

Welcome to the City of Nixon!
To start a new water account service, just follow these instructions.

Required Documentation:

- If you **Own the Residence** (**Proof of ownership required**)
Rent (**Copy of lease or rental agreement required**)
- Provide a copy of your driver's license or a government-issued ID for each customer on the account.
- You may choose one of the following payment methods for the deposit amount: check, money order, or debit/credit card.
- **Customers must have a shut-off valve installed within 6 inches of the meter site, visible before services are turned on, and enclosed in a box for future access.**
- Settle your bill before the 5th of the month to avoid being charged a 10% late fee accrued on the 6th. Please note that the water bill must be paid in full by the 12th to avoid disconnection on the 13th. In case of disconnection, a \$50.00 reconnection fee, the delinquent balance, and penalty fee must be paid before water service restoration.
- If you have not received your monthly bill by the end of the month, contact the Utilities Department at 830-582-1924 to inquire about your balance.
- If there is a leak on the customer's side of the meter, it is the customer's responsibility to repair it and cover the cost of any water loss.
- Please note that a fee of \$45.00 will be charged for any returned items that have been marked as having insufficient funds or account changes not updated with us in the office.
- Please have your trash cart out by **7:00 AM** on **Wednesday** to receive service. The trash limit is a Republic Service cart & 3 bags **OR** a Republic Service Cart & 1 additional trash can/cart of your own.
- Our Public Works Team is available to assist with utility services Monday - Thursday 8 am-4:30 pm and Fridays 8 am - 11:30 am. For water/sewer emergencies outside of these hours, call **830-857-5247**.



UTILITY SERVICE AUTHORIZATION FORM

Property Owner Authorization for Tenant Water/Sewer Services

Today's Date:

Tenant Move-In Date:

RE:

Tenant(s) Name & Business Name (if applicable)

Service Address:

City of Nixon Service Address

TO WHOM IT MAY CONCERN:

has entered into a lease for the

Tenant Name & Business Name (if applicable)

property located at and is authorized to

City of Nixon Service Address

obtain Water/Sewer Services at the above address as a tenant of .

Property Owner / Business Name

I understand that I can be sent to collections on this property for services used by the tenant if, after proper notification, I fail to pay the amount of the outstanding balance within thirty (30) days.

Property Owner's Phone Number:

Property Owner's Mailing Address:

ALL NAMES ON DEED OF PROPERTY MUST PRINT & SIGN BELOW

Name:

Property Owner — Print

Signed:

Property Owner — Signature

Name:

Property Owner — Print

Signed:

Property Owner — Signature

Name:

Property Owner — Print

Signed:

Property Owner — Signature

Attach any additional Property Owner Signatures

AUTHORIZATION FORM WILL NOT BE ACCEPTED IF INCOMPLETE



Water Service Application

City of Nixon
302 E. Central Ave.
Nixon, TX 78140

WE MAKE EVERY ATTEMPT TO CONNECT WITHIN 24 HOURS.

DEPOSIT for Water, Sewer & Garbage

☐ \$300.00-**Commercial**

☐ \$200.00-**Residential**

or

☐ \$500.00-**Bulk Water**

☐ **Own** (Proof of ownership required)

☐ **Rent** (Copy of lease or rental agreement required)

Service Connect Date: _____

Service Address: _____

Mailing Address: _____

Applicant Information:

Name/Business Name: _____ Today's Date: _____

Date of Birth: _____ Social Security #: _____ DL/ID #: _____

Phone #: _____ Email: _____

Have you had water service in your name here before? ☐ YES ☐ NO If so, date: _____

Co-Applicant/Spouse Information:

Name: _____ Telephone #: _____

D.O.B. _____ DL/ID #: _____

Landlord Information: Name: _____ Phone#: _____

(For office use only)

Account #: _____

☐ Trash cart taken

Serial #: _____

☐ Shut off valve in place

Latitude: _____

Reading: _____

Longitude: _____

Turned on by: _____

Install Date: _____

THE TEXAS UTILITY CODE

CUSTOMER'S RIGHT TO REQUEST CONFIDENTIALITY OF PERSONAL INFORMATION, INCLUDING ADDRESS, TELEPHONE NUMBER, OR SOCIAL SECURITY NUMBER.

182.052 ALLOWS FOR A

SIGNATURE ACKNOWLEDGES CUSTOMERS UNDERSTANDING AND AGREEMENT TO THE TERMS OF SERVICE.

1. THE APPLICANT ACKNOWLEDGES THAT UTILITY ACCOUNTS AND DEPOSITS ARE NOT TRANSFERABLE BETWEEN INDIVIDUALS AND THAT THE UTILITY DEPOSITS WILL BE REFUNDED UPON DISCONNECTION OF SERVICE AND ONLY AFTER THE FINAL BILL HAS BEEN APPLIED.
2. THE APPLICANT ACKNOWLEDGES THAT THE METERS ARE THE PROPERTY OF THE CITY AND THAT THEY MAY BE TURNED ON OR OFF ONLY AS AUTHORIZED BY THE CITY.
3. THE CITY HAS THE RIGHT OF ACCESS TO METERS WHENEVER NECESSARY. FAILURE TO PROVIDE PERMANENT ACCESS TO METERS MAY RESULT IN DISCONNECTION OF SERVICE. **(DO NOT PUT OR PILE BRUSH ON TOP OF METERS!)**
4. **THE CUSTOMER IS REQUIRED TO PUT A CUTOFF ON THEIR SIDE OF THE METER BEFORE SERVICE IS CONNECTED.**
5. THE CITY SHALL HAVE THE RIGHT TO CREDIT AND/OR OFFSET AGAINST OTHER ACCOUNTS IN THE NAME OF THE APPLICANT OR OCCUPANT.
6. ANY UNAUTHORIZED CONNECT OR DISCONNECT OF A METER IS **ILLEGAL** AND WILL RESULT IN THE IMMEDIATE TERMINATION OF SERVICE AND WILL BE PRESUMED TO BE AT FAULT OF THE APPLICANT. CHARGES WILL BE FILED WITH THE NIXON POLICE DEPARTMENT AGAINST THE APPLICANT. **(ONLY ONE HOUSE PER SERVICE METER IS ALLOWED)**
7. IF AT ANY TIME THERE IS A FAILURE TO PAY CHARGES FOR SERVICES DUE, THE CITY MAY DISCONNECT SERVICE.
8. THE CITY IS NOT RESPONSIBLE FOR ANY LOSS RESULTING FROM THE INTERRUPTION OF SERVICE.
9. THE CITY IS NOT RESPONSIBLE FOR DAMAGES CAUSED BY WATER OR SEWER.
10. THE APPLICANT ALSO AGREES TO ABIDE BY AND CONSIDER AS PART OF THIS CONTRACT ANY ORDINANCE, RULES, AND/OR REGULATIONS THE CITY ADOPTS CONCERNING WATER, SEWER, AND GARBAGE SERVICE.

RIGHTS OF THE APPLICANT: IF THERE IS A DISPUTE CONCERNING BILLING, THE APPLICANT HAS THE RIGHT TO A CONSULTATION WITH THE CITY UTILITY DEPARTMENT.

302 E. CENTRAL AVE. NIXON, TX 78140
TELEPHONE # 830-582-1924

APPLICANT SIGNATURE: _____

DATE: _____

SERVICE AGREEMENT

1. **PURPOSE.** THE CITY OF NIXON WATER SYSTEM IS RESPONSIBLE FOR PROTECTING THE DRINKING WATER SUPPLY FROM CONTAMINATION OR POLLUTION WHICH COULD RESULT FROM IMPROPER PLUMBING PRACTICES. THE PURPOSE OF THIS SERVICE AGREEMENT IS TO NOTIFY EACH CUSTOMER OF THE PLUMBING RESTRICTIONS WHICH ARE IN PLACE TO PROVIDE THIS PROTECTION. THE UTILITY COMPANY ENFORCES THESE RESTRICTIONS TO ENSURE THE PUBLIC HEALTH AND WELFARE. EACH CUSTOMER MUST SIGN THIS AGREEMENT BEFORE THE CITY OF NIXON WATER SYSTEM WILL BEGIN SERVICE. IN ADDITION, WHEN SERVICE TO AN EXISTING CONNECTION HAS BEEN SUSPENDED OR TERMINATED, THE SIGNED COPY OF THIS AGREEMENT.
2. **PLUMBING RESTRICTIONS.** THE FOLLOWING UNDESIRABLE PLUMBING PRACTICES ARE PROHIBITED BY STATE REGULATIONS.
 - A. NO DIRECT CONNECTION BETWEEN THE PUBLIC WATER SUPPLY AND A POTENTIAL SOURCE OF CONTAMINATION SHALL BE ISOLATED FROM THE PUBLIC WATER SYSTEM BY AN AIR GAP OF AN APPROPRIATE BACKFLOW PREVENTION DEVICE.
 - B. NO CROSS-CONNECTION BETWEEN THE PUBLIC DRINKING WATER SYSTEM AND A PRIVATE WATER SYSTEM IS PERMITTED. THESE POTENTIAL THREATS TO THE PUBLIC DRINKING WATER SUPPLY SHALL BE ELIMINATED AT THE SERVICE CONNECTION BY THE INSTALLATION OF AN AIR GAP OR A REDUCED PRESSURE ZONE BACKFLOW PREVENTION DEVICE.
 - C. NO CONNECTION WHICH ALLOWS WATER TO BE RETURNED TO THE PUBLIC DRINKING WATER SUPPLY IS PERMITTED.
 - D. NO PIPE OR PIPE FITTING WHICH CONTAINS MORE THAN 8.0% LEAD MAY BE USED FOR THE INSTALLATION OR REPAIR OF PLUMBING AT ANY CONNECTION WHICH PROVIDES WATER FOR HUMAN USE.
 - E. NO SOLDER OR FLUX, WHICH CONTAINS MORE THAN 0.2% LEAD CAN BE USED FOR THE INSTALLATION OR REPAIR OF PLUMBING AS A CONNECTION THAT PROVIDES WATER FOR HUMAN USE.
3. **SERVICE AGREEMENT.** THE FOLLOWING ARE THE TERMS OF THE SERVICE AGREEMENT BETWEEN THE CITY OF NIXON WATER SYSTEM AND _____ (THE CUSTOMER).
 - A. THE WATER SYSTEM WILL MAINTAIN A COPY OF THIS AGREEMENT AS LONG AS THE CUSTOMER AND/OR THE PREMISES IS CONNECTED TO THE WATER SYSTEM.
 - B. THE CUSTOMER SHALL ALLOW HIS PROPERTY TO BE INSPECTED FOR THE POSSIBLE CROSS-CONNECTIONS AND OTHER UNDESIRABLE PLUMBING PRACTICES. THESE INSPECTIONS SHALL BE CONDUCTED BY THE WATER SYSTEM OR ITS DESIGNATED AGENT PRIOR TO INITIATION SERVICE AND PERIODICALLY THEREAFTER. THE INSPECTION SHALL BE CONDUCTED DURING THE WATER SYSTEM'S NORMAL BUSINESS HOURS.
 - C. THE WATER SYSTEM SHALL NOTIFY THE CUSTOMER IN WRITING OF ANY CROSS-CONNECTION OR OTHER UNDESIRABLE PLUMBING PRACTICE WHICH HAS BEEN IDENTIFIED DURING THE INITIAL INSPECTION OF THE PERIODIC REINSPECTION.
 - D. THE CUSTOMER SHALL IMMEDIATELY CORRECT ANY UNDESIRABLE PLUMBING PRACTICE ON HIS PREMISES.
 - E. THE CUSTOMER SHALL, AT HIS EXPENSE, PROPERLY INSTALL, TEST AND MAINTAIN ANY BACKFLOW PREVENTION DEVICE REQUIRED BY THE WATER SYSTEM. COPIES OF ALL TESTING AND MAINTENANCE RECORDS SHALL BE PROVIDED TO THE WATER SYSTEM.
4. **ENFORCEMENT.** IF THE CUSTOMER FAILS TO COMPLY WITH THE TERMS OF THE SERVICE AGREEMENT, THE WATER SYSTEM SHALL, AT ITS OPTION, EITHER TERMINATE SERVICE OR PROPERLY INSTALL, TEST, AND MAINTAIN AN APPROPRIATE BACKFLOW PREVENTION DEVICE AT THE SERVICE CONNECTION. ANY EXPENSES ASSOCIATED WITH THE ENFORCEMENT OF THIS AGREEMENT SHALL BE BILLED TO THE CUSTOMER.

CUSTOMER'S SIGNATURE: _____ DATE: _____



**Texas Commission on Environmental Quality
Customer Service Inspection Certificate**

Name of PWS:	
PWS ID #:	
Location of Service:	

Reason for Inspection:	
New Construction	☐
Existing service where contaminant hazards are suspected	☐
Material improvement, correction, or expansion of distribution facilities	☐

I _____, upon inspection of the private water distribution facilities connected to the
aforementioned public water supply, do hereby certify that, to the best of my knowledge

Compliance	Non-Compliance		
☐	☐	(1)	No direct or indirect connection between the public drinking water supply and a potential source of contamination exists. Potential sources of contamination are isolated from the public water system by an air gap or an appropriate backflow prevention assembly in accordance with Commission regulations.
☐	☐	(2)	No cross-connection between the public drinking water supply and a private water system exists. Where an actual air gap is not maintained between the public water supply and a private water supply, an approved reduced pressure principle backflow prevention assembly is properly installed.
☐	☐	(3)	No connection exists which would allow the return of water used for condensing, cooling, or industrial processes back to the public water supply.
☐	☐	(4)	No pipe or pipe fitting which contains more than 8.0% lead exists in private water distribution facilities installed on or after July 1, 1988, and prior to January 4, 2014.
☐	☐	(5)	Plumbing installed on or after January 4, 2014, bears the expected labeling indicating ≤0.25% lead content. If not properly labeled, please provide a written comment.
☐	☐	(6)	No solder or flux which contains more than 0.2% lead exists in private water distribution facilities installed on or after July 1, 1988.

I further certify that the following materials were used in the installation of the private water distribution facilities:

Service lines:	Lead ☐	Copper ☐	PVC ☐	Other ☐
Solder:	Lead ☐	Lead-Free ☐	Solvent Weld ☐	Other ☐
Remarks:				

I recognize that this document shall be retained by the aforementioned Public Water System for a minimum of ten years
and that I am legally responsible for the validity of the information I have provided.

Signature of Inspector:		License Type:	
Inspector Name (Print/Type):		License Number:	
Title of Inspector:		Date / Time of Insp.:	/

Customer Service Inspection Certificate should be on file for each connection in a public water system to document compliance with 30 TAC § 290.44(h)/290.46(j).