLUMBUS  
PUBLIC HEALTH

# Topics

- **SECTION I:**  
**INTRODUCTION TO POOLS AND SPAS**
- **SECTION II:**  
**PUMP ROOM OPERATIONS**
- **SECTION III:**  
**POOL OPERATIONS**
- **SECTION IV:**  
**RECORD KEEPING**
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**RENOVATIONS**
- **SECTION X:**  
**CITY OF COLUMBUS  
CLOSURE & ENFORCEMENT  
PROCEDURES**

# SECTION I: INTRODUCTION TO POOLS AND SPAS





# Purpose of Pool and Spa Safety

- **Protect the public from possible safety and health hazards**
- Provide a basic knowledge of regulations from the health code
- Build a good relationship between pool operators and the health department



## SECTION I: INTRODUCTION TO POOL AND SPA SAFETY –

# Rules and Regulations

- **Columbus Public Health (CPH)**
  - Local Health Agency
  - Licenses, inspects, and enforces regulations concerning aspects such as: water chemistry, physical hazards, safety, and required postings on display.
- Ohio Department of Health (ODH)
- Occupational Safety and Health Administration (OSHA)
- Center for Disease Control and Prevention (CDC)
- Consumer Product Safety Commission (CPSC)
- U.S. Department of Justice – Americans with Disabilities Act (ADA)

## SECTION I: INTRODUCTION TO POOL AND SPA SAFETY –

# Rules and Regulations

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- Ohio Revised Code Chapter 3749
- Ohio Administrative Code 3701-31
  - Specifically OAC 3701-31-04
    - *Responsibilities of the licensee*
- Columbus City Health Code (CCHC)  
Chapter 227

# SECTION I: INTRODUCTION TO POOL AND SPA SAFETY – Public Health Concerns

- It is possible to spread disease from person to person via pool or spa water
- Common forms of these diseases include:
  - ***E. Coli 0157:H7***
  - **Hepatitis A**
  - ***Giardia***
  - ***Cryptosporidium* (Crypto)**
- Disinfecting and keeping proper water balance in your pool will reduce the risk of these pathogens

## Germ Inactivation Time for Chlorinated Water

Germ	Time
<i>E. Coli 0157:H7</i>	Less than 1 minute
Hepatitis A	About 16 minutes
<i>Giardia</i>	About 45 minutes
<i>Cryptosporidium</i> (Crypto)	About 15,300 minutes or 10.6 days

\*\*\*Water chemistry maintained at ideal conditions & disinfection times longer when using Cl Stabilizer (CYA)

## SECTION I: INTRODUCTION TO POOL AND SPA SAFETY –

# Authorized Representatives

- Licensee must provide an authorized representative that holds current training
- Training must be obtained through an agency approved by ODH
- Authorized representative must have basic knowledge or swimming pool equipment, operations, and safety
- Authorized representative must be onsite or within 30 minutes of facility at any time pool is open for use
- Training must be obtained within 3 years of the effective date of revised rules



# SECTION II: PUMP ROOM OPERATIONS



## SECTION II: PUMP ROOM OPERATIONS – Pool Capacity

- Know the capacity of your pool

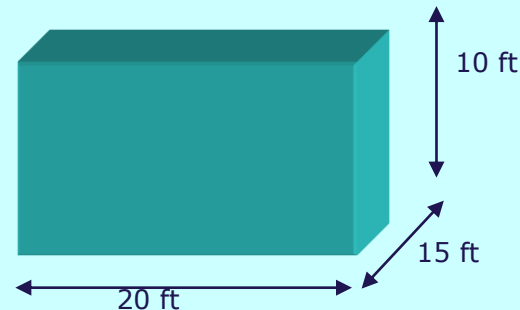
Pool Capacity = Pool Volume x 7.5

*For a rectangular pool with no slope...*

Volume = Length x Width x Depth

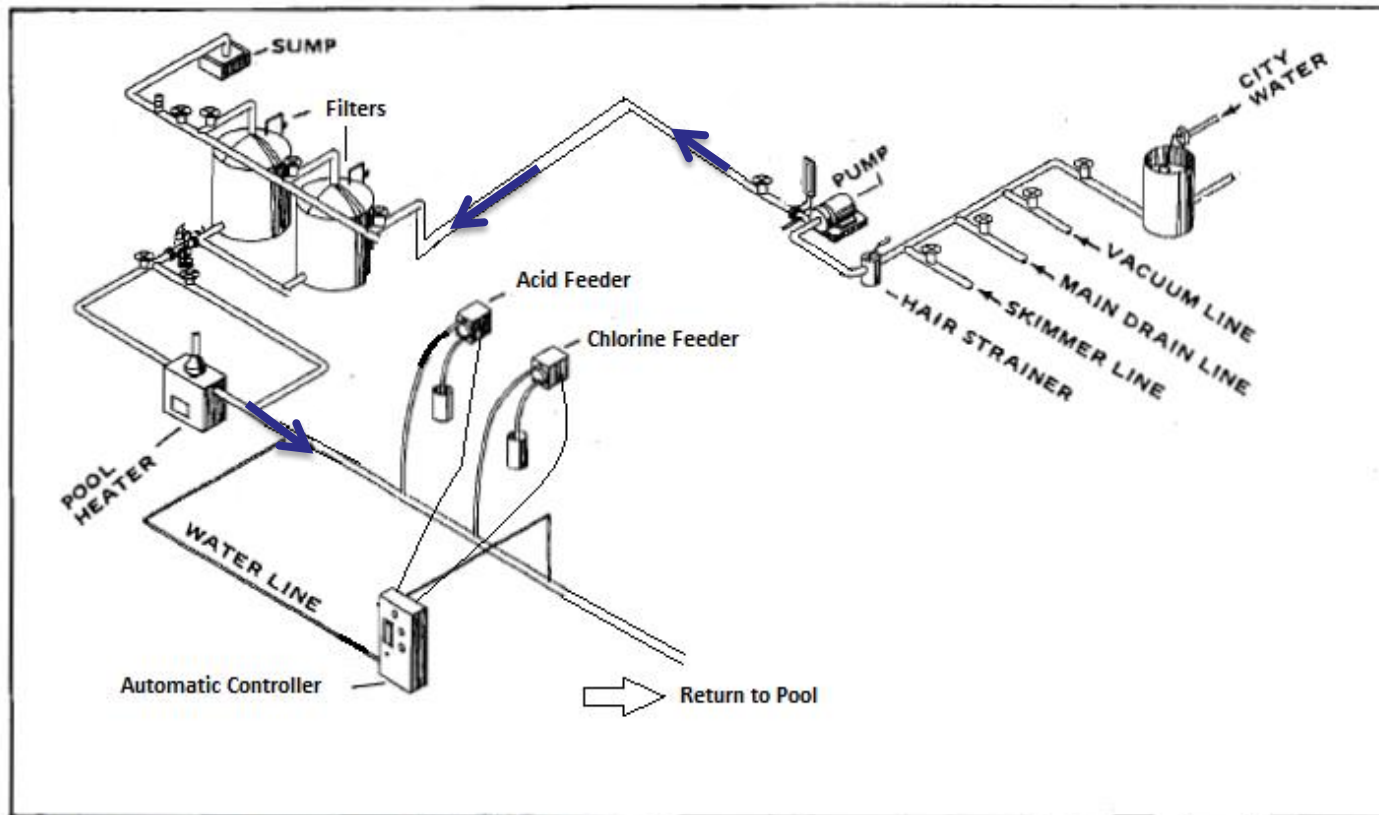
Volume = 20 ft x 15 ft x 10 ft = 3,000 ft<sup>3</sup>

Pool Capacity =  
Volume x 7.5 =  
3,000 ft<sup>3</sup> x 7.5 =  
22,500 Gallons



## SECTION II: PUMP ROOM OPERATIONS-

# PUMP ROOM FLOW



Adapted from a diagram developed by the CDC

## SECTION II: PUMP ROOM OPERATIONS – Hair and Lint Traps

- Must have a hair and lint trap connected to circulation system
- Comes before the main filter and cleans out large debris
- If using a vacuum diatomaceous earth (DE) filter, you may not need a hair and lint trap, as the DE filter itself acts as the trap



## SECTION II: PUMP ROOM OPERATIONS –

# Filters – *Follow manufacturer's instructions*

### Sand Filters

- Water is pushed through fine sand media and particles are filtered out

### DE Filters

- Use diatomaceous earth (DE) powder
- Able to remove the smallest particles of all pool filters
- Pressure or vacuum systems

### Cartridge Filters

- Pleated filter sheets that rid water of contaminants and particles



Sand Filter



DE Filter



Cartridge Filter



## SECTION II: PUMP ROOM OPERATIONS –

# Filter Media Rate and Filter Area

- **Filter Media Rate (FMR)** = Specific flow a filter can handle
  - Measured in GPM/ft<sup>2</sup>
  - Never exceed the filter's FMR

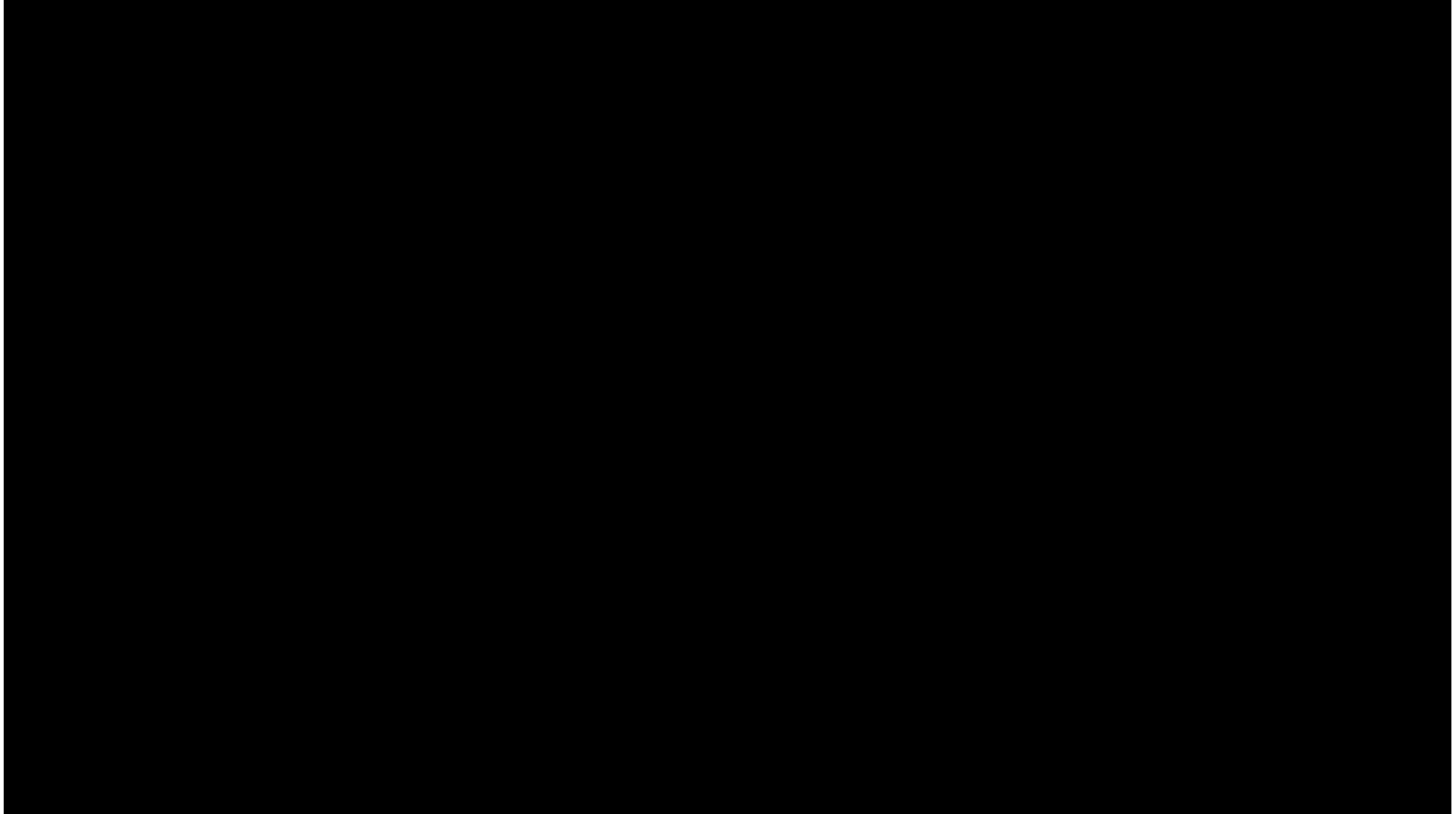
FILTER TYPE	FILTER MEDIA RATE
Cartridge	0.375gpm/ft <sup>2</sup>
Diatomaceous Earth	2.0 gpm/ft <sup>2</sup>
Diatomaceous Earth with Slurry	2.5 gpm/ft <sup>2</sup>
Rapid Rate Sand	3.0 gpm/ft <sup>2</sup>
High Rate Sand	12-20gpm/ft <sup>2</sup>

- To determine the **Filter Area (FA)** and the number of filters you will need, calculate the flow rate and use the equation below:

$$\text{Filter Area (FA)} = \text{Flow Rate (FR)} \div \text{Filter Media Rate (FMR)}$$

# Filters and Flow Video

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## SECTION II: PUMP ROOM OPERATIONS – Types of Disinfectants

# Sodium Hypochlorite - *Liquid Chlorine*

- Most common disinfectant
- Strength for pools and spas is 10-12% “available chlorine content” and pH of 13 (high)
  - Correct high pH by adding an acid such as muriatic acid or inject CO<sub>2</sub>



## SECTION II: PUMP ROOM OPERATIONS –

### Types of Disinfectants

# Calcium Hypochlorite - *Cal-Hypo*

- Dry form of chlorine
- Comes in three forms:
  - Tablet
  - Granular
  - Briquette
- Tends to raise the pH
- Also can cause high levels of calcium



Tablet Cal-Hypo



Granular Cal-Hypo



Briquette Cal-Hypo

## SECTION II: PUMP ROOM OPERATIONS – Types of Disinfectants **Tri-chlor and Di-chlor**

### Tri-chlor

- Dry tablet or stick form
- Will lower pH levels
- Cyanuric acid (CYA) stabilizer included

### Di-chlor

- Dry tablet form
- Nearly neutral pH
- Used when pH control is of concern
- Cyanuric acid (CYA) stabilizer included



## SECTION II: PUMP ROOM OPERATIONS –

### Types of Disinfectants

# Bromine

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- Typically in solid form
- Works like chlorine
- Used mostly in spas & some indoor pools
- Less odor and less irritating than chlorine
- Quickly becomes ineffective in sunlight
- More stable at higher temperatures

## SECTION II: PUMP ROOM OPERATIONS –

### Types of Disinfectants

## Salt

- Salt is typically added to the swimming pool
- Solution passes through an electrolytic cell which produces chlorine
- Proper level is about 3000 to 3500ppm
- Too high causes corrosion damage to metallic equipment

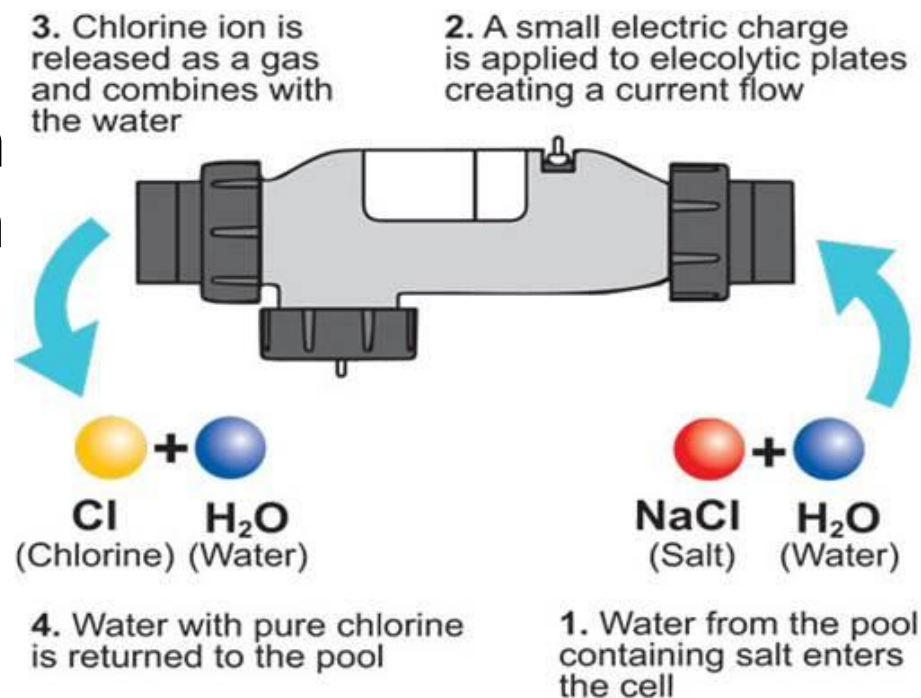


Photo:

[http://www.iapmonline.org/Documents/archive/20130422\\_Saline\\_Pool\\_Systems.aspx](http://www.iapmonline.org/Documents/archive/20130422_Saline_Pool_Systems.aspx)

## SECTION II: PUMP ROOM OPERATIONS – Types of Disinfectants Salt

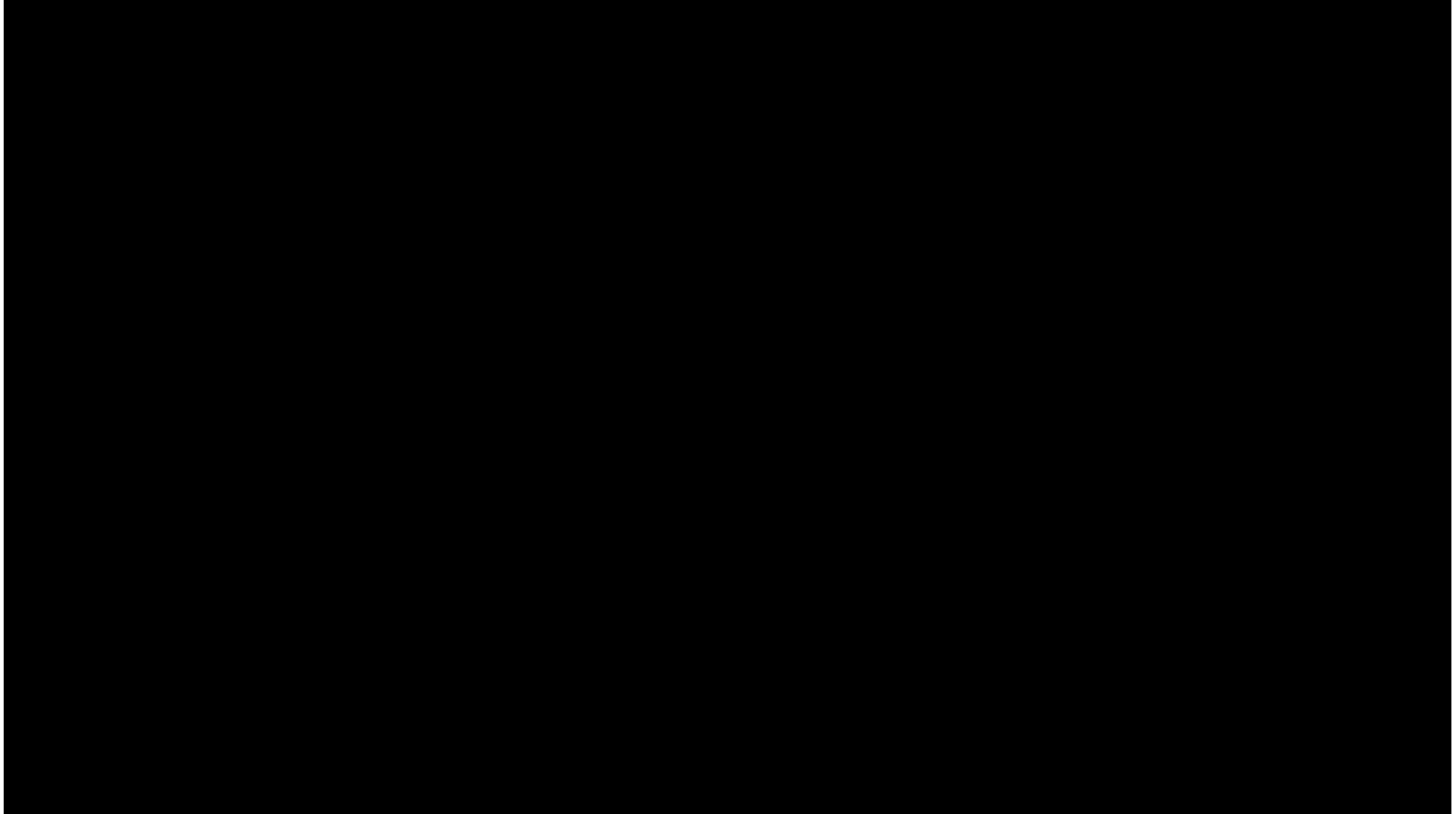
### Salt Chlorine Generators

- Remember to keep units cleaned and calibrated.



# Disinfectants Video

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## SECTION II: PUMP ROOM OPERATIONS – **Disinfection Systems**

**Not Acceptable**





## SECTION II: PUMP ROOM OPERATIONS – **Disinfection Systems**

### **Erosion Feeders**

- Work with chemicals in solid forms
- Water is forced past chemical tablet and dissolved into the circulation system downstream of filters & other components
- Solenoid needed when connected to an automatic controller



### **Liquid Solution Feeders**

- Liquid disinfectant fed into water downstream of filters & other components
- Make sure the pressure is sufficient



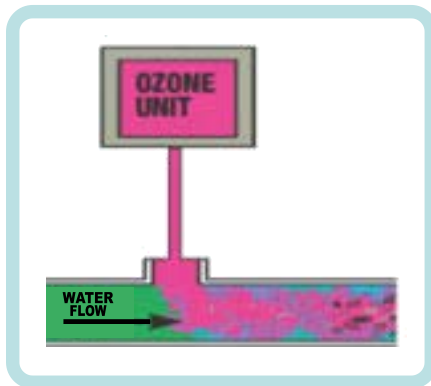
Liquid solution feeder

# Secondary Disinfection Systems

(Used in Addition to Primary System)

## Ozone Generators

- Gas
- Can be hazardous to humans
- Gas injected into water
- All ozone should be used up before entering pool



## Ultraviolet (UV) Systems

- UV lamps to generate UV radiation to disinfect
  - Oxidize chloramines



\*\*\*Must use chlorine or bromine in addition to these supplemental disinfectant methods

## SECTION II: PUMP ROOM OPERATIONS – Disinfection Control and Automatic Controllers

- Must measure levels and **adjust** when too low or too high
  - ORP (Oxidation Reduction Potential) – Disinfectant reading
  - pH
- Spas **must** have automatic disinfection (interlocked with the circulation pump)
- **Hand dosing continuously is not allowed**



## SECTION II: PUMP ROOM OPERATIONS – Disinfection Control and Automatic Controllers

**Broken Flow Switch  
(Not Acceptable)**



**Alarming with Low pH**



# Turnover Rates, Flow Rates, & Flow Rate Indicators

## Turnover Rate

- Amount of time it takes for the total amount of water of the pool to go through the circulation system
- Minimum Turnover Rates...
  - Pools = 8 hours
  - Wading Pools = 2 hours
  - Spas/Spray Ground = 30 minutes

## Flow Rate

- Rate of water flow through the circulation system
- Measured in gallons per minute (gpm)
- Measured using a flow meter or pump curve

*To determine the pool or spa's minimum flow rate...*

1. Calculate the capacity (shown on previous slide): Pool capacity = 22,500 gallons
2. Determine the minimum turnover rate: Public swimming pool requirement = 480 min  
(8 hrs x 60 = 480 min)
3. Calculate flow rate in gallons per minute     $\text{Flow Rate} = \text{Pool capacity} / \text{Turnover rate}$   
 $\text{Flow Rate} = 22,500 \text{ gallons} / (480 \text{ minutes}) = 46.875 \text{ gallons per minute}$

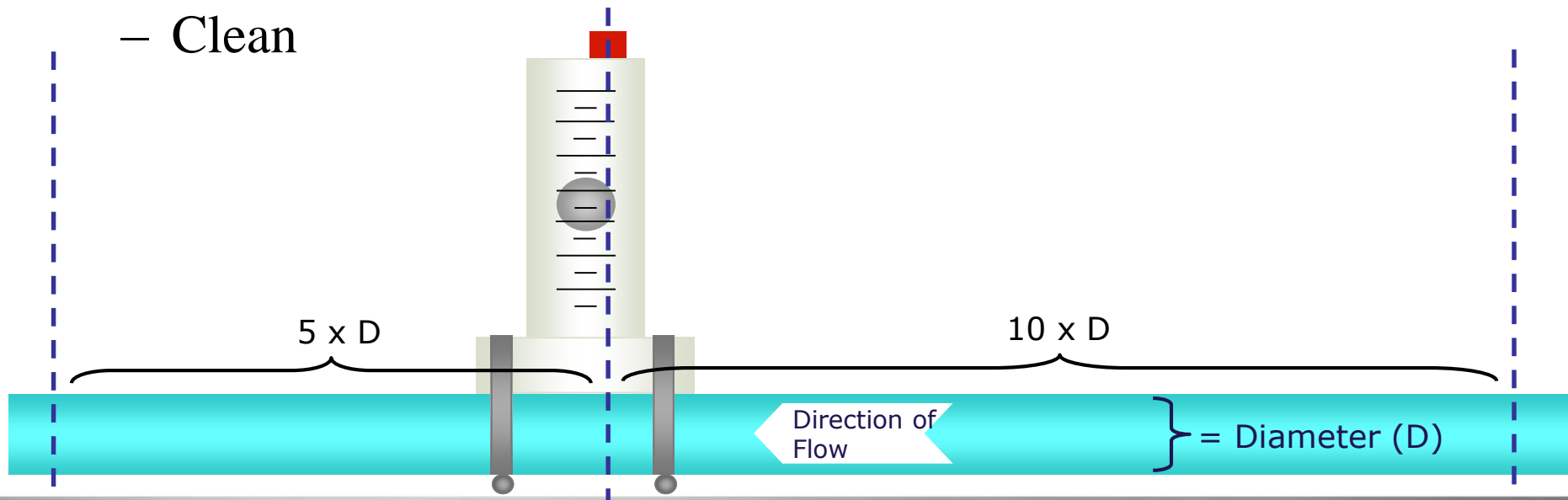




# SECTION III: POOL OPERATIONS – Turnover Rates, Flow Rates, & Flow Rate Indicators, Continued

## Flow Meter

- Must have a length of straight pipe before and after the flow rate indicator
- Make sure the float isn't stuck
  - Clean



# SECTION II: PUMP ROOM OPERATIONS – Turnover Rates, Flow Rates, & Flow Rate Indicators, Continued

## Pump Curve

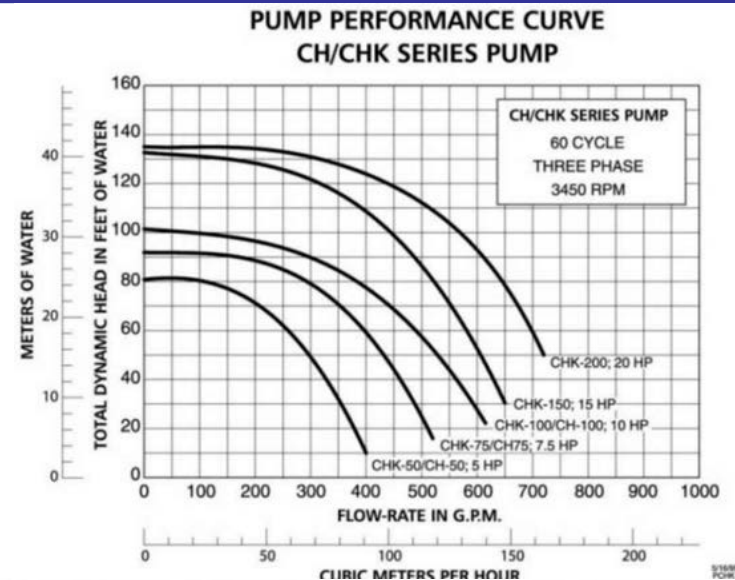
- Uses the vacuum reading and pressure reading to determine the total dynamic head
  - psi & In Hg
- Total dynamic head is used to determine the rate of flow on the pump curve chart
  - Specific to each type of pump

### Example:

Pressure gauge 20psi x **2.31** = 46 feet of head

Vacuum gauge 10inHg x **1.13** = 11 feet of head

**Total Dynamic Head** = 57 feet of head



## SECTION II: PUMP ROOM OPERATIONS – **Equipment Maintenance**

- Equipment and equipment room should be well-kept and in proper working condition
  - Can be neglected because hidden from view
- Should also be:
  - Clean and well-drained
  - Adequately lit and ventilated
  - Not accessible to bathers and patrons



## SECTION II: PUMP ROOM OPERATIONS – Hazardous Materials Care

**\*\*Always see the manufacturer's instructions for specific safety precautions**

- **Moisture**
  - Store chemicals in a dry area off of the floor
- **Improper Mixing**
  - Do not mix chemicals, even if they are the same type of product
    - Muriatic acid and liquid chlorine (Storage)
- **Protection**
  - Personal protective equipment and safety data sheets (SDS) should be on-site for employees



## SECTION II: PUMP ROOM OPERATIONS– Hazardous Materials Care

**Not Acceptable**





# SECTION III: POOL OPERATIONS



## SECTION III: POOL OPERATIONS– Chlorine Chemistry

- **Free Chlorine** = Available disinfectant
- **Combined Chlorine** (*aka Chloramines*) = Result of free chlorine reacting with organic compounds containing nitrogen (N)
  - Sources of organic compounds containing nitrogen are urine, sweat, and the environment



Disinfectant

Organic Compound  
containing Nitrogen

Combined  
Chlorine

Water



## SECTION III: POOL OPERATIONS–

# Free Chlorine

To calculate the Free Chlorine:

$$\text{Free Chlorine} = \text{Total Chlorine} - \text{Combined Chlorine}$$

- Pools **not using** cyanuric acid or stabilized chlorine products should maintain free chlorine at a minimum of 1 ppm for pools and 2 ppm for spas
- Pools **using** cyanuric acid or stabilized chlorine products should maintain free chlorine at a minimum of 2ppm for pools and 3ppm for spas
- Free chlorine levels should never exceed 10ppm or the upper limit of your facility's test kit (flashing) whichever is lower
- Too much can cause irritation
- Too little will not eliminate harmful pathogens

## SECTION III: POOL OPERATIONS– Combined Chlorine

To calculate the Combined Chlorine:

$$\text{Combined Chlorine} = \text{Total Chlorine} - \text{Free Chlorine}$$

- Combined chlorine is ideally ZERO and should not exceed 1ppm
- Too much will cause irritation and can create the “chlorine” smell in indoor facilities
- Combined chlorine can be eliminated or reduced by superchlorination or draining

## SECTION III: POOL OPERATIONS–

# Superchlorination - Shocking

- Method of adding a large dose of chlorine
  - Superchlorinate, as needed, when combined chlorine levels exceed 0.4 ppm
  - The dose should be 10 times the amount of combined chlorine to achieve breakpoint chlorination
  - Subtract the free chlorine that is already in your pool
- High combined chlorine levels can be irritating
  - The level should not exceed 1.0ppm
- Superchlorinate in late afternoon or evening **after patrons have gone**
- Ventilate indoor areas because of chlorine gas build-up
- Evenly distribute chlorine for superchlorination (unless it is a fecal-related incident)

## SECTION III: POOL OPERATIONS–

# Other Water Balance Factors

	pH	Total Alkalinity	Calcium Hardness
<b>What is it?</b>	Measurement of hydrogen ions in the water. Human tears have a pH of about 7.5, and the ideal range in your water is 7.4-7.6	Ability of the water to resist changes in pH. A “buffer” for pH changes in the water.	Calcium present naturally in water due to leaching in nature
<b>Too high?</b>	Scaling water (clogged filters and heating elements, reduced circulation, cloudy water), chlorine inefficiency, eye/skin irritation	pH lock, cloudy water, rough pool/spa surfaces, clogged filters and heater elements, reduced circulation	Scaling water, rough pool/spa surfaces, clogged filters and heater elements, cloudy water, reduced circulation, eye/skin irritation
<b>Too low?</b>	Corrosive water (etching of pool/spa surface, metal corrosion), chlorine loss, wrinkles in vinyl liners, eye/skin irritation	pH bounce, etching of pool/spa surfaces, staining of surface walls, heater failure	Corrosive water, etching of pool/spa surface, staining of surface walls, heater failure

## SECTION III: POOL OPERATIONS– Temperature

- In **pools**: not above 90°F
- In **spas**: not above 104°F
- Unless otherwise approved
- High temperatures can cause the disinfectant to quickly evaporate



## SECTION III: POOL OPERATIONS– **CYANURIC ACID**

- Cyanuric acid is a chemical that lessens the effect of free chlorine breakdown by sunlight
- Can make free chlorine less effective
- Most effective between 30-50 ppm
- State law requires cyanuric acid to be maintained at 70 ppm or below and level test at least once a week
- Does not break down or evaporate
- Can only be removed from pool by draining and adding fresh water
- Should not be used in indoor pools or pools using bromine as a disinfectant

## SECTION III: POOL OPERATIONS– CYANURIC ACID

- Some solid forms of chlorine contain cyanuric acid
  - Tri-chlor
  - Di-chlor
- Can be added to pool as a supplement





# SECTION III: POOL OPERATIONS– Water Quality Parameters

	Required Levels	Ideal Levels
<b>Free Chlorine</b>	Pools: At least 1 ppm* Spas: At least 2 ppm* Pools w/ CYA: 2ppm* Spas w/ CYA: 3ppm*	Pools: 2-4 ppm Spas: 3-5 ppm
<b>Combined Chlorine</b>	Less than 1 ppm	0 ppm
<b>Bromine</b>	Pools: At least 3 ppm Spas: At least 4 ppm	Pools: 3-5 ppm Spas: 4-6 ppm
<b>pH Values</b>	7.2-7.8	7.4-7.6
<b>Total Alkalinity</b>	At least 60 ppm	80-100 ppm
<b>Cyanuric Acid</b>	Less than 70 ppm	30-50 ppm
<b>Calcium Hardness</b>	Pools: N/A Spas: N/A	Pools: 200-400 ppm Spas: 150-250 ppm
<b>Temperature</b>	Pools: Not above 90°F Spas: Not above 104°F	Pools: Not above 90°F Spas: Not above 104°F

**\*Free chlorine residual shall not Exceed 10ppm or the upper limit of the facilities test kit, whichever is lower**

## SECTION III: POOL OPERATIONS— Water Quality Parameters

*See Appendix iv (Water Balance Adjustment Guide)*

- **Increase Total Alkalinity**
  - Sodium Bicarbonate (Baking Soda)
  - Sodium Carbonate (Soda Ash)
  - Sodium Sesquicarbonate
- **Decrease Total Alkalinity**
  - Muriatic Acid (31.4%)
  - Sodium Bisulfate (Dry Acid)
- **Increase pH to Ideal**
  - Sodium Carbonate (Soda Ash)
- **Decrease pH to Ideal**
  - Muriatic Acid (31.4%)
  - Sodium Bisulfate (Dry Acid)
- **Increase Calcium Hardness**
  - Calcium Chloride (77% or 100%)
- **Increase Stabilizer**
  - Cyanuric Acid
- **Neutralize Chlorine**
  - Sodium Thiosulfate
  - Sodium Sulfite



## SECTION III: POOL OPERATIONS— Testing the Water

- Licensed aquatic facilities must have a diethyl-p-phenylenediamine (DPD) test kit
- Read test kit directions
- Store in a cool dark place
- Keep equipment clean
- Do not mix test kits
- Replace reagents yearly



<http://www.spectralightuv.com/pool-test-kits>

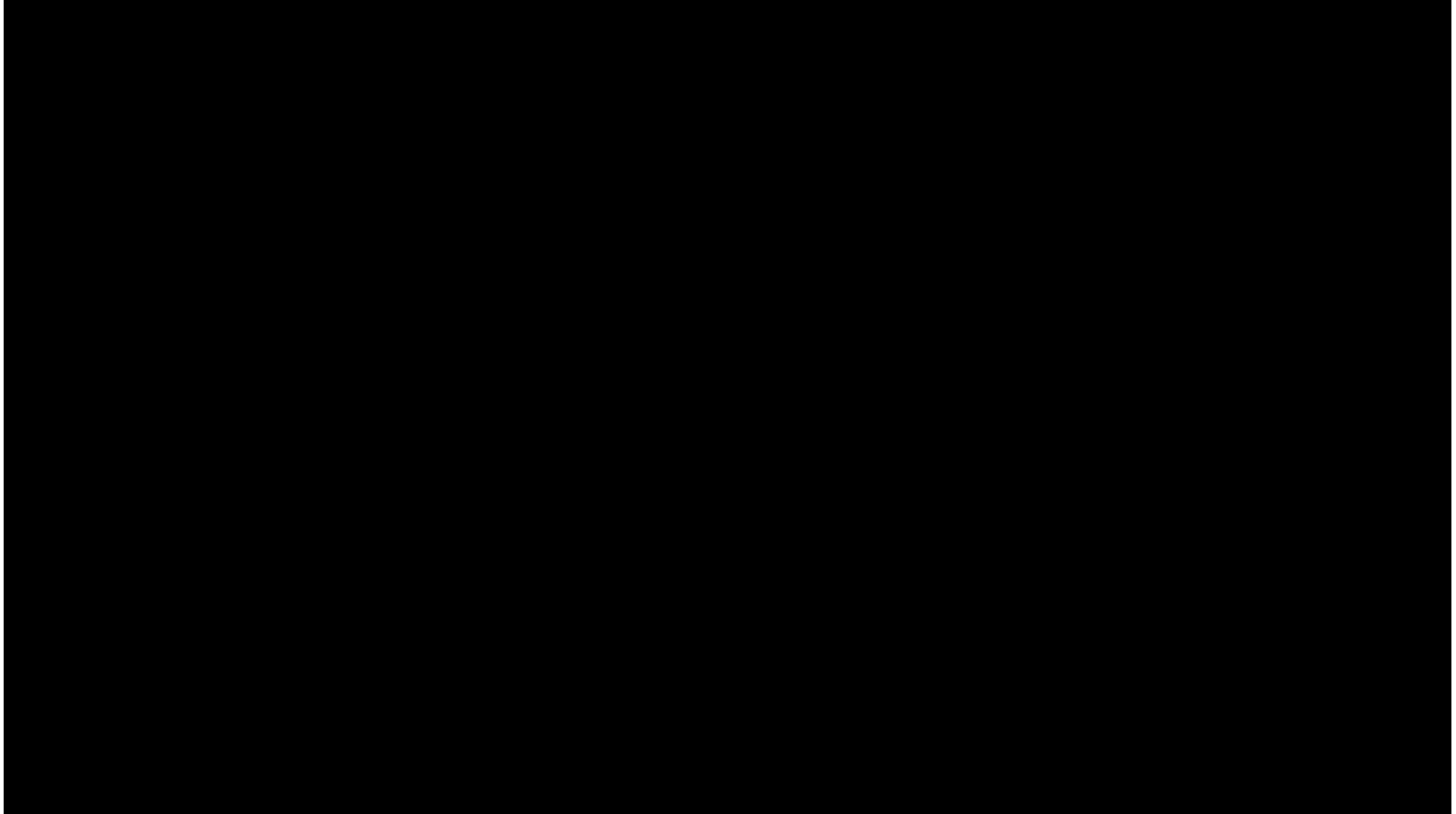
## SECTION III: POOL OPERATIONS— Draining Requirements

- Spas must be drained at least once every 30 days.
- Pools are not required to be drained but it may be necessary when water balance concentrations are off and no other solution is successful.



# Water Chemistry Video

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## Weekly Pool Operation and Incident Report

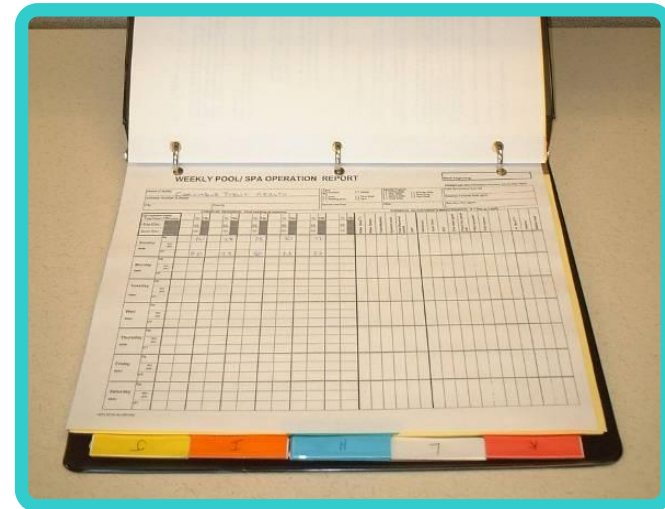
Weekly Pool Operation and Incident Report							Week Beginning (m/d):	Week Ending (m/d):
Name of facility		Type pool	Setting	Special feature	Pool design	Flow rates:		
Address		<input type="checkbox"/> Pool <input type="checkbox"/> SPA <input type="checkbox"/> SUP	<input type="checkbox"/> Wading pool <input type="checkbox"/> Zero entry <input type="checkbox"/> Spray ground	<input type="checkbox"/> Kiddie slide <input type="checkbox"/> Playground slide <input type="checkbox"/> Rac slide <input type="checkbox"/> Water slide <input type="checkbox"/> Fountain <input type="checkbox"/> Other _____	Pool surface area (sf)	Rec'd turnover rate (min)		
City					Pool volume (gal)	Min. rec'd flow ( gpm)		
						Max allow filter flow (gpm)		
Testing frequency: OAC 3701-31-04								
Daily testing		First reading at opening.		Chemical adjustments # = lbs; g=grams; gal=gallons; L=liters; ppm=parts per million				
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
Time of test								
Test	Free Cl (ppm)							
	Combined Cl (ppm)							
	Total Cl (ppm)							
	Total bromine (ppm)							
	pH							
Chemical added	Water clarity							
	Water temp(°F)							
	Cyanuric acid (ppm) as applies							
	Total alkalinity (ppm)							
	*Monopersulfate (□/□/□) as applies							
Maintenance	Disinfection							
	Hyperchlorination (gal/ft) (m/d)							
	Acid(#)							
	Sodium carbonate (soda ash) (#)							
	Bicarbonate(#)							
Optional	Flow measurement (gpm)							
	Press/Vac gauge(psi)							
	Filter backwash (m/d)							
	Pool drainage (m/d)							
	ACC functional/tested monthly (m/d)							
Optional	SWIS functional/tested monthly (m/d)							
	Pool Closed							
	ORP/HRP							
	Secondary disinfection <input type="checkbox"/> UV light <input type="checkbox"/> Copper-silver <input type="checkbox"/> Ozone							
	Calcium hardness (ppm)							
Optional	Bather load							

\*Monopersulfate interferes with DPD test kit reagents to provide inaccurate results. Monopersulfate is used as a non-chlorine shock to oxidize organic contaminants in the pool.  
HEA 5219 rev (4/11)



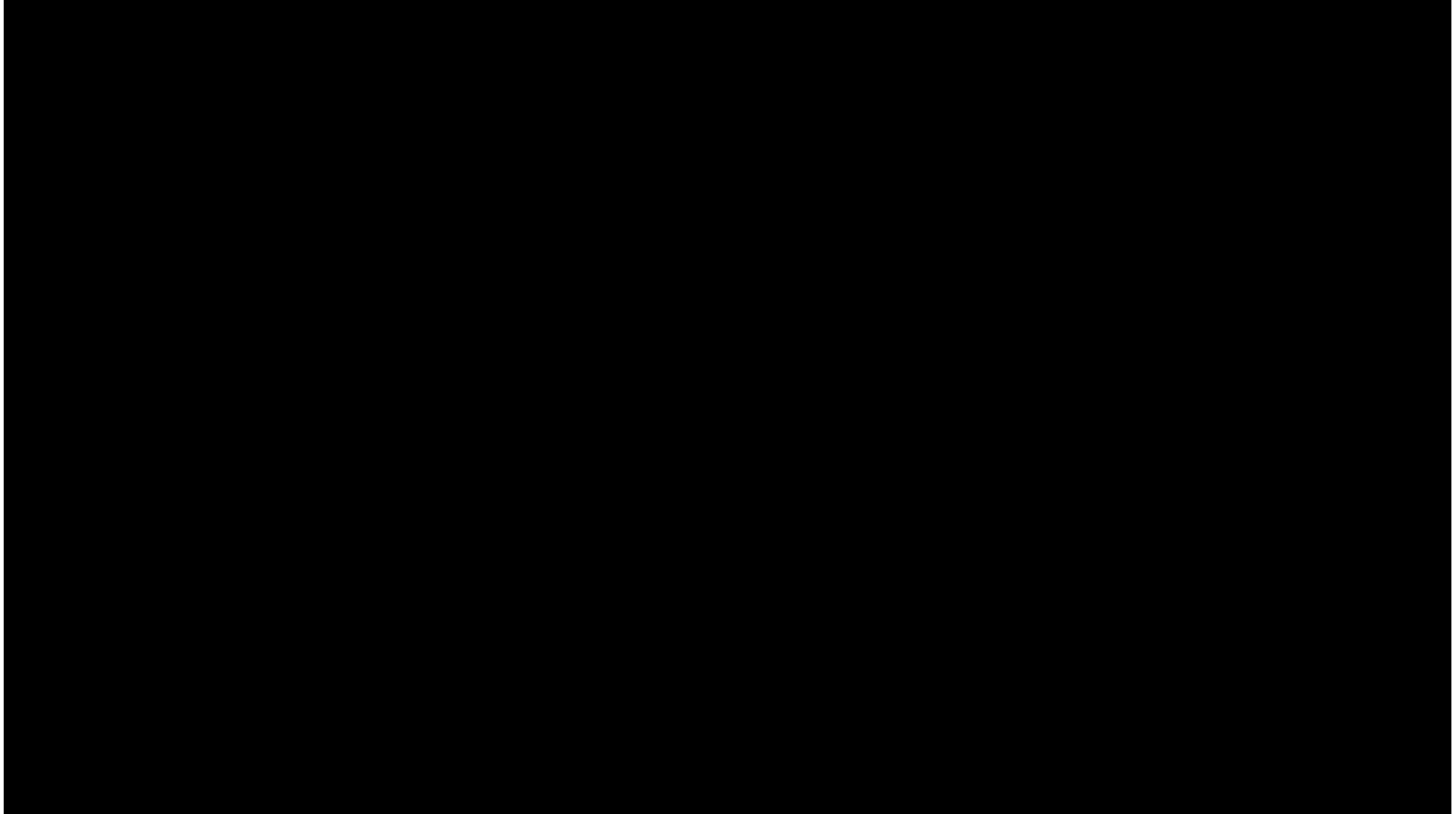
## SECTION IV: RECORD KEEPING – Record Keeping

- Document the following on a daily basis:
  - All injuries and fecal incidents as they happen
  - Temperature
  - Total Alkalinity
- Document the following upon opening & every 4 hours:
  - Free Chlorine
  - Total Chlorine/Bromine
  - Combined Chlorine
  - pH
  - Water Clarity
  - All Chemicals Added
  - Special feature disinfectant and pH
- \*Manually test & document at least every 12 hrs. if using an ACC
- Stabilizer (CYA) must be tested & documented at least once a week if used
- SVRS must be tested & documented at least once per month or per manufacturers specs.
- Keep records on site for at least 2 years



# Record Keeping Video

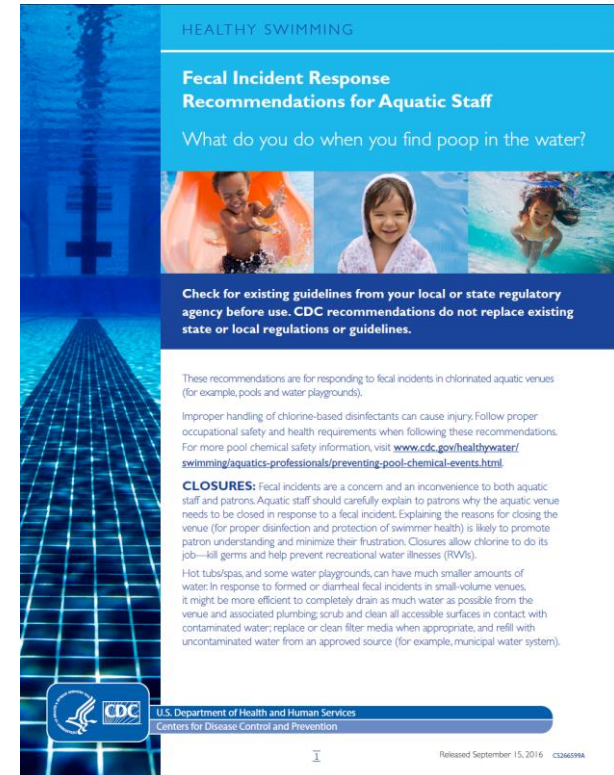
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## SECTION IV: RECORD KEEPING –

# Fecal Incidents

- Close Pool
  - Collect as much as possible
    - Bucket or Net
      - Dispose in sanitary manner
      - Clean & disinfect after removal
    - NOT RECOMMENDED TO VACUUM
  - Reopen
    - **Formed Stool** – Ideal chemistry conditions (rec. 2.0ppm Free Cl)
      - Keep closed for at least **30 mins.**
    - **Diarrhea** – Superchlorinate/Shock (Raise Free Cl to at least 20.0ppm)
      - Keep closed at least **12.75 hrs.**
- \*\*\*Disinfection times longer when using Cl Stabilizer (CYA)
- **Document and record incident**




\*\*\*Further information can be found in the CDC “Fecal Incident Response Recommendations for Pool Staff” guideline

## SECTION IV: RECORD KEEPING – **Injuries**

- Serious injuries are those that do not require immediate hospital admission but do require medical treatment other than first aid
- The following must be reported to the licensor within 72 hrs of the incident
  - Incidents that resolve in death or serious injury
  - Assistance from EMS
  - Illness involving more than 1 person
  - Drownings & Near Drownings

# SECTION IV: RECORD KEEPING – Injuries

Incident reporting  
forms can be found on  
the Columbus Public  
Health Swimming  
Pool Webpage



**Ohio Department of Health**  
Bureau of Environmental Health and Radiation Protection  
246 N. High St., Columbus, OH 43215  
Phone (614) 644-7438, Fax (614) 466-4556, Email BEH@odh.ohio.gov

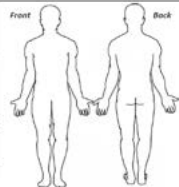
LHD Name: \_\_\_\_\_

**PUBLIC POOL AND SPA INJURY INCIDENT REPORT FORM**

*Please use one form for each injured person. DO NOT include their personal information (e.g., name, address, phone number, etc.). Should a reportable incident occur, complete the form, attach all required documentation, and submit to the local health district as stipulated.*

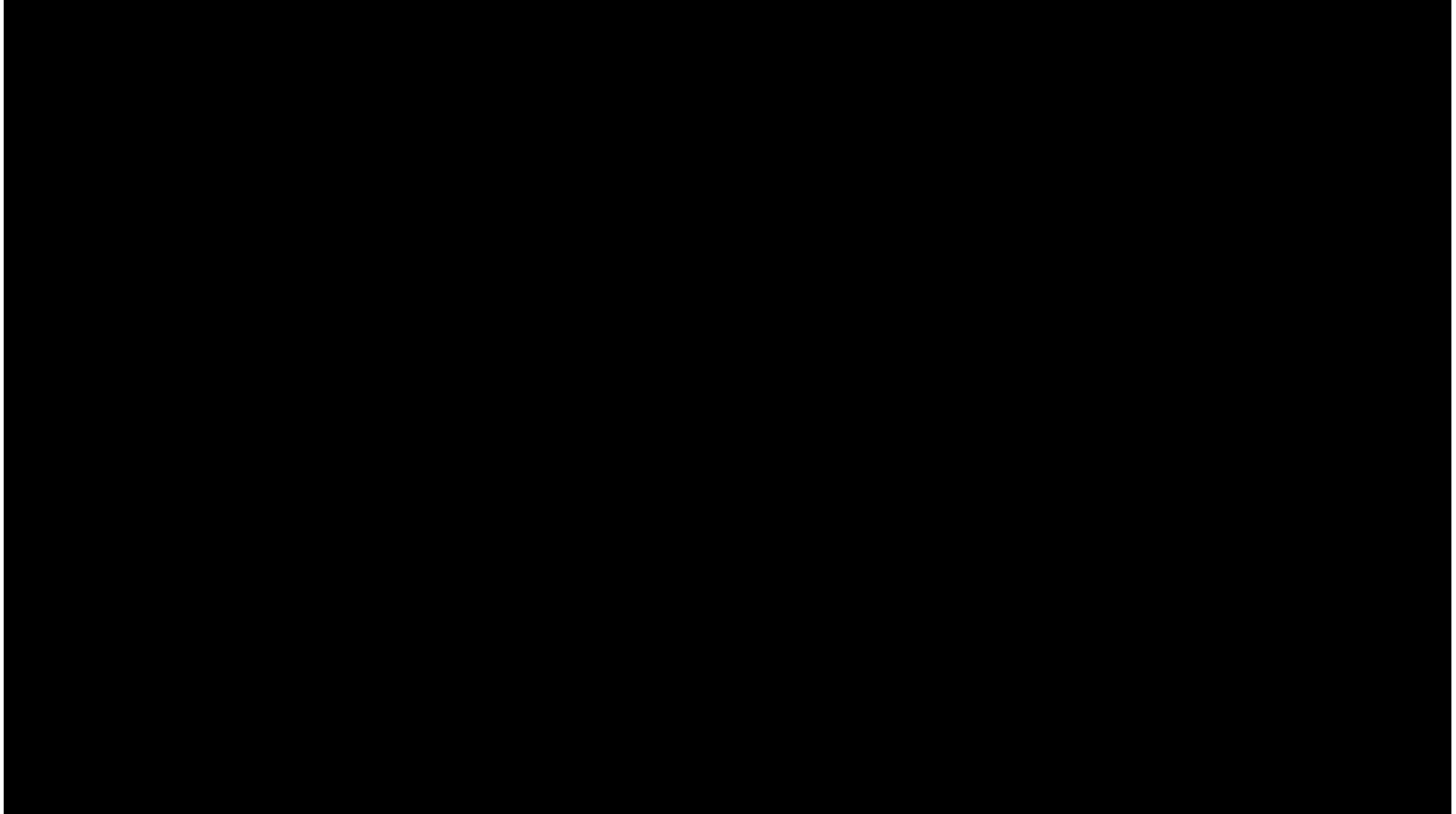
- Within 24 hours of an injury, drowning, near drowning, or suction entrapment occurring at a pool or spa that results in death or requires resuscitation transfer/admission to a hospital;
- Within 72 hours of the owner/operator's knowledge of the incident; and
- Every 3 months during operation or at the facility's season closure, a water rescue by aquatic safety personnel.

**ATTN: Local Health Districts:** Submit reports via mail, fax, or email to the address, fax number, or email indicated at the top of this form. Please direct questions to **(614) 644-7438**.

<b>FACILITY INFORMATION</b>			
Facility Name: _____		Facility Address: _____	
City: _____	State: _____	ZIP: _____	Facility Phone: _____
Facility Type: <input type="checkbox"/> Govt/City Pool <input type="checkbox"/> Apartment/Condo <input type="checkbox"/> Motel/Hotel <input type="checkbox"/> Manufactured/Mobile Home Park <input type="checkbox"/> School <input type="checkbox"/> Camp <input type="checkbox"/> Other: _____			
<b>DESCRIPTION OF INJURED PERSON</b>			
Age (years): _____	Sex: <input type="checkbox"/> M <input type="checkbox"/> F	Resident County: _____	
Race (check all that apply): <input type="checkbox"/> White/Caucasian <input type="checkbox"/> American Indian/Alaska Native <input type="checkbox"/> Asian <input type="checkbox"/> Black/African American <input type="checkbox"/> Native Hawaiian/Pacific Islander <input type="checkbox"/> Other: _____		Ethnicity: <input type="checkbox"/> Hispanic/Latino <input type="checkbox"/> Non-Hispanic/Latino	
		Was injured party: <input type="checkbox"/> Employee <input type="checkbox"/> Patron <input type="checkbox"/> Other: _____	
<b>DESCRIPTION OF INCIDENT</b>			
Incident Date (mm/dd/yy): _____		Time of day: _____ <input type="checkbox"/> AM <input type="checkbox"/> PM	Day of week incident occurred: <input type="checkbox"/> Sun <input type="checkbox"/> Mon <input type="checkbox"/> Tues <input type="checkbox"/> Wed <input type="checkbox"/> Thurs <input type="checkbox"/> Fri <input type="checkbox"/> Sat
What happened? (attach additional sheets, if needed): _____ _____ _____		Location of incident (check all that apply): <input type="checkbox"/> Outdoor facility <input type="checkbox"/> Indoor facility <input type="checkbox"/> Main Pool <input type="checkbox"/> Wading Pool <input type="checkbox"/> Zero Entry Pool <input type="checkbox"/> Therapy Pool <input type="checkbox"/> Spa/Hot Tub <input type="checkbox"/> Diving Board <input type="checkbox"/> Slide <input type="checkbox"/> Spray Ground/Splash Pad <input type="checkbox"/> Other Water Feature: _____	
Was the pool/spa open at time of the incident? <input type="checkbox"/> Yes <input type="checkbox"/> No Was the enclosure secured? <input type="checkbox"/> Yes <input type="checkbox"/> No		Were lifeguards present? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A # Lifeguards present: _____	Water depth of incident: ____ (ft.)   ____ (in.)
Result of incident: Was there a water rescue? <input type="checkbox"/> Yes <input type="checkbox"/> No Was rescue breathing/resuscitation required? <input type="checkbox"/> Yes <input type="checkbox"/> No Was the Heimlich Maneuver required? <input type="checkbox"/> Yes <input type="checkbox"/> No Was the person immobilized? <input type="checkbox"/> Yes <input type="checkbox"/> No Was an AED Device used? <input type="checkbox"/> Yes <input type="checkbox"/> No Was oxygen supplied? <input type="checkbox"/> Yes <input type="checkbox"/> No		Number of swimmers/witnesses present during the incident: _____ Rescue Equipment Used: <input type="checkbox"/> Rescue Can <input type="checkbox"/> Rescue Tube <input type="checkbox"/> Ring Buoy <input type="checkbox"/> Life Hook/Shepherd's Crook <input type="checkbox"/> Other: _____ <input type="checkbox"/> N/A	
<b>DESCRIPTION OF INJURY</b>			
Type of injury: <input type="checkbox"/> Burn <input type="checkbox"/> Bump/bruise <input type="checkbox"/> Cut <input type="checkbox"/> Puncture <input type="checkbox"/> Scrape <input type="checkbox"/> Dislocation <input type="checkbox"/> Sprain <input type="checkbox"/> Fracture <input type="checkbox"/> Spinal <input type="checkbox"/> Near Drowning <input type="checkbox"/> Suffocation/Drowning Other: _____			
Area injured: <input type="checkbox"/> Head/neck <input type="checkbox"/> Arm/shoulder <input type="checkbox"/> Leg/hip/knee <input type="checkbox"/> Trunk/torso <input type="checkbox"/> Face/eyes <input type="checkbox"/> Hand/wrist <input type="checkbox"/> Foot/ankle <input type="checkbox"/> Back Other: _____			
<b>FORM COMPLETED BY</b>			
Name (print): _____		Contact Phone: _____	
Position (e.g. pool operator, lifeguard, etc.): _____		Date: _____	

# Contamination Video

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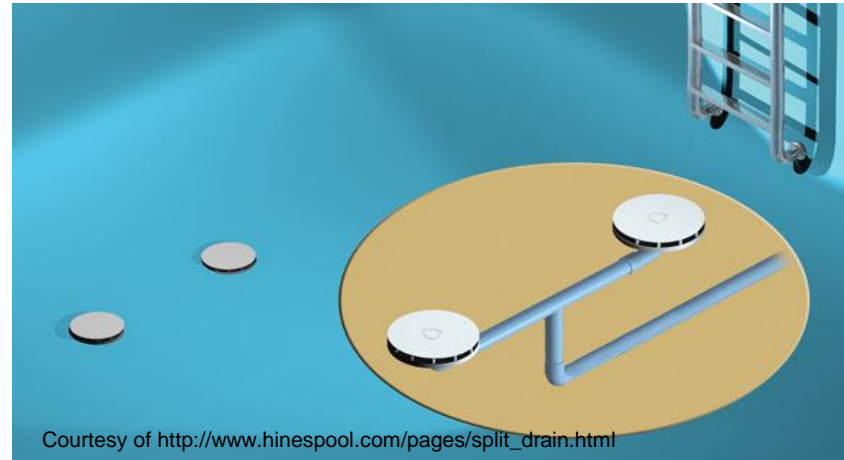


# SECTION V:FACILITY SAFETY



## SECTION V: FACILITY SAFETY – VGB Main Drains

- Must be in the deepest area
- Must be covered by VGB compliant grates that require tools to be removed
- Compliance documentation for each outlet cover must be kept on file with date of installation



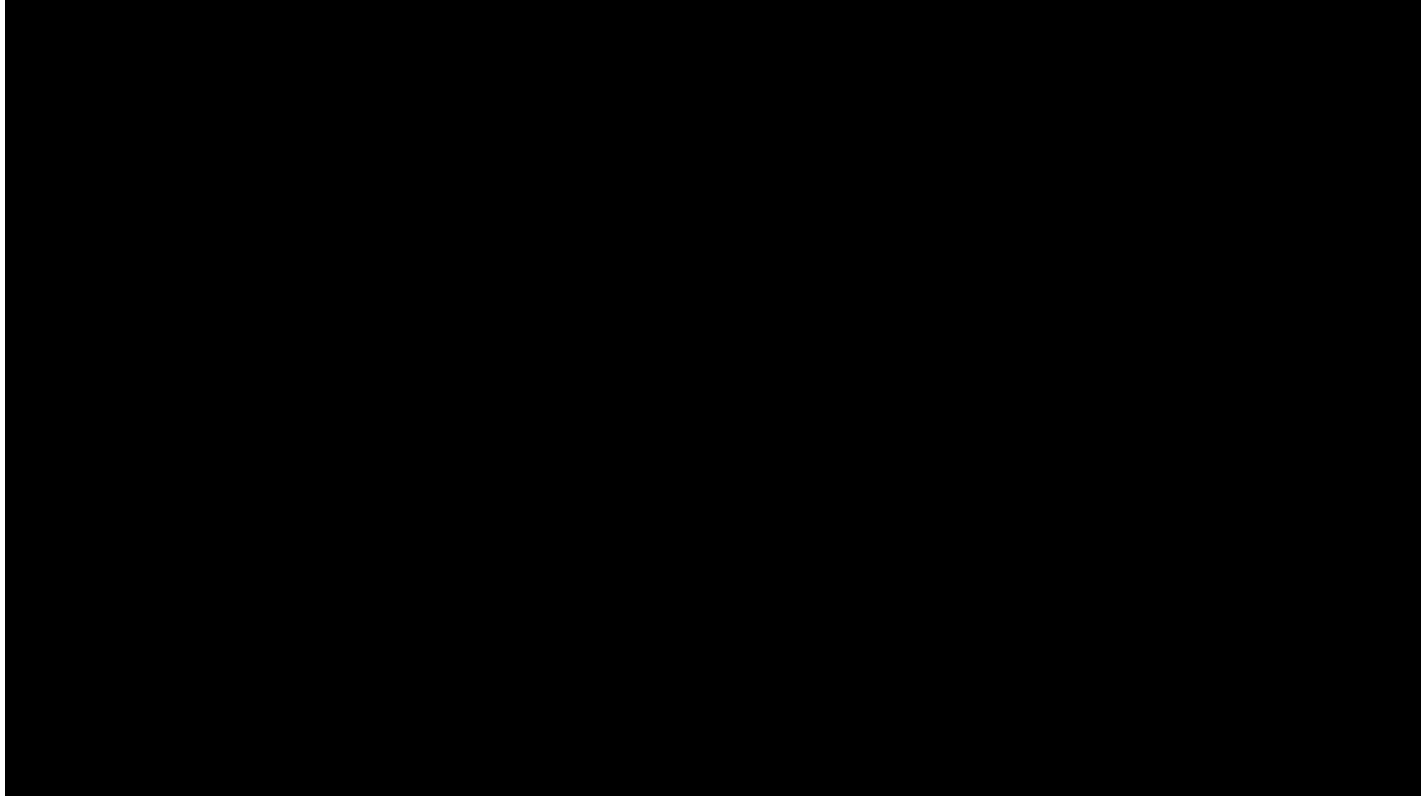
- If pool or spa is on direct suction, and has no Safety Vacuum Release System (SVRS), you must have 2 main drains at least 3 feet apart
  - Unless the drain is considered unblockable ( $\geq 18'' \times 23''$ )
- Main drain must be visible

# SECTION V: FACILITY SAFETY – Safety Vacuum Release System (SVRS)

- Required on pools & spas with or main drain on direct suction
  - Unless drain is considered unblockable ( $\geq 18" \times 23"$ )
- Senses a blockage on the drain and reduces suction



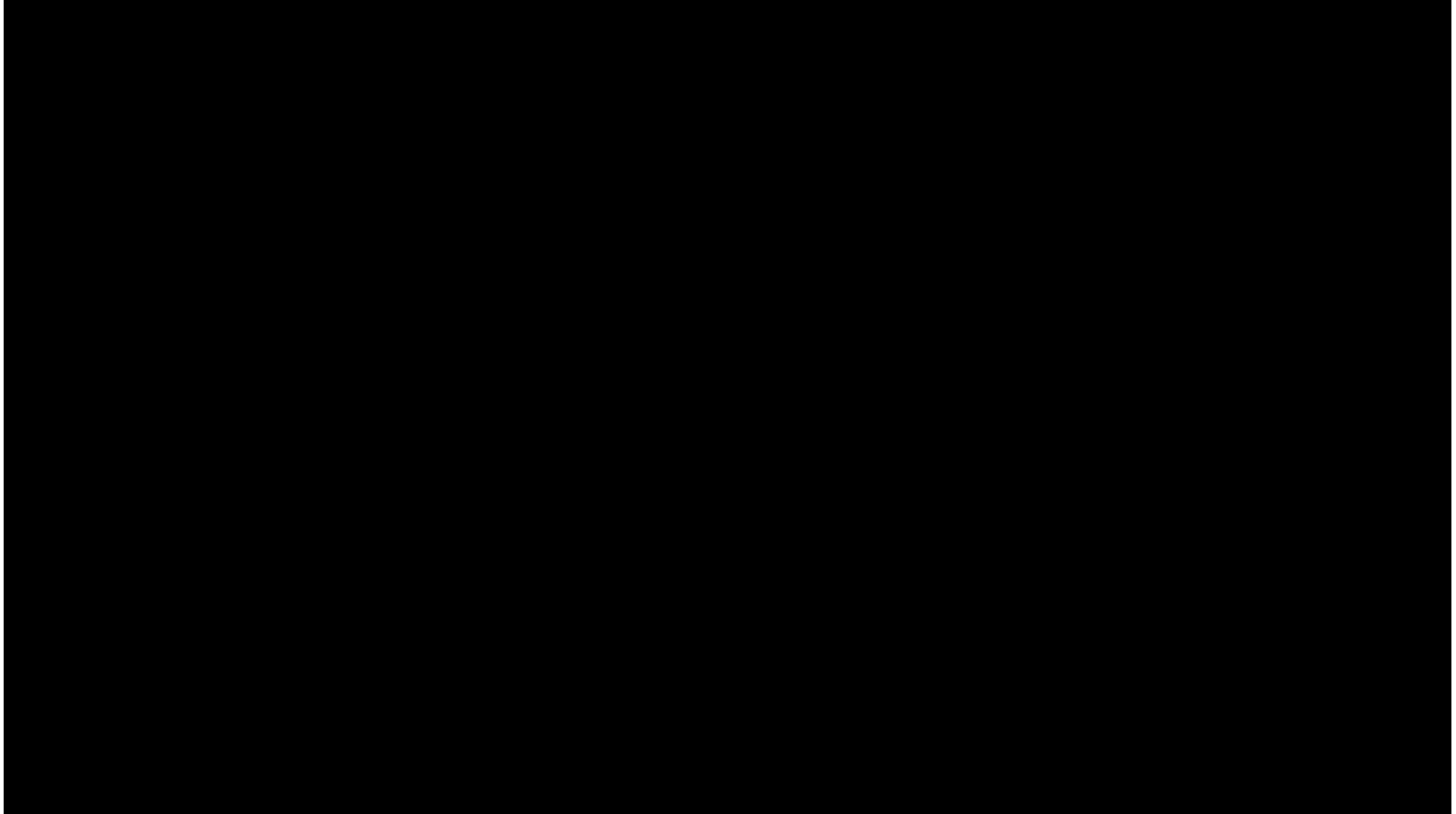
## SECTION V: FACILITY SAFETY – **Real Life Situation**



<https://youtu.be/T3LvBzMOrfo>

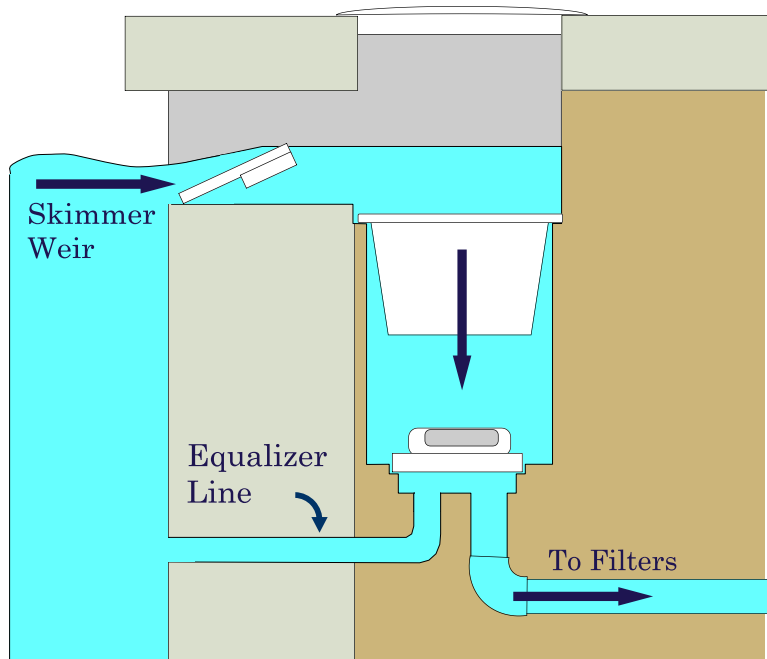
# Suction Outlet Compliance Video

---



## SECTION V: FACILITY SAFETY –

# Skimmers



- Skimmers are located in pool wall near the water surface
  - Filter large objects out and into a basket before the water goes to circulation system
- Skimmer weirs are buoyant levers before the skimmer basket
  - Act as one way gates, only allowing water and debris into skimmer, not out to pool
- Equalizer Lines
  - VGB compliant cover, plugged at wall, or removed



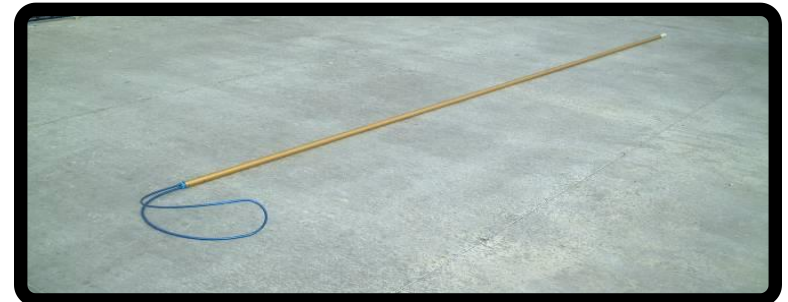
## SECTION V: FACILITY SAFETY –

# Safety Equipment



### Spine Boards

- All pools must have at least one
- If lifeguards available, boards need restraints and head immobilizers
- Pools can share board if they share a common fence



### Reach Poles

- All pools must have at least one
- Must be at least 12 feet long
- Non-telescopic
- Shepard's crook must be attached


## SECTION V: FACILITY SAFETY – Safety Equipment

# Flotation Device

- U.S. Coast Guard approved type IV personal flotation device if facility has no lifeguard
  - Rope attached must be  $\frac{1}{4}$  inch in diameter and 30-60 ft long
- 
- A photograph showing a white, ring-shaped personal flotation device (PFD) hanging on a wooden wall. A yellow rope is attached to the center of the ring and hangs down. The image is framed with a thick cyan border.



## First Aid Kit

- Must be present at all pools and easily accessible to patrons
  - Needs to include new disposable gloves and materials to stop bleeding and clean minor scrapes
- 
- A white plastic first aid kit with a red label. The label features the text "FIRST AID KIT" in large white letters. Below this, there is a list of contents in both English and Spanish. The English list includes: "1 Assorted size band-aids", "1 Assorted size band-aids", "1 Assorted size band-aids", "1 Assorted size band-aids", "1 Assorted size band-aids", "1 Assorted size band-aids", "1 Assorted size band-aids", "1 Assorted size band-aids", "1 Assorted size band-aids", "1 Assorted size band-aids". The Spanish list includes: "1 Assorted size band-aids", "1 Assorted size band-aids", "1 Assorted size band-aids", "1 Assorted size band-aids", "1 Assorted size band-aids", "1 Assorted size band-aids", "1 Assorted size band-aids", "1 Assorted size band-aids", "1 Assorted size band-aids", "1 Assorted size band-aids". The kit also features a red cross symbol and a small illustration of a first aid kit.



## SECTION V: FACILITY SAFETY – Emergency Phone

- Whenever the pool is open, patrons and lifeguards must have access to a working emergency phone
- Phone must be under the control of the operator and capable of directly connecting to emergency services
- Phone should be within 500 feet of each pool or spa
- Emergency numbers and facility address should be posted next to the phone



# SECTION V: FACILITY SAFETY– Lifeguards

## Who must have lifeguards?

- Pools with diving boards
- Pools with recreational slides
- Pools with surface areas of 2,000sq.ft. or greater
- Pools with surface areas of less than 2,000sq.ft. and more than 50 people occupying the pool
- Pools with zero depth entry that are more than 18 inches deep
- Uniquely designed pools as required by OAC 3701-31-04(E)(4)(d)(ii)



NUMBER OF BATHERS	POOL OR SPA SURFACE AREA (IN SQUARE FEET)					
	1-1,999	2,000-3,999	4,000-5,999	6,000-7,999	8,000-9,999	10,000 or more
1-50	0	1	1	2	2	2
51-150	1	2	2	2-3	3-4	3-4
151 or more	1	2	3	4	4	4-5*

*\*If the pool or spa has a surface area of 10,000 or more square feet, add one guard for each additional 100 bather or fraction thereof above 250 bathers*

- See the OAC 3701-31-04(E)(4) for more information on lifeguards
  - 6000sq.ft. or larger shall have a written plan

## SECTION V: FACILITY SAFETY– Lifeguards, Continued

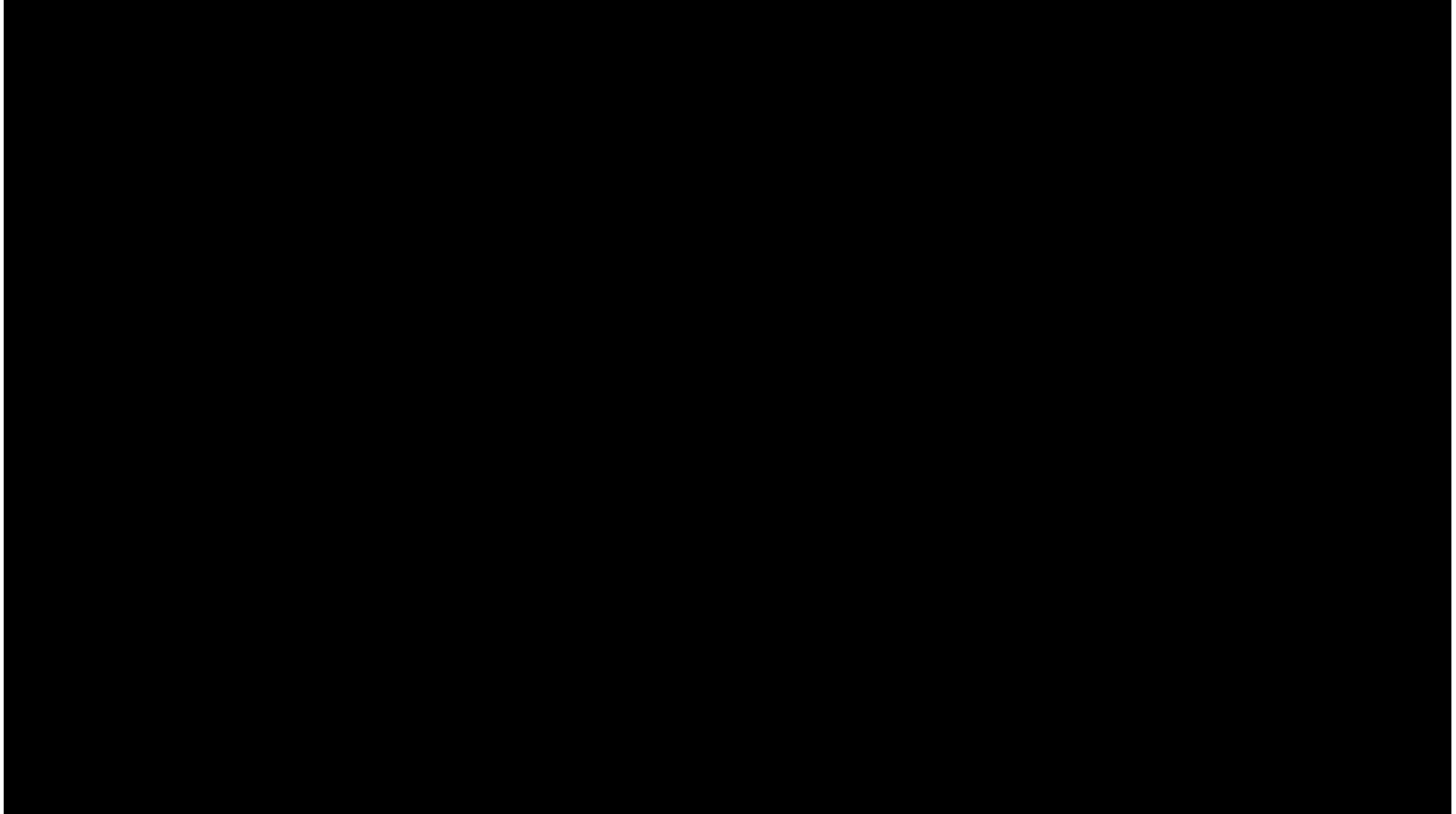
### Lifeguards must...

- Be capable swimmers
- Be certified validly and currently as a lifeguard
- Be certified in CPR
- Be certified in first aid
  - *Pool operator must have copies of lifeguard certifications on file*
- Be prepared to enter the water at any time
- Have a rescue tube and a CPR pocket mask on their person
- Be similarly attired & readily identifiable



# Safety and Deck Video

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# SECTION VI: DESIGN REQUIREMENTS



## SECTION VI: DESIGN REQUIREMENTS – Fencing

- At least 48 inches high  
(wading pools must have a fence at least 36 inches high)
- No opening greater than 4 inches
- All doors or gates shall be self-closing, self-latching, and lockable
  - The latch should be at least 38 inches above the ground
- All barriers should require a key for entry, and must be locked whenever the pool is closed
- If perimeter barrier is not in compliance the facility shall provide staff that must remain physically present at the pool to prevent unauthorized access or shall not operate
- Access to areas enclosed by the perimeter barrier shall be authorized only when the pool is open (fire pit, grill, etc.)

## SECTION VI: DESIGN REQUIREMENTS— **Fencing**

**Not Acceptable**



## SECTION VI: DESIGN REQUIREMENTS– **Fencing, Continued**

### Controlled access?

No





## SECTION VI: DESIGN REQUIREMENTS – **Fencing, Continued**

What good is a fence if...?



## SECTION VI: DESIGN REQUIREMENTS– Handrails, Ladders, and Steps

- For safe entry all pools must have either:
  - Safe ladders
  - Recessed steps
  - Stairs with handrails
  - Zero depth entry
- All spas must have at least one handrail





## SECTION VI: DESIGN REQUIREMENTS— Safety Line

- Lines must be anchored to interior pool wall
- Safety lines must be placed:
  - Depth is greater than 5 feet
  - Where bottom slope changes
    - Line needs to be 1 foot towards the shallow side of the slope change
- May be temporarily removed for lap swimming or other aquatic activities
- Shall be used to visually designate slide splash down areas when the area is open and accessible



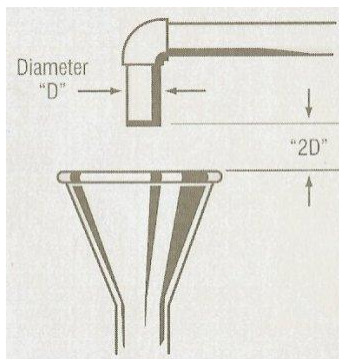
## SECTION VI: DESIGN REQUIREMENTS— **Decks**

- Decks need to **extend around at least half of the pool perimeter**
- Outdoor decks should be **at least 5 feet wide**
- Indoor decks should be **at least 3 feet wide**
- There should be **no standing water** on decks
- Water collected on decks must **drain to separate drainage system**



## SECTION VI: DESIGN REQUIREMENTS – Backflow Prevention

- Pool water often comes from the same source as drinking water
- To prevent backflow from the pool back to the water supply, one of the following backflow methods must be used:



Air Gap



ASSE 1013



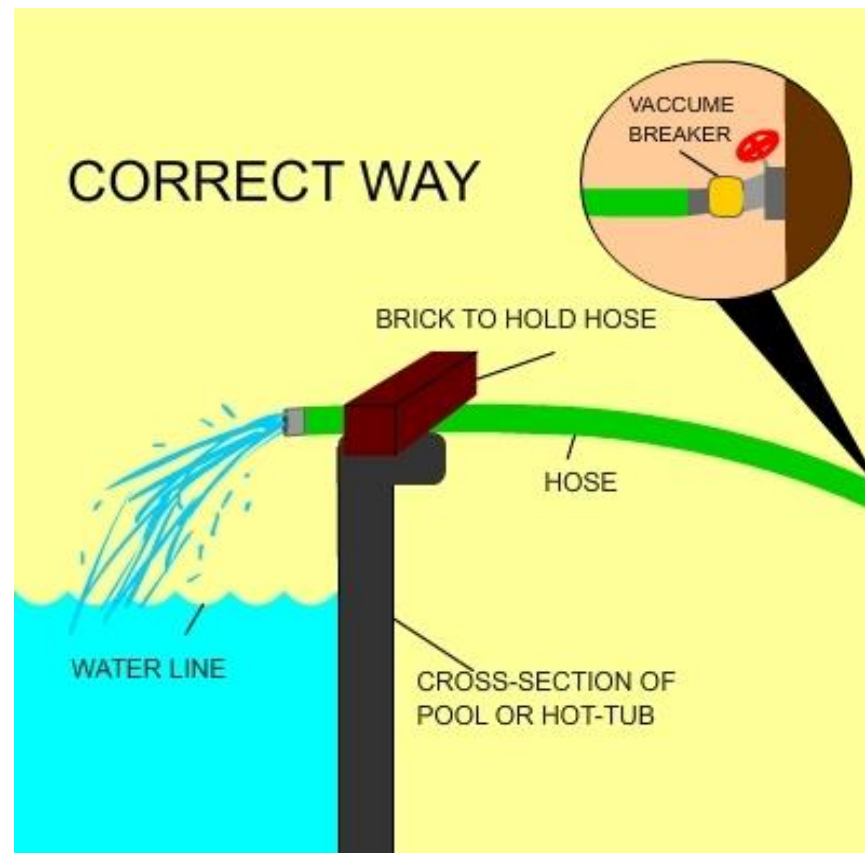
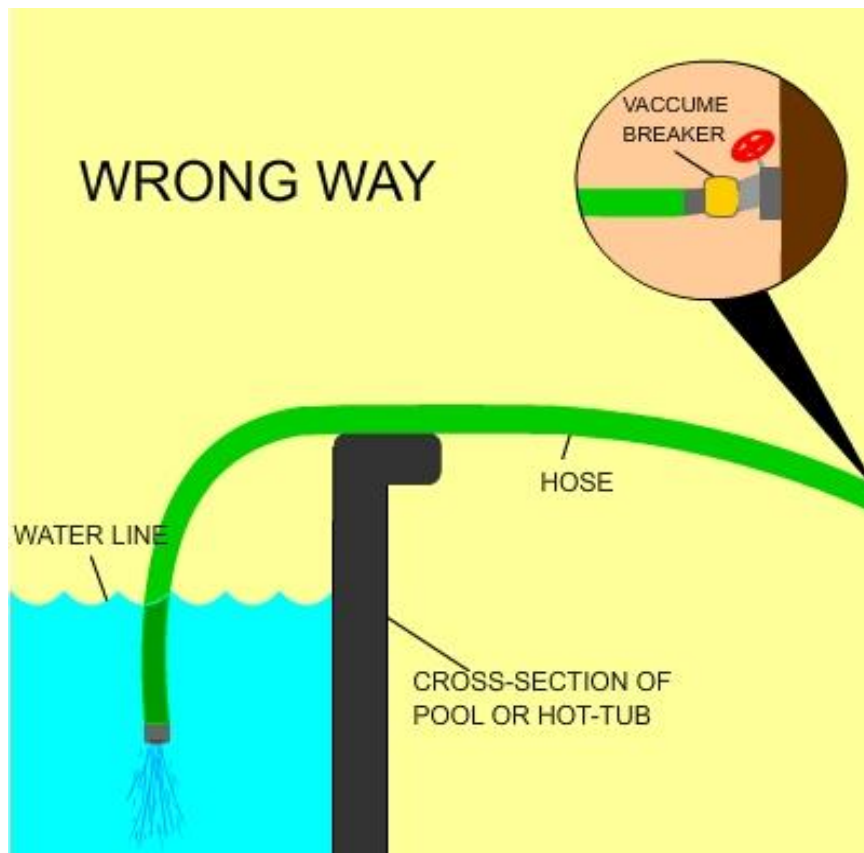
ASSE 1011



ASSE 1019

## SECTION VI: DESIGN REQUIREMENTS –

# Backflow Prevention, *Continued*



Courtesy of <http://www.springhilltn.org/backflow.htm>

## SECTION VII: SIGNAGE

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## SECTION VII: SIGNAGE – Deck Signage

### Depth Markings and “No Diving” Signs



- **At least 4 inches high** and in contrast to the background
  - “No Diving” graphic can be used in place of the words “No Diving”
- Markings must be **within 2 feet of waters edge** or six inches of the gutter
- Depth markings and “No Diving” signs should be **next to one another**

## SECTION VII: SIGNAGE – **Deck Signage, Continued**

- There is to be **at least two depth markings per spa or wading pool**
- Signage must be **no more than 25 feet apart** at all pools
- Deck signage must be **slip resistant**
- “No Diving” signs are not required for wading pools or spas
- “No Diving” signs are not needed in pool areas with depths of more than 5 feet



## SECTION VII: SIGNAGE – Safety Signage

- If no lifeguard is required, you must post a sign(s) stating:
  - *“Warning /Danger, No Lifeguard”*
  - *“Swimming alone is not recommended”*
  - *“Children must be supervised”*
- Must also post a **sign stating the location of the nearest telephone**, if phone cannot be seen
- At emergency phone, **post emergency contact phone numbers and facility address**
- Any time pool or spa is closed **post**
  - **“DANGER – POOL (OR SPA) CLOSED”**
  - or
  - **“WARNING – POOL (OR SPA) CLOSED”**



## SECTION VII: SIGNAGE – Safety Signage

- This telephone signage is **not** acceptable!




## SECTION VII: SIGNAGE – Spa Signage

- Due to the special risks presented by the high water temperature, spas need special signage

**CAUTION SPA USERS**

- Pregnant women, elderly persons, and persons suffering from heart disease, diabetes or high or low blood pressure should not enter the spa/hot tub without prior medical consultation and permission from their doctor.
- Do not use the spa/hot tub while under the influence of alcohol, tranquilizers, or other drugs that cause drowsiness or that raise or lower blood pressure.
- Do not use at water temperatures greater than 104<sup>0</sup> F (one hundred four degrees Fahrenheit).
- Do not use alone.
- Unsupervised use by children is prohibited.
- Observe reasonable time limits (that is, 10-15 minutes), then leave the water and cool down before returning for another brief stay.
- Long exposure may result in nausea, dizziness or fainting.

Signage posted in accordance with Ohio Administrative Code § 3701-31-04



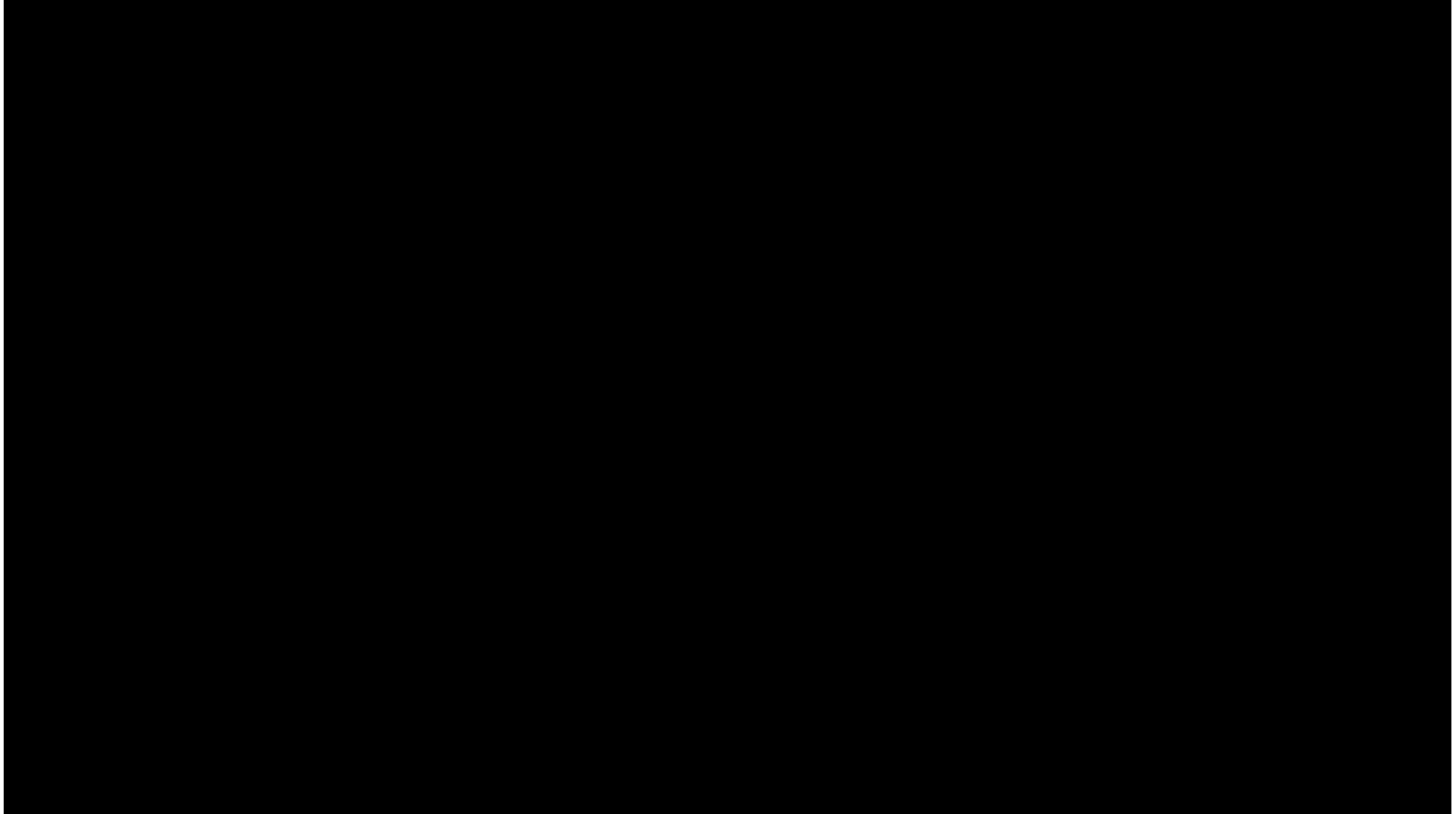
THE CITY OF  
**COLUMBUS**  
ANDREW J. GANTHER, MAYOR

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COLUMBUS  
PUBLIC HEALTH

# Spa Video

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# SECTION VIII: SPRAY GROUNDS



# What is a spray ground?

- A special use public swimming pool for bathing and/or interactions with fountains, sprays, jets, and other special features designed without standing water when the fountains are turned off so that users have full body exposure with circulated water.



## SECTION VIII: SPRAY GROUNDS- Special Spray Ground Requirements

- Circulations system must operate continuously, 24 hours a day, during all parts of year the spray ground is in use.
- An automatic controller is required for all spray grounds





## SECTION VIII: SPRAY GROUNDS-

# Special Spray Ground Requirements



- Turnover rate, with in the mixing holding tank, must meet a full system turnover at least once every 30 min.
- Surface must be slip and trip resistant
- All water should properly drain to ensure no standing water is present above the level of the outlet.

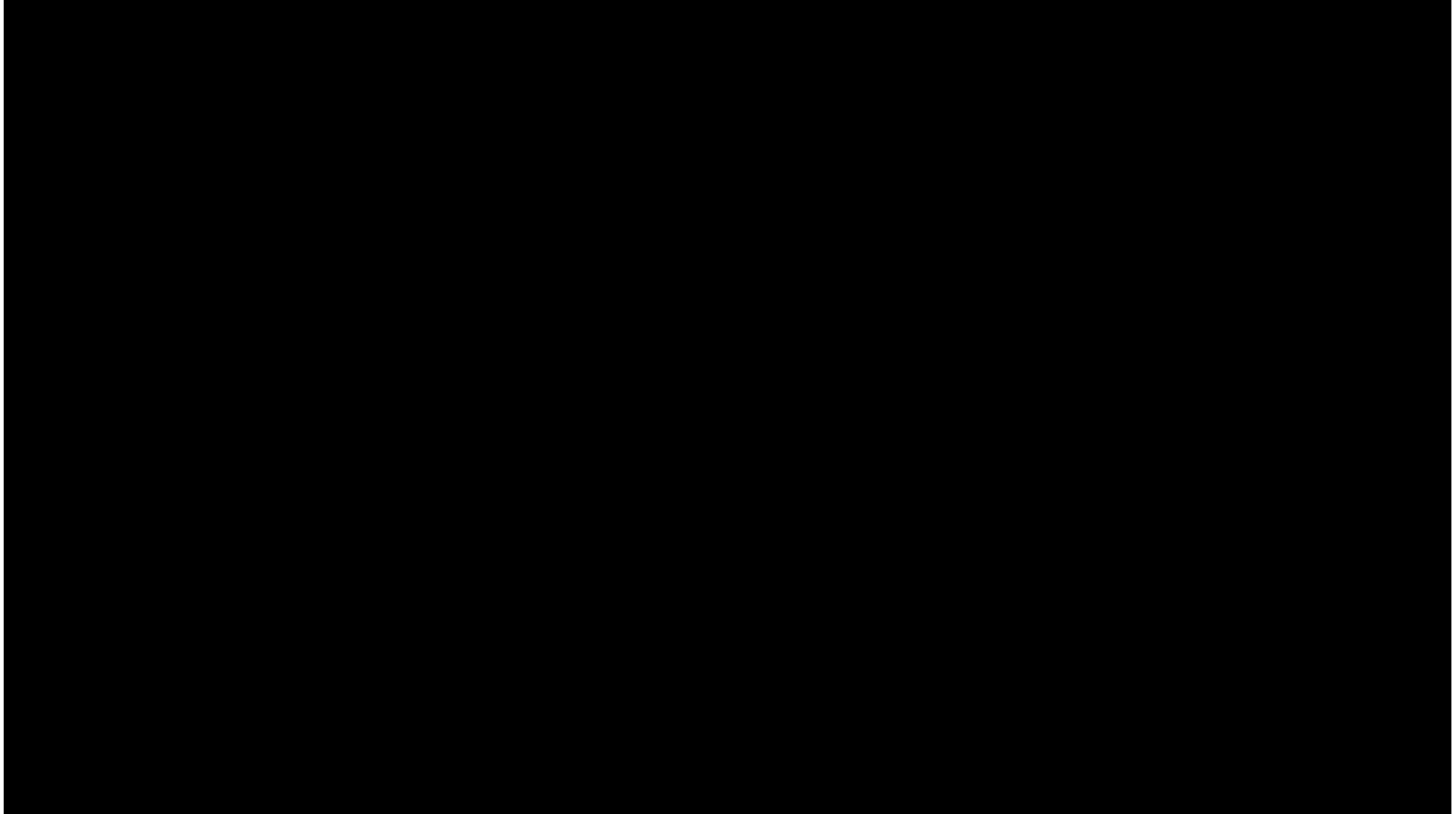
## SECTION VIII: SPRAY GROUNDS-

# Required Spray Ground Signage

- Do not use spray ground when you have diarrhea
- Water is not meant for drinking
- Wash hands after using the restroom or changing diapers
- Take regular restroom breaks, change diapers only in a restroom
- Any additional recommendations provided by manufacturer

# Spray Ground Video

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# SECTION XI: RENOVATIONS



SECTION XI: RENOVATIONS–

# Plan Review and Equipment Replacement

## Plan Review

- **New Construction**
- **Substantial Alteration** - Changes that exceed simple equipment changes. Plans must be submitted to ODH
  - Change in the basic design (depth, shape, circulation system design)
  - Add special feature
  - Deck (slope, surface finish, basic design)
  - Perimeter barrier (design, height, configuration, routes of access)
  - Replacement of the circulation system
  - New/relocated dive stand or change in design
  - Pipe replacement (All to or from pool)
  - Overflow system replacement

**\*Questionable situations call ODH Engineering  
(614)644-7527**

SECTION XI: RENOVATIONS–  
**Plan Review and  
Equipment Replacement, Continued**

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**Equipment Replacement**

- Replacing old equipment with a newer, different type of equipment or disinfectant change
  - “Equipment Replacement Notification Report”
- Replacing an older device for a newer version of the exact same model
  - No report needs to be submitted
    - Specifications are identical



# SECTION X: CITY OF COLUMBUS CLOSURE & ENFORCEMENT PROCEDURES





## SECTION X: CITY OF COLUMBUS CLOSURE & ENFORCEMENT PROCEDURES –

# Immediate Closure

- **Columbus City Health Code (Mirrors OAC)**
  - The water clarity and/or lighting is not sufficient to see the main drain.
  - The main drain cover is not secure, is missing, or is improperly installed
  - The disinfectant level is less than required minimum
  - The disinfection/circulation system is not operating properly
  - No lifeguard is on duty when required
  - SVRS not functioning
  - An automatic chemical controller is not provided or functioning when required
  - A fecal incident has not been properly treated
  - A recreational water illness linked to the facility has not been properly treated
  - Improper or unauthorized use or storage of chemicals
  - An electrical hazard exists

SECTION X: CITY OF COLUMBUS CLOSURE & ENFORCEMENT  
PROCEDURES –

## Immediate Closure, Continued

- Operator needs to close the pool until the imminent health hazard is corrected
- Found during an inspection by CPH & operator has **not** taken action
  - Pool will be closed and a red sign issued
- Further items may be covered under  
OAC §3701-31-04(B)(1)



SECTION X: CITY OF COLUMBUS CLOSURE & ENFORCEMENT  
PROCEDURES –

# Enforcement Procedures

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- All critical violations that cannot be corrected at time of inspection will incur a two week follow-up to ensure compliance
- Facilities with chronic violations, critical or non-critical, and pools with chronic immediate closures are subject to enforcement procedures

## SECTION X: CITY OF COLUMBUS CLOSURE & ENFORCEMENT PROCEDURES –

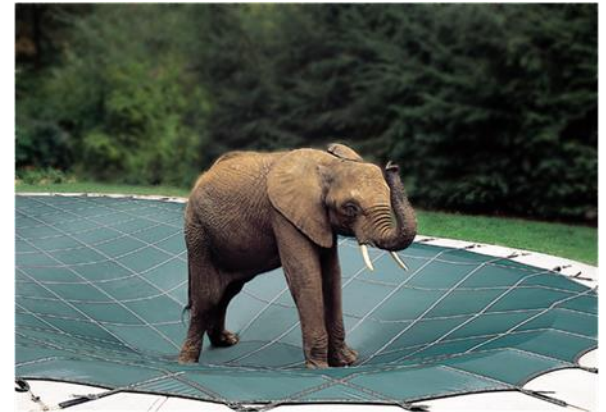
# Enforcement Procedures

- Consequences of Enforcement Procedures:
  - Green ‘Inspected’ sign removed and replaced with yellow sign
  - Administrative conference held at Columbus Public Health between program and facility management
  - Required written Plan of Action to outline steps to correct all outstanding violations
  - Education requirements for all staff tending to pool
  - Increased inspection frequency for at least 30 days
  - Possible Board of Health action should issues persist

SECTION X: CITY OF COLUMBUS CLOSURE & ENFORCEMENT  
PROCEDURES –

# Winter Closure Procedures

- “WARNING (or) DANGER Pool (or) Spa Closed Sign posted
- Fence maintained in good repair
  - No gaps greater than 4 inches
- Maintain cover, if utilizing



SECTION X: CITY OF COLUMBUS CLOSURE & ENFORCEMENT  
PROCEDURES –

# Winter Closure Procedures, Continued



Damaged Pool Wall



## SECTION X: CITY OF COLUMBUS CLOSURE & ENFORCEMENT PROCEDURES –

# Winter Closure Procedures, Continued

### **Where the POOL has a BARRIER enclosing it:**

- 1) The water shall be recirculated and treated to meet the criteria of the CODE; or
- 2) The water shall be drained; or
- 3) An approved SAFETY cover that is CERTIFIED, LISTED, AND LABELED to ASTM F1346-91 by an ANSI-accredited certification organization shall be installed; or
- 4) Where a safety cover is not used or not practical, access to the POOL shall be restricted and routine checks of the integrity of the BARRIER shall be made.

## SECTION X: CITY OF COLUMBUS CLOSURE & ENFORCEMENT PROCEDURES –

# Winter Closure Procedures, Continued

**Where the POOL does not have a BARRIER enclosing it and other parts of the AQUATIC FACILITY are open to the public:**

- 1) The water shall be recirculated and treated to meet the criteria of the CODE and the POOL shall be staffed to keep BATHERS out; or
- 2) The water shall be drained, and the POOL shall be staffed to keep BATHERS out; or
- 3) A temporary BARRIER enclosing the POOL shall be installed to keep bathers out, and routine checks of the integrity of the temporary BARRIER shall be made; or
- 4) An approved SAFETY cover that is CERTIFIED, LISTED, AND LABELED to ASTM F1346-91 by an ANSI-accredited certification organization shall be installed.

## SECTION X: CITY OF COLUMBUS CLOSURE & ENFORCEMENT PROCEDURES –

# Winter Closure Procedures, Continued

- If you do not wish to open your pool for the season, you must...
  - Keep pool closed in accordance with one of the closure methods
  - Pay for license
    - If kept unlicensed for one year then pool will have to go through plan review through ODH

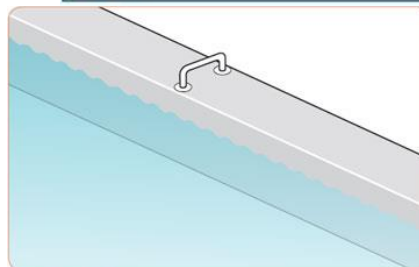
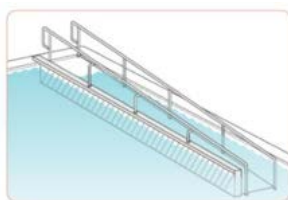
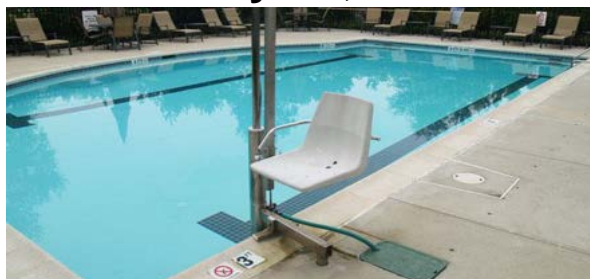


# ADA Compliance

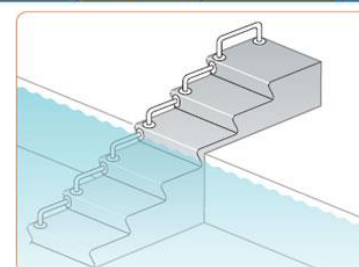
[www.ada.gov](http://www.ada.gov) or 1-800-514-0301

- Americans with Disabilities Act (ADA)
  - Department of Justice
- Different categories, such as
  - Title II (Public)
  - Title III (Private)
- Compliance date of **January 31, 2013**

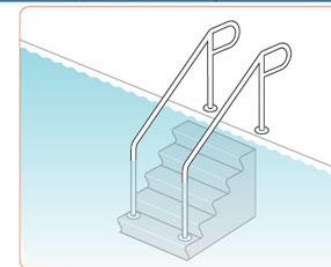
Permitted Means of Pool Access					
Application Type	Primary/Secondary		Secondary		
Means of Access	Pool Lift	Sloped Entry	Transfer Wall	Transfer System	Stairs
Swimming Pool <300 Linear Feet (1 means of access required)	X	X			
Swimming Pool >300 Linear Feet (2 means of access required - 1 must be a primary means)	X	X	X	X	X
Wave action, lazy river, and other pools where user entry is limited to one area	X	X		X	
Wading Pools		X			
Spas	X		X	X	



Transfer Wall



Transfer System



Pool Stairs

# What can you do?

- Educate yourself
  - **Ohio Administrative Code Chapter 3701-31-04 (B)(3)**
    - *Knowledgeable of equipment and pool operation*
  - **Read the Rules!**
- Educate your clientele with posters or brochures
- Promote healthy swimming practices
  - No swimming when sick
  - Showering before swimming and hand washing
- Maintain a healthy pool environment





# Take the Pledge!

- Pool Safely is a national campaign aiming to reduce childhood drownings and entrapments
- Columbus Public Health has partnered with the campaign to provide educational materials to pools in Columbus
- Resources, videos, and games available on the campaign website



<https://www.poolsafely.gov/>



# Further Educational Opportunities

- Certified Pool/Spa Operator® Certification (CPO®)
  - Pool & Hot Tub Alliance (PHTA)
    - Formerly the National Swimming Pool Foundation (NSPF®)
- Online “Pool & Spa Safety” Class
- Both Offered at Columbus Public Health



# Credits

## [Course Content and Development](#)

Adam Holbrook, RS, REHS, NSPFI

## [Videography](#)

Alex Brown, CTV Columbus

## [Course Editing and Content](#)

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Sarah Badenhop, RS, CPO

Jeff Lyons, RS, CPO

Dan Daneshmand, RS, CPO

Isaak Khozin, RS, CPO

## [Web Design](#)

Josh Watters

## [Design and Graphics](#)

Ann Luttfiring

Jayne Moreau

## [Voiceover](#)

Greg Kehlmer

Kelli Myers

## [Administration](#)

Keith Krinn, RS, MA, DAAS, CPHA

Luke Jacobs, MPH, RS/REHS, CPO

John Richter, RS, CPO

## [Funding](#)

Association of Pool and Spa Professionals (APSP)

# Thank You to Our Facilities who Participated in the Videos

- City of Columbus Recreation & Parks
- Trillium Crossing
- Fairfield Inn & Suites by the Airport
- Ohio State School for the Blind
- Wesley Glen
- The District at Linworth
- Swiminc Worthington
- The Woods at Perry Lane
- Prairie Twp. Comm. Ctr.
- The District at Tuttle
- Premier at Sawmill Ath. Club
- Worthington Comm. Ctr.
- Worthinglen
- McNeill Farms
- Silver Tree at Little Turtle
- Hudson Square
- Albany Landing

# Links

[publichealth.columbus.gov](http://publichealth.columbus.gov)

[www.odh.ohio.gov](http://www.odh.ohio.gov)

[www.cdc.gov](http://www.cdc.gov)

[www.ada.gov](http://www.ada.gov)

[www.apsp.org](http://www.apsp.org)

[www.redcross.org](http://www.redcross.org)

[www.nsf.gov](http://www.nsf.gov)

[osha.gov](http://osha.gov)

[www.cpsc.gov](http://www.cpsc.gov)

[www.astm.org](http://www.astm.org)

[www.ul.com](http://www.ul.com)

[www.nspf.org](http://www.nspf.org)

*\*Columbus Public Health does not promote any product seen in this presentation or the book.*

*Pictures are used for visual reference only.*