

**Minutes of the meeting of the Garrison Residents Association held on  
09 December 2024.**

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Present: Damion Beech  
Nicola Boxer (Meeting CHAIR)  
Amanda Gorman  
Peter Melville  
Rik Mistry  
Amanda Powell  
Karim Taha

In Attendance:

Apologies: Charlotte Walker  
Lara Melville (unwell)

24.13 **Apologies:** Members noted apologies above.

24.14 **Approve for Publication the Minutes of the meeting held on 26 nov 24.** Members reviewed Doc A and approved it for publication subject to the inclusion of the date for the next meeting (item 24.12).

24.14.1 **APPROVED & ACTION:** Doc A approved subject to minor amendments. Amanda P to make amendments and prepare it for publication.

24.15 **Matters arising:** Members received and reported back on the actions recorded in Doc B.

- Vermin Control (24.3.1) Actions completed. Members noted that Bellway Homes had recently put up notices that anticoagulant rodent control was in use inside the construction site.
- Ideas for GRA Workstream Involvement (24.4.1) Actions completed.
- Thank you card and gifts (24.5.1) Actions completed. Gifts to be presented on 15 Dec 24 Carol Service. Peter requested reimbursement from Rik (finance).
- Constitutional Review - Working Party (24.8.1) Peter shared a copy of a draft Constitutional Review. AGREED Item to be scheduled for next meeting for discussion, and to schedule an Extraordinary General Meeting (EGM), provisionally for 3

March 2025, to consult with the community. The Working Party consists of Nicola Boxer, Peter Melville, Karim Taha.

- Communication platforms & committee website (24.9.1) members received an update on the current website. They noted that the current website expiry is imminent. Members Agreed to not renew with the existing web provider and to find an alternative provider - the goal would be to have a new website up and running within 1-2 months. Minutes and essential contact information to be shared via Garrison Facebook as a short term interim.

24.15.1

- **AGREED & ACTIONS Constitutional Review - Working Party (24.8.1) Amanda P** to schedule an item for the next meeting to discuss Review proposals and to schedule an Extraordinary General Meeting (EGM) to consult with the community for 03 March 2025.
- **ALL Members** to review the highlighted sections of the draft Constitutional Review documents and feedback questions / comments to Peter Melville before the next meeting.

24.15.2

- **Communication platforms & committee website (24.9.1) Lara Melville** to remove all assets from the existing website and store for transfer to a future website as a matter of urgency.
- **AGREED** to not renew with the existing web provider and to find an alternative provider - the goal would be to have a new website up and running within 1-2 months.
- **ALL Members** -Minutes and essential contact information to be shared via Garrison Facebook as a short term interim.

24.16

**Ideas for GRA involvement - workstreams and allocation of committee responsibilities:** Led by Karim members participated in an exercise that captured as many ideas as possible where the GRA could support its community within the next 12 months. A number of common themes surfaced.

Members discussed the need to prioritise which of these themes / activities might have the greatest impact for the community. Karim to write up and share a digital copy of notes via Trello. Between meetings members were asked to work with Karim to complete stage 2 of the discussion;- narrow down the activities to identify which activities with the greatest impact the committee should take forward this year.

As a committee with 100% new membership it was proposed by Karim and agreed by members that a notice is drafted and

circulated updating the community on current changes to the website and also to provide a concise contact list and responsibilities to help the community identify who to contact for specific queries and issues.

- 24.16.1      **AGREED & ACTIONS:** *Karim* to draft a notification updating the community on current changes to the website and also to provide a concise contact list and responsibilities to help the community identify who to contact for what queries and issues.
- *Karim* to write up and share a digital copy of workstream notes via Trello.
  - *ALL Members* work with Karim to complete stage 2 of the discussion;- narrow down the activities to identify which activities with the greatest impact the committee should take forward this year.
- 24.17      **Date of Next and future Meetings:** Members reviewed and agreed future dates with an amendment from 24 Feb 25 to 10 Feb 2025 and the provisional addition to an EGM on 3 Mar 25.
- 24.17.1      **AGREED & ACTIONS:** *Amanda P* to amendment meeting schedule to reflect revisions and provisional EGM date - 3 Mar 25.
- 24.18      **Any Other Business:** No additional business
- 24.19      **Date for the next meeting is:** 10 Feb 2025 location TBC