



Position Guide and Requirements



Working Shift Opening(s):

- 1) Level-1 Volunteer, **Monday 10AM to 2PM**, required for four (4) months minimum.
(Example: Every Monday 10am to 2pm, first of February – through end of May).
- 2) Level-1 Volunteer, **Saturday 10AM to 2PM**, required for four (4) months minimum.
(Example: Every Saturday 10am to 2pm, first of February – through end of May).

Orientation Shift: The first four (4) hour shift will include completion of volunteer application, a short PowerPoint Presentation on what to expect, and a facility tour/orientation. This shift **MUST** be completed before your initial Training Shift is scheduled.

Training/Work Shifts: Volunteers will be trained on-site in a variety of wildlife care and husbandry tasks. Level-1 volunteers will start with songbird and small game bird husbandry, with opportunities to progress to other areas.

At two (2) months of consistent training and attendance, Advanced Positions may be made available for Level-1 Volunteers to apply. The Advanced Position availability MAY be adjusted as deemed appropriate by supervisor and /or staff, and advancement will be based on attitude and aptitude of each trainee.

Due to being a volunteer based organization, at least 30 minutes of every shift will be spent doing housekeeping tasks. It is important to keep up on facility cleanliness in order to provide the best care possible for our patients and to keep the work environment as pleasant as possible.

Level-1 Volunteer Responsibilities:

- Songbird Basics: Identification, Diet and Nutrition, Daily Husbandry (cleaning cages), Catching and Restraint, proper Observation.
- Housekeeping: Laundry, sweeping and mopping certain areas, cleaning animal food dishes and tools.
- Caging Set-up: Keep the animals safe, secure and active while minimizing human contact and potential captivity damage.
- General Diet Preparation: Learn diets for various species.

Please note that in order to give our new volunteers the best training possible, positions will be limited. As volunteers complete Levels of training and apply for Advanced Positions, these entry positions will open for new applicants.

We will also have evening positions available in the future, so if you did not make it this time around or the timing was not right for you, keep checking here regularly! We look forward to working with you!

For Application Submission Guidelines, proceed to page 2.

Position Guide and Requirements (cont.)

FIRST!

DO NOT complete the application process until AFTER you have gone to the “*Job Profile*” link and read it in its entirety. If you cannot fulfill the requirements on the *Profile*, you will not likely succeed, and we want all of our staff and volunteers to SUCCEED—when we succeed, our animal patients have the best chance to succeed with a second chance in the wild!

Submission of your Application:

- After you have read and understood the *Job Profile*, Download and print a copy of the Volunteer Application.

- Complete the front (pg. 1) and answer the questions on the back (pg. 2) of the Application.

- Email (*the preferred method*) your completed Application to volunteer@wrcnu.org prior to the deadline stated on our “Volunteer” page at www.wrcnu.org or:

-- Drop off your completed application at the front desk prior to the deadline stated on our “Volunteer” page at www.wrcnu.org

-- Mail (*) your completed application to: **WRCNU, 1490 Park Blvd, Ogden, UT 84401.**

* We are not responsible for applications that arrive late or are lost in the mail, so plan accordingly