





# U.S. OSTWAL INTERNATIONAL SCHOOL

## OSTWAL WONDER CITY, BOISAR (E)

TERM-1

Name: \_\_\_\_\_

Grade: V

Subject: IT

Time : 1.5 hrs

Roll No: \_\_\_\_\_

Date: \_\_\_\_\_

Mark:50

### General Instructions:

- All questions are compulsory. Write the paper neatly.
- Do not write the questions. Directly write the answers.

#### Q.1 Fill in the blanks.

(5)

1. \_\_\_\_\_ are not suitable for most application development.
2. \_\_\_\_\_ takes place on a schedule basis but it can also be done manually.
3. The \_\_\_\_\_ is placed in the top margin of the document.
4. Portrait is default \_\_\_\_\_.
5. \_\_\_\_\_ is gallery from which text style can be selected.

#### Q.2 Name the following.

(5)

1. Toolbar to format shapes.
2. Text-style tool.
3. Versatile word processing software.
4. Group and tab of column button.
5. Types of operating systems.

#### Q.3 Match the following.

(5)

Column A	Column B	Column C
1.1642	(a)Mainframe computer	(i)Blaise Pascal
2.Jacquard Loom	(b)Supercomputer	(ii)1822
3.Leibinz Calculator	(c)e Developer	(iii)Gottfried Leibniz
4.Analytical Engine	(d)Oracle Forms	(iv)Punched cards
5.Charles babbage	(e)Oracle Reports	(v)1823

#### Q.4 Give one word for the following.

(5)

1. Letters or digits shown above the normal line.
2. Letters or digits shown below the normal line.
3. Amount of space given between text and page margin.
4. Space between all the four sides and the text of the document.
5. Direction in which a document is displayed or printed.

#### Q.5 Choose the correct answer.

(5)

1. Watermark is a \_\_\_\_\_.  
(a)text-styling (b)shadow effect  
(c)faded impression (d)mark of the water
2. Cover page option is on the \_\_\_\_\_ group of the \_\_\_\_\_ tab.  
(a)Illustration, Insert (b)Pages, Insert  
(c)Text, Insert (d)Insert, Pages
3. Outline colour can be changed using \_\_\_\_\_ tool.  
(a)Shape outline tool (b)Shape fill tool  
(c)Change shape tool (d)Shapes
4. The \_\_\_\_\_ can be moved at certain spaces in a document using the Tab key.  
(a)line (b)cursor  
(c)text (d)line break
5. Virus is an \_\_\_\_\_.  
(a)unauthorised software (b)unauthorised backup  
(c)unauthorised FAT (d)authorised software

**Q.6 What is indent? How can we use this feature of word processor? (5)**

**Q.7 Can we add text in shapes? If yes, how write the steps? (5)**

**Q.8 Answer the following. (Any 5) (10)**

- 1.What is WordArt?
- 2.How can you insert a cover page in a Word document?
- 3.What is the column button? When do we use it?
- 4.When do we insert column break?
- 5.What are database management packages?
- 6.How will you change the page margins?

**Q.9 Choose the answer:. (5)**

1. It's your mother's birthday and you want to make a greeting card for her. What Will you do?  
(a)Make it yourself.                      (b)Make it using word processor
- 2.Your father is getting unexpected screen message on his PC which may be due to a virus. How will you help him?  
(a)You will ask him to install an antivirus.  
(b)You will ask him to take his laptop to repair centre.

**\*ALL THE BEST\***