

## Welcome to the City of Nixon

To begin your utility account, which includes water, sewer, and garbage, please follow the guidelines below.

### Required Documentation/ Documentos requeridos:

- **A Lease or Closing Disclosure (we must verify that the person seeking to open the account matches the name(s) on the lease or deed)**  
Una divulgación de arrendamiento o cierre (debemos verificar que la persona que desea abrir la cuenta coincida con los nombres que figuran en el contrato de arrendamiento o la escritura)
- **Driver's License or Government-issued ID for each customer.**  
Licencia de conducir o identificación emitida por el gobierno para cada cliente
- **Please use a personal check, money order, or credit/debit card to pay the deposit amount.**  
Utilice un cheque personal, giro postal o tarjeta de crédito/débito para pagar el monto del depósito.
- **Customers Must Have a Shut-Off Valve Installed on Their Side of The Meter, No More Than 6 Inches Away from The Meter Site for Their Access. It Must Be Visible Before Services Are Turned On.**  
Los clientes deben tener una válvula de cierre instalada en su lado del medidor, a no más de 6 pulgadas de distancia del sitio del medidor para su acceso. Debe ser visible antes de que se activen los servicios
- **Utility bills are mailed out mid-month and are due and payable on the 5th of the month. The payment will be due the following business day if the 5th falls on a weekend or city holiday. A late fee of 10% will be added on the 6th of each month for any unpaid amount (unless that falls on a weekend or city holiday, in which case the fee will be added the following business day). The City of Nixon will disconnect water services on the 13th of the month for any account not paid in full. Once a disconnect list is compiled and turned over to the public works employee in charge of disconnects, the account will be considered disconnected whether or not service was actually cut off. A reconnection fee of \$50.00 will be charged to restore service upon payment of the past-due bill. Reconnections will not be done after hours.**  
Las facturas de servicios públicos se envían por correo a mediados de mes y vencen y se pagan el día 5 del mes. El pago vencerá el siguiente día hábil si el día 5 cae en sábado, domingo o feriado en la ciudad. Se agregará un cargo por mora del 10% el día 6 de cada mes por cualquier monto impago (a menos que caiga en fin de semana o feriado, en cuyo caso el cargo se agregará el siguiente día hábil). La Ciudad de Nixon desconectará los servicios de agua el día 13 del mes por cualquier cuenta no pagada en su totalidad. Una vez que se compila una lista de desconexiones y se entrega al empleado de obras públicas a cargo de las desconexiones, la cuenta se considerará desconectada independientemente de si el servicio se cortó o no. Se cobrará un cargo de reconexión de \$50.00 para restablecer el servicio al momento del pago de la factura vencida. Las reconexiones no se realizarán fuera de horario.
- **When there is a leak on the customer's side of the meter, the customer is responsible for fixing the leak and covering the cost of the water loss.**  
Cuando hay una fuga en el lado del medidor del cliente, el cliente es responsable de reparar la fuga y cubrir el costo de la pérdida de agua.
- **An NSF fee of \$45.00 will be charged for any returned items due to insufficient funds.**  
Se cobrará una tarifa NSF de \$45.00 por cualquier artículo devuelto debido a fondos insuficientes.
- **Please ensure your trash cart is placed outside by 7:00 am on Wednesday to receive service. The limit is a Republic Services Cart & 3 bags or one additional trash can/cart of your own.**  
Asegúrese de que su carrito de basura esté afuera antes de las 7:00 am del viernes para recibir el servicio. El límite es un carrito de Republic Services y 3 bolsas o un bote/carro de basura adicional propio.



## UTILITY SERVICE AUTHORIZATION FORM

Property Owner Authorization for Tenant Water/Sewer Services

Today's Date:

Tenant Move-In Date:

RE:

*Tenant(s) Name & Business Name (if applicable)*

Service Address:

*City of Nixon Service Address*

### TO WHOM IT MAY CONCERN:

has entered into a lease for the  
*Tenant Name & Business Name (if applicable)*  
property located at  and is authorized to  
*City of Nixon Service Address*  
obtain Water/Sewer Services at the above address as a tenant of .  
*Property Owner / Business Name*

I understand that a lien may be placed on this property for services used by the tenant if, after proper notification, I fail to pay the amount of the outstanding balance within thirty (30) days.

Property Owner's Phone Number:

Property Owner's Mailing Address:

### ALL NAMES ON DEED OF PROPERTY MUST PRINT & SIGN BELOW

Name:

*Property Owner — Print*

Signed:

*Property Owner — Signature*

Name:

*Property Owner — Print*

Signed:

*Property Owner — Signature*

Name:

*Property Owner — Print*

Signed:

*Property Owner — Signature*

*Attach any additional Property Owner Signatures*

**AUTHORIZATION FORM WILL NOT BE ACCEPTED IF INCOMPLETE**

PLEASE REVIEW THE FOLLOWING CONDITIONS OF THIS CONTRACT AND SIGN BELOW. YOUR SIGNATURE INDICATES THAT YOU HAVE READ AND UNDERSTAND THE CONDITIONS AND THAT THE ABOVE INFORMATION IS CORRECT. YOUR APPLICATION WILL NOT BE PROCESSED WITHOUT YOUR SIGNATURE. THE APPLICANT(S) ABOVE ACKNOWLEDGE UNDERSTANDING AND AGREEMENT TO THE TERMS OF SERVICE.

1. THE APPLICANT ACKNOWLEDGES THAT UTILITY ACCOUNTS AND DEPOSITS ARE NOT TRANSFERABLE BETWEEN INDIVIDUALS AND THAT THE UTILITY DEPOSITS WILL BE REFUNDED UPON DISCONNECTION OF SERVICE AND ONLY AFTER THE FINAL BILL HAS BEEN APPLIED.
2. THE APPLICANT ACKNOWLEDGES THAT THE METERS ARE THE PROPERTY OF THE CITY AND THAT THEY MAY BE TURNED ON OR OFF ONLY AS AUTHORIZED BY THE CITY.
3. THE CITY HAS THE RIGHT OF ACCESS TO METERS WHENEVER NECESSARY. FAILURE TO PROVIDE PERMANENT ACCESS TO METERS MAY RESULT IN DISCONNECTION OF SERVICE.  
**(DO NOT PUT OR PILE BRUSH ON TOP OF METERS!)**
4. THE CUSTOMER IS REQUIRED TO PUT A CUT-OFF VALVE ON THEIR SIDE OF THE METER BEFORE SERVICE IS CONNECTED.
5. THE CITY SHALL HAVE THE RIGHT TO CREDIT AND/OR OFFSET AGAINST OTHER ACCOUNTS IN THE NAME OF THE APPLICANT OR OCCUPANT.
6. ANY UNAUTHORIZED CONNECTION OR DISCONNECT OF A METER IS ILLEGAL AND WILL RESULT IN THE IMMEDIATE TERMINATION OF SERVICE AND WILL BE PRESUMED TO BE AT THE FAULT OF THE APPLICANT. CHARGES WILL BE FILED WITH THE NIXON POLICE DEPARTMENT AGAINST THE APPLICANT. (ONLY ONE HOUSE PER SERVICE METER IS ALLOWED)
7. IF AT ANY TIME THERE IS A FAILURE TO PAY CHARGES FOR SERVICES DUE, THE CITY MAY DISCONNECT SERVICE.
8. THE CITY IS NOT RESPONSIBLE FOR ANY LOSS RESULTING FROM THE INTERRUPTION OF SERVICE.
9. THE CITY IS NOT RESPONSIBLE FOR DAMAGES CAUSED BY WATER OR SEWER.
10. THE APPLICANT ALSO AGREES TO ABIDE BY AND CONSIDER AS PART OF THIS CONTRACT ANY ORDINANCE, RULES, AND/OR REGULATIONS THE CITY ADOPTS CONCERNING WATER, SEWER AND GARBAGE SERVICE.

RIGHTS OF THE APPLICANT: IF THERE IS A DISPUTE CONCERNING BILLING, THE APPLICANT HAS THE RIGHT TO A CONSULTATION WITH THE CITY UTILITY DEPARTMENT.

302 EAST CENTRAL AVE., NIXON, TX 78140

PHONE # 830-582-1611

APPLICANT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

SS290-38-290.51  
S290.48 APPENDIX B  
SERVICE AGREEMENT

1. **PURPOSE.** THE CITY OF NIXON WATER SYSTEM IS RESPONSIBLE FOR PROTECTING THE DRINKING WATER SUPPLY FROM CONTAMINATION OR POLLUTION, WHICH COULD RESULT FROM IMPROPER PLUMBING PRACTICES. THE PURPOSE OF THIS SERVICE AGREEMENT IS TO NOTIFY EACH CUSTOMER OF THE PLUMBING RESTRICTIONS WHICH ARE IN PLACE TO PROVIDE THIS PROTECTION. THE UTILITY COMPANY ENFORCES THESE RESTRICTIONS TO ENSURE THE PUBLIC HEALTH AND WELFARE. EACH CUSTOMER MUST SIGN THIS AGREEMENT BEFORE THE CITY OF NIXON WATER SYSTEM WILL BEGIN SERVICE. IN ADDITION, WHEN SERVICE TO AN EXISTING CONNECTION HAS BEEN SUSPENDED OR TERMINATED, THE WATER SYSTEM WILL NOT RE-ESTABLISH SERVICE UNLESS IT HAS A SIGNED COPY OF THIS AGREEMENT.
  
2. **PLUMBING RESTRICTIONS.** THE FOLLOWING UNDESIRABLE PLUMBING PRACTICES ARE PROHIBITED BY STATE REGULATIONS.
  - a. NO DIRECT CONNECTION BETWEEN THE PUBLIC WATER SUPPLY AND A POTENTIAL SOURCE OF CONTAMINATION SHALL BE ISOLATED FROM THE PUBLIC WATER SYSTEM BY AN AIR GAP OF AN APPROPRIATE BACKFLOW PREVENTION DEVICE.
  - b. NO CROSS CONNECTION BETWEEN THE PUBLIC DRINKING WATER SUPPLY AND A PRIVATE WATER SYSTEM IS PERMITTED. THESE POTENTIAL THREATS TO THE PUBLIC DRINKING WATER SUPPLY SHALL BE ELIMINATED AT THE SERVICE CONNECTION BY THE INSTALLATION OF AN AIR-GAP OR A REDUCED PRESSURE ZONE BACKFLOW PREVENTION DEVICE.
  - c. NO CONNECTION WHICH ALLOWS WATER TO BE RETURNED TO THE PUBLIC DRINKING WATER SUPPLY IS PERMITTED.
  - d. NO PIPE OR PIPE FITTING WHICH CONTAINS MORE THAN 8.0% LEAD MAY BE USED FOR THE INSTALLATION OR REPAIR OF PLUMBING AT ANY CONNECTION WHICH PROVIDES WATER FOR HUMAN USE.
  - e. NO SOLDER OR FLUX, WHICH CONTAINS MORE THAN 0.2% LEAD CAN BE USED FOR THE INSTALLATION OR REPAIR OF PLUMBING AS A CONNECTION WHICH PROVIDES WATER FOR HUMAN USE.
  
3. **SERVICE AGREEMENT.** THE FOLLOWING ARE THE TERMS OF THE SERVICE AGREEMENT BETWEEN THE CITY OF NIXON WATER SYSTEM AND \_\_\_\_\_ (THE CUSTOMER).
  - a. THE WATER SYSTEM WILL MAINTAIN A COPY OF THIS AGREEMENT AS LONG AS THE CUSTOMER AND/OR THE PREMISES IS CONNECTED TO THE WATER SYSTEM.
  - b. THE CUSTOMER SHALL ALLOW HIS PROPERTY TO BE INSPECTED FOR POSSIBLE CROSS-CONNECTIONS AND OTHER UNDESIRABLE PLUMBING PRACTICES. THESE INSPECTIONS SHALL BE CONDUCTED BY THE WATER SYSTEM OR ITS DESIGNATED AGENT PRIOR TO INITIATING SERVICE AND PERIODICALLY THEREAFTER. THE INSPECTION SHALL BE CONDUCTED DURING THE WATER SYSTEM'S NORMAL BUSINESS HOURS.
  - c. THE WATER SYSTEM SHALL NOTIFY THE CUSTOMER IN WRITING OF ANY CROSS-CONNECTION OR OTHER UNDESIRABLE PLUMBING PRACTICE WHICH HAS BEEN IDENTIFIED DURING THE INITIAL INSPECTION OF THE PERIODIC REINSPECTION.
  - d. THE CUSTOMER SHALL IMMEDIATELY CORRECT ANY UNDESIRABLE PLUMBING PRACTICE ON HIS PREMISES.
  - e. THE CUSTOMER SHALL, AT HIS EXPENSE, PROPERLY INSTALL, TEST, AND MAINTAIN ANY BACKFLOW PREVENTION DEVICE REQUIRED BY THE WATER SYSTEM. COPIES OF ALL TESTING AND MAINTENANCE RECORDS SHALL BE PROVIDED TO THE WATER SYSTEM.
  
4. **ENFORCEMENT.** IF THE CUSTOMER FAILS TO COMPLY WITH THE TERMS OF THE SERVICE AGREEMENT, THE WATER SYSTEM SHALL, AT ITS OPTION, EITHER TERMINATE SERVICE OR PROPERLY INSTALL, TEST AND MAINTAIN AN APPROPRIATE BACKFLOW PREVENTION DEVICE AT THE SERVICE CONNECTION. ANY EXPENSES ASSOCIATED WITH THE ENFORCEMENT OF THIS AGREEMENT SHALL BE BILLED TO THE CUSTOMER.

CUSTOMER'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_



**Texas Commission on Environmental Quality  
Customer Service Inspection Certificate**

Name of PWS:	
PWS ID #:	
Location of Service:	

Reason for Inspection:	
New Construction	<input type="checkbox"/>
Existing service where contaminant hazards are suspected	<input type="checkbox"/>
Material improvement, correction, or expansion of distribution facilities	<input type="checkbox"/>

I, \_\_\_\_\_ upon inspection of the private water distribution facilities connected to the  
aforementioned public water supply, do hereby certify that, to the best of my knowledge

Compliance	Non-Compliance		
<input type="checkbox"/>	<input type="checkbox"/>	(1)	No direct or indirect connection between the public drinking water supply and a potential source of contamination exists. Potential sources of contamination are isolated from the public water system by an air gap or an appropriate backflow prevention assembly in accordance with Commission regulations.
<input type="checkbox"/>	<input type="checkbox"/>	(2)	No cross-connection between the public drinking water supply and a private water system exists. Where an actual air gap is not maintained between the public water supply and a private water supply, an approved reduced pressure principal backflow prevention assembly is properly installed.
<input type="checkbox"/>	<input type="checkbox"/>	(3)	No connection exists which would allow the return of water used for condensing, cooling, or industrial processes back to the public water supply.
<input type="checkbox"/>	<input type="checkbox"/>	(4)	No pipe or pipe fitting which contains more than 8.0% lead exists in private water distribution facilities installed on or after July 1, 1988, and prior to January 4, 2014.
<input type="checkbox"/>	<input type="checkbox"/>	(5)	Plumbing installed on or after January 4, 2014, bears the expected labeling indicating ≤0.25% lead content. If not properly labeled, please provide a written comment.
<input type="checkbox"/>	<input type="checkbox"/>	(6)	No solder or flux which contains more than 0.2% lead exists in private water distribution facilities installed on or after July 1, 1988.

I further certify that the following materials were used in the installation of the private water distribution facilities:

Service lines:	Lead <input type="checkbox"/>	Copper <input type="checkbox"/>	PVC <input type="checkbox"/>	Other <input type="checkbox"/>
Solder:	Lead <input type="checkbox"/>	Lead-Free <input type="checkbox"/>	Solvent Weld <input type="checkbox"/>	Other <input type="checkbox"/>
Remarks:				

I recognize that this document shall be retained by the aforementioned Public Water System for a minimum of ten years and that I am legally responsible for the validity of the information I have provided.

Signature of Inspector:		License Type:	
Inspector Name (Print/Type):		License Number:	
Title of Inspector:		Date / Time of Insp.:	/

Customer Service Inspection Certificate should be on file for each connection in a public water system to document compliance with 30 TAC § 290.44(h)/290.46(j).