

# **The Omega Bridge Builders Foundation, Incorporated Grant Application**

## **Guidelines for the Omega Bridge Builders Foundation Grant Application**

This document describes the purposes of the Omega Bridge Builders Foundation (OBBF) grant making program, eligibility criteria and the procedures to follow in submitting your proposal. Please review these guidelines carefully and submit your proposal in the requested format.

### **The Grant Program**

The purpose of our grant is to support initiatives that serve youth, families and community in the Greater Birmingham area.

### **The Grant Application Process**

#### Request for Proposals

The OBBF invites proposals and awards grants to individuals and non-profit organizations seeking to expand their capacity to serve youth, families and community in the Birmingham area.

#### Eligible Requests

We support projects directly benefiting youth, families and community. Applicants may be required to be a tax exempt organization that serves youth, families and community in the Greater Birmingham area.

We do not make grants for:

- Annual fund campaigns
- Operating support
- Religious or sectarian purposes
- Political organizations
- Capital campaigns
- Event sponsorship

# The Omega Bridge Builders Foundation, Incorporated Grant Application

## The Grant Review Process

### Application Procedures

Please submit an application containing all of the items specified below, including all requested attachments. We will contact you if we have questions or require additional information.

### **Application Contents**

Your application must include the items below. Each objective will have one or more target outcomes to measure and demonstrate successful achievement of the objective or toward objective achievement during a defined time period.

1. Cover letter
2. Narrative (no more than 2 type written pages) that includes:
  - a. Project description
    - i. Brief statement of problem to be addressed
    - ii. Goals and objectives
    - iii. Target population
    - iv. Project activities
    - v. Key personnel
  - b. Plan for measuring project outcomes
3. Project Budget (expenses and income)
4. Organization (or individual) background (mission, experience and credentials)

### **Application Submission**

#### Mail to:

Grant Coordinator  
Omega Bridge Builders Foundation, Inc.  
864 8<sup>th</sup> Street West  
Birmingham, AL 35204

*The Omega Bridge Builders Foundation, Inc. reserves the right to award any or all of the appropriated monies at its sole discretion. The Omega Bridge Builders Foundation, Inc reserves the right to cancel this solicitation at any time. By submitting your proposal, you agree to list the Omega Bridge Builders Foundation, Inc as a funder of the project, if selected. Further you agree to allow use of your program name and photos by the Omega Bridge Builders Foundation, Inc for promotional, publicity and documentation purposes.*