



Wildlife Rehabilitation Center of Northern Utah

Member of the Board of Directors

Position Description

The Board of Directors (the “Board”), holding a position of trust, is accountable to the community for the organization’s success in carrying out the mission of Wildlife Rehabilitation Center of Northern Utah (WRCNU) and in meeting its ethical, financial, and legal obligations. Board members’ terms are for three years, and Board members may serve two consecutive terms; responsibilities are listed below:

Collective Board responsibilities:

- Determine and oversee WRCNU’s mission and goals
- Select, support, and review the performance of the Executive Director
- Approve and monitor operational and capital budgets and ensure adequate resources

Individual Board member responsibilities:

Meetings

- Prepare for and attend at least 80% of regular and special Board meetings
- Make arrangements for proxy vote when unable to attend

Committees

- Serve on at least one committee each year
- Be prepared to take a leadership role by serving as an officer or chairing a committee once during term of office

Fundraising

- Assist in WRCNU’s fundraising efforts and actively participate in the Wildlife Baby Shower and/or other fundraisers
- Make WRCNU a priority in your philanthropy

Personal Contribution

- Attend an onsite WRCNU wildlife rehabilitation orientation and site tour as well as shadow the Wildlife Specialist (or designee) for a minimum of 16 hours to include observation of intake, feeding, cleaning, and supportive care procedures
- Maintain knowledge of current programs, staff, and volunteers with a minimum of four on-site visits a year
- Share resources and talents with the organization, including expertise, contacts for financial support, and contacts for in-kind contributions
- Serve as an ambassador to the community and monitor the public image of WRCNU
- Attend a minimum of four WRCNU educational outreach events per year
- **Hold in confidence any information given to the member by the Board** (may be waived after Board discussion of a specific topic)
- Identify individuals for potential membership on the Board and its committees

Click here to enter our application questionnaire portal if you are interested in applying to our Board of Directors—the Portal will remain active until November 30th, 2026

<https://docs.google.com/forms/d/e/1FAIpQLSf0vLimXpbwXP-9WKDKTDuNA-saj-StG6n3dBMb5Ewh8BnxNZw/viewform?usp=publish-editor>