

PAYMENT IS DUE _____ . IF PAYMENT IS NOT RECEIVED BY DUE DATE THE RESERVATION WILL BE CANCELLED.

**CITY PARKS OF CLARKSBURG
FRANK LORIA MEMORIAL FIELD
RENTAL AGREEMENT**

Name of Organization: _____

Contact Person(s): _____

Address: _____ City: _____ State: _____ Zip Code: _____

Phone#: _____ Email: _____

Date(s) of Game(s): _____

Time(s) of Game(s): _____

GENERAL DESCRIPTION OF EVENT (including the name of team(s) involved, and any other pertinent information regarding the event)

Please note any additional details that should be considered here:

The Renter must provide a responsible person to act as the representative to be on site and in charge throughout the event; that representative will be: _____ Title: _____

Contact Number: _____

FRANK LORIA MEMORIAL FIELD CUSTODIAN:

WEEKDAYS:

Before 3pm 304-624-1655

After 3pm Steve Cross 304-838-1552

WEEKENDS:

Jerry Riley 304-641-8180

This permit is issued subject to rules and regulations established by the governing bodies of the Board of Park Commissioners of the City of Clarksburg hereinafter called "City Parks of Clarksburg" and Renter agree to the following Terms and Conditions:

TERMS AND CONDITIONS

1. **SCHEDULING:** All schedules of all games, including dates, starting times and opponents, must be submitted to and approved by the Superintendent of Parks and Recreation or his designate before being scheduled on Frank Loria Memorial Field.

All conflicts in scheduling will be reported to the teams involved. It is their responsibility to resolve any conflicts. If the conflict cannot be resolved, then the City of Clarksburg Board of Park Commissioners will resolve the conflict. Their decision is final.

SINGLE GAME: \$125.00 (Lights Included)

2. **PRACTICES:** All requests for practice must include date, starting and ending times and must be submitted to and approved by the Superintendent or his designate before being scheduled.

Only under extreme circumstances will practices be allowed under the lights.

3. **CANCELLATIONS:** The Superintendent or his designate shall have the authority to cancel or postpone games whenever the playing condition of the field is in question. This decision is final.

4. **HOME FIELD:** Frank Loria Memorial Field is the designated home field of the following teams:

Notre Dame High School

Salem University

Harrison Couty Youth Baseball

These above stated teams shall have the first opportunity to schedule games on Frank Loria Memorial Field. After their schedules are complete, any available dates can be scheduled by other teams.

5. **FIELD USE FEE:** A \$125.00 per game field use fee is required 2 weeks prior to the start of any game for teams not covered by the subsidy.

6. FIELD USE RULES AND REGULATIONS: The “home team” is responsible for making visiting teams aware of existing rules and regulations.

Under no circumstances will fighting or other unsportsmanlike behavior be tolerated. With the first incident, both teams will have their next three games on Frank Loria Memorial Field cancelled. Should an incident occur involving the teams in question again, their field use privileges will be suspended.

7. In addition, the following rules and regulations regarding the use of Frank Loria Memorial Field are now in effect:

A. Effective immediately (9/12/2022) only TURF SHOES will be permitted on the field. No spikes of any kind (metal/rubber/plastic, etc.) are permitted on the field. Home team is to inform all visiting teams prior to game. If visiting team shows up in cleats instead of Turf Shoes, those players will be in-eligible to play.

Due to recent damage to the pitching mound, the home team and tournament directors shall be financially responsible for any damage to the mound or other area of the field. The field will be inspected prior to and after each game/rental. If damage is found, the responsible party will be billed for repairs. Failure to pay invoice will result in suspension of field privileges.

- B. No tobacco products, chewing gum or sunflower seeds are permitted on the field.
- C. Each team is required to leave dugouts cleaned with trash placed in receptables provided. Each dug-out will be inspected after each game and teams will be held accountable for any graffiti or damage to dug-outs and will be billed accordingly.
- D. No Coach shall permit the hitting of balls into any fence or backstop before a game.
- E. No Coach shall permit the willful destruction of the playing field or adjacent areas.
- F. All infield practice is to be hit from home plate.
- G. The home team is to provide their own scoreboard operator for the game. Also, if the PA System is needed, it must be requested at least 3 days prior to the game.
- H. No games or practices will be held if the temperature is 36 degrees or below. Also, permission must be received from the Superintendent or his designate to practice when the temperature is under 40 degrees.

I. No unauthorized practices or games will be tolerated.

J. The Home Team or tournament organizer will be responsible for enforcing social distancing guidelines and other requirements of the WV Governor's Office and WVDHHR.

8. CANCELLATION OF GAMES OR PRACTICES: Due to inclement weather and poor field conditions, the City of Clarksburg Board of Park Commissioners reserves the right to cancel any game, practice or any other event on Frank Loria Memorial Field. The two main purposes of this policy are to ensure the safety of the participants and to prevent the field from getting abused and destroyed when vulnerable. The Superintendent of Parks and Recreation or his designate may deny use of the field and/or require a game or practice to stop play.

CONDITIONS THAT REQUIRE CANCELLATION OF AN ATHLETIC ACTIVITY:

- ❖ Standing puddles of water or snow/ice on the field.
- ❖ Severe weather storms and or Lightning.
- ❖ Temperature below 36 degrees.

9. Teams and/or Leagues that refuse to follow the policy will be subject to the following disciplinary action:

First Offense: Written warning to Head Coach, League President or Tournament Director and/or invoice for damages.

Second Offense: Suspension of the team or organization from practice and games for one week and/or invoice for damages.

Third Offense: Suspension of team or organization from practice and games for the remainder of the year.

Failure to pay damages invoiced will result in suspension of all games and practices until invoice is paid in full.

I have read, understand, and agree to abide by this policy for use of Frank Loria Memorial Field and as Coach or Director take financial responsibility on behalf of my team, league or tournament for any damages incurred while using the field.

Head Coach or Tournament Director

Date

Submit signed contract & payment to:
City Parks of Clarksburg
One Clarksburg Park Way
Nutter Fort, WV 26301

Contact the City Parks Office at
304-624-1655 for further information.

FOR OFFICE USE ONLY

FACILITY RENTAL FEE: \$ _____

OTHER CHARGES: \$ _____

TOTAL AMOUNT DUE: \$ _____

PROOF OF INSURANCE RECEIVED _____ YES _____ NO

STAFF ASSIGNED _____ YES _____ NO

APPROVED BY: _____ DATE: _____

RECEIPT #: _____ PAID: _____