

## NOTICE OF ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN THAT THE THIRTY-FIRST ANNUAL GENERAL MEETING (“AGM”) OF THE MEMBERS OF IKAB SECURITIES AND INVESTMENT LIMITED WILL BE HELD ON THURSDAY, 8TH SEPTEMBER 2022 AT 04:00 P.M. (IST) THROUGH VIDEO CONFERENCING (VC)/ OTHER AUDIO-VISUAL MEANS (OAVM) TO TRANSACT THE FOLLOWING BUSINESS:

### **ORDINARY BUSINESS:**

1. To receive, consider and adopt the Financial Statements of the company for the financial year ended 31<sup>st</sup> March 2022 together with the Directors’ and Auditors’ Reports thereon.

### **SPECIAL BUSINESS:**

#### **2. Appointment of Mr. Madhusudan Murlidhar Kela as Managing Director**

*To consider and if thought fit to pass with or without modification(s) the following resolution as a special resolution:*

**“Resolved that** in accordance with the provisions of Sections 196, 197 and 203 of the Companies Act, 2013 (“the Act”), read with Schedule V and other applicable provisions of the Companies Act, 2013 and the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force) and based on the recommendation and approval of Nomination and Remuneration Committee and Board of Directors of the Company, respectively, and subject to any other approvals as may be required, Mr. Madhusudan Murlidhar Kela (DIN: 05109767), who was appointed as an Additional Director and also Managing Director of the Company by the Board of Directors with effect from 10<sup>th</sup> March 2022 and who holds the said office pursuant to the provisions of Section 161 of the Companies Act, 2013 upto the date of this meeting, be appointed as Managing Director of the company for a period of five years with effect from 10<sup>th</sup> March 2022, whose office shall not be liable to retire by rotation on such remuneration as may be determined by the Board or any of its Committees thereof, from time to time, within the overall limits as stated under above provisions of the Act and as set out in the Explanatory Statement annexed to the Notice convening this Meeting.”

**“Resolved further that** in the event of any statutory amendment, modification or relaxation by the Central Government to Schedule V to the Act, the Board of Directors be and is hereby authorised to vary or increase the remuneration including salary, commission, perquisites, allowances, etc. within such prescribed limits or ceilings and the said agreement

between the Company and Mr. Madhusudan Murlidhar Kela be suitably amended to give effect to such modification, relaxation or variation without any further reference to the members of the Company in general meeting.”

**“Resolved further that** anyone of the directors or the Company Secretary of the Company be and is hereby authorized, severally, to file necessary returns/forms with the ministry of Corporate Affairs and to do all such acts, deeds, and things, as in their absolute discretion they may consider necessary, expedient or desirable and to settle any question or doubt that may arise in relation thereto in order to give effect to this resolution or otherwise considered by them in the best interest of the Company.”

### **3. Appointment of Mr. Sumit Bhalotia as a Non-Executive Director**

*To consider and if thought fit to pass with or without modification(s) the following resolution as an ordinary resolution:*

**“Resolved that** pursuant to the provisions of Sections 152, 160 and such other provisions of the Companies Act, 2013, as maybe applicable to the company read with the Companies (Appointment and Qualification of Directors) Rules, 2014 (including any statutory modification(s) or re-enactments thereof for the time being in force), Mr. Sumit Bhalotia (DIN: 08737566), who was appointed as an Additional Director of the Company with effect from 27<sup>th</sup> May 2022 by the Board of Directors pursuant to the provisions of Section 161 of the Companies Act, 2013, and as recommended by the Nomination and Remuneration Committee and who holds office only upto the date of this meeting be and is hereby appointed as a Non-Executive Director of the Company and whose office shall be liable to retire by rotation.”

### **4. Appointment of Mr. Sanjay Malpani as an Independent Director**

*To consider and if thought fit to pass with or without modification(s) the following resolution as an ordinary resolution:*

**“Resolved that** pursuant to the provisions of Section 149, 152, 160 and any other applicable provisions, if any, of the Companies Act, 2013, Companies (Appointment and Qualification of Directors) Rules, 2014, (including any statutory modifications or re-enactment thereof for the time being in force), Mr. Sanjay Malpani (DIN: 07772768), who was appointed as an Additional Director and also an Independent Director of the Company with effect from 27<sup>th</sup> May 2022 and who holds office pursuant to the provisions of Section 161 of the Companies Act, 2013 upto the date of this meeting and as recommended by the Nomination and Remuneration Committee be and is hereby appointed as an Independent Director of the Company, for a term of 5 (five) consecutive years with effect from 27<sup>th</sup> May 2022, not be liable to retire by rotation.”

## 5. Approval of Change of Name of the Company

*To consider and if thought fit, to pass, with or without modification(s), the following resolution as a special resolution:*

**“Resolved that** pursuant to the provisions of Sections 4, 13, 14, 15 and other applicable provisions, if any, of the Companies Act, 2013 (“the Act”) read with applicable Rules framed thereunder including any statutory modification(s) or re-enactment(s) thereof for the time being in force, Regulation 45 and other applicable provisions of the Securities Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 including any amendment, modification or variation thereof or any other applicable law(s), regulation(s), guideline(s) and subject to the such approvals, consents, sanctions and permissions as may be required from the Central Government, the BSE Limited and subject to the approval of the Registrar of Companies, Maharashtra at Mumbai, and subject to any other regulatory and statutory authorities, the approval of the members of the Company be and is hereby accorded to change the name of the Company from the existing **Ikab Securities And Investment Limited** to **MKVentures Capital Limited** and that the Name Clause of the Memorandum of Association of the Company be suitably amended accordingly.”

**“Resolved further that** pursuant to Sections 13, 14 and other applicable provisions, if any, of the Act, upon issuance of the Fresh Certificate of Incorporation in Consequence to the Change of Name of the Company by the Registrar of Companies, Maharashtra at Mumbai, the old name **Ikab Securities And Investment Limited**, wherever appearing in the Memorandum and Articles of Association and other records, documents and papers of the Company, as applicable, be substituted with the new name **MKVentures Capital Limited.**”

**“Resolved further that** the Board of Directors of the Company (“the Board”), which includes any Committee of the Board, or any officer/executive/representative and/or any other person so authorized by the Board be and is hereby authorized on behalf of the Company to do all such acts, deeds, things and execute all such application, forms, deeds, documents, instruments, writings and do such acts, deeds, in its absolute discretion including any modifications, changes, variations, alterations or revisions stipulated by any authority, while according approval, consent as may be considered necessary, expedient or desirable, including power to sub-delegate its authority, and to appoint counsels/consultants and advisors, file applications/petitions, issue notices, advertisements, obtain orders in order to give effect to the foregoing resolution or otherwise as may be considered necessary and deemed fit by the Board in the best interest of the Company and to settle any questions, issues, difficulties or doubts that may arise in this regard without further consent or approval of the members of the Company.”

## **6. Adoption of new Articles of Association**

*To consider and if thought fit to pass with or without modification(s) the following resolution as a special resolution:*

**“Resolved that** pursuant to the provisions of Section 14 and all other applicable provisions of the Companies Act, 2013, read with Companies (Incorporation) Rules, 2014 (including any statutory modification(s) or re-enactment thereof, for the time being in force), and subject to such other requisite approvals, if any, in this regard from the appropriate authorities and terms(s), condition(s), amendment(s), modification(s), as may be required or suggested by any such appropriate authorities, and agreed to by the Board of Directors of the Company (hereinafter referred to as “Board” which term shall include any Committee), the consent of the members of the Company be and is hereby accorded to adopt fresh set of regulations as the new Articles of Association in place of existing Articles of Association of the Company.”

**“Resolved further that** anyone of the directors and the Company Secretary of the Company, be and is hereby authorized, severally, to file necessary returns/forms with the Ministry of Corporate Affairs and further to do all such acts, deeds, and things, as in their absolute discretion they may consider necessary, expedient or desirable and to settle any question or doubt that may arise in relation thereto in order to give effect to this resolution or otherwise considered by them in the best interest of the Company.”

## **7. Appointment of Statutory Auditors to fill the casual vacancy**

*To consider and if thought fit, to pass, with or without modification(s), the following resolution as an ordinary resolution:*

**“Resolved that** pursuant to the provisions of Section 139(8) and other applicable provisions, if any of the Companies Act, 2013 (“the Act”) read with the Companies (Audit and Auditors) Rules, 2014, as amended from time to time or any other law for the time being in force (including any statutory modification or amendments thereto or re-enactment thereof) Messrs. ARSK & Associates, Chartered Accountants, Kolkata (Firm Registration Number 315082E) be and are hereby appointed as the Statutory Auditors of the Company to fill the casual vacancy caused by the resignation of Messrs. A.V. Arolkar & Co.”

**“Resolved further that** in terms of the said Section 139(8), Messrs. ARSK & Associates, Chartered Accountants, Kolkata, shall hold the office of the Statutory Auditors from the date of conclusion of the Thirty First Annual General Meeting to the date of conclusion of the Thirty Second Annual General Meeting at such remuneration as may be determined and recommended by the Audit Committee in consultation with the Statutory Auditors and duly approved by the Board of Directors of the Company.”

## **By Order of the Board of Directors**

Sd/-

**Sanket Rathi**

**Company Secretary & Compliance Officer**

Date: 8th August 2022

Place: Mumbai

Registered Office:

11th Floor, Express Towers Nariman Point,

Mumbai – 400 021

### **NOTES:**

1. The Ministry of Corporate Affairs (MCA) and the Securities and Exchange Board of India (SEBI) permitted the holding of the Annual General Meeting (AGM) through video conferencing (VC)/ other audio visual means (OAVM). Hence, the AGM of the Company is being held through VC/ OAVM. The deemed venue for AGM shall be the registered office of the Company, i.e. 11<sup>th</sup> Floor, Express Towers, Nariman Point, Mumbai – 400021.
2. The related Explanatory Statement pursuant to Section 102 of the Companies Act, 2013 and the relevant details as required under Regulation 36(3) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“SEBI Listing Regulations”) and Secretarial Standard on General Meetings issued by the Institute of Company Secretaries of India, of the person seeking appointment/ reappointment as Director under Item No. 2 are annexed hereto.

Members will be provided with a facility of electronic voting (e-voting) and for attending the AGM through VC/OAVM by the Satellite Corporate Services Pvt. Ltd. (Satellite Corporate) through CDSL e-Voting system.

3. Members attending the AGM through VC/OAVM will be counted for the purpose of reckoning the quorum under Section 103 of the Act.
4. Since this AGM is being held pursuant through VC/OAVM, physical attendance of members has been dispensed with, accordingly, the facility for appointment of proxies by the members will not be available for the AGM and Attendance Slip & Route Map are not annexed to this Notice.
5. Institutional Members are encouraged to attend and vote at this AGM through VC/OAVM. Institutional / Corporate Shareholders (i.e. other than individuals / HUF, NRI, etc.) are required to send a scanned copy (PDF/JPG Format) of its Board or governing body Resolution/Authorization etc., authorizing its representative to attend the AGM through VC/OAVM or vote through remote e-voting. The said Resolution/Authorization shall be sent to the Scrutinizer by email through its registered email address to

[shruti@mca.net.in](mailto:shruti@mca.net.in) with a copy marked to  
[service@satellitecorporate.com](mailto:service@satellitecorporate.com) and  
[helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).

6. The Members can join the AGM in the VC/OAVM mode 15 minutes before and after the scheduled time of the commencement of the Meeting by following the procedure mentioned in the Notice. The facility of participation at the AGM through VC/OAVM will be made available to atleast 1,000 members on a first come first served basis. This will not include large Shareholders (Shareholders holding 2% or more shareholding), Promoters, Institutional Investors, Directors, Key Managerial Personnel, the Chairpersons of the Audit Committee, Nomination and Remuneration Committee and Shareholder and Transfer Committee, Auditors etc. who are allowed to attend the/AGM without restriction on account of first come first served basis. The Members will be able to view the proceedings on Central Depository Services Limited's ('CDSL') e-voting website at [www.cdslindia.com](http://www.cdslindia.com).
7. Members may please note that the AGM notice and annual reports as mentioned in the annual report are available on the Company's website at [www.ikabsecurities.com](http://www.ikabsecurities.com) on websites of the stock exchanges i.e. BSE Limited at [www.bseindia.com](http://www.bseindia.com).
8. In compliance with the MCA Circulars, the notice of this AGM along with the Annual Report and Accounts 2021- 22 is being sent through electronic mode to those members whose email addresses are registered with the Company/Depositories Members who have not registered their e-mail addresses and are holding shares in physical form are requested to contact the Share Transfer Agents of the Company and register their email-id. Members holding shares in intend dematerialised form are requested to contact their Depository Participant for updation of their email id.
9. Members holding equity shares of the Company in physical form are requested to kindly get their equity shares converted into demat/electronic form to get inherent benefits of dematerialisation and also considering that physical transfer of equity shares/ issuance of equity shares in physical form have been disallowed by SEBI.
10. Benefits of Dematerialization:  
As per amended Regulation 40 of SEBI Listing Regulations, securities of listed companies can be transferred only in dematerialized form with effect from, April 1, 2019, except in case of request received for transmission or transposition and relogged transfers of securities. Further, SEBI vide its Circular dated September 7, 2020 and December 2, 2020 fixed March 31, 2021 as the cut-off date for re-lodgement of transfer deeds and the shares that are re-lodged for transfer shall be issued only in demat mode. In view of this and to eliminate all risks associated with physical shares and for ease of portfolio management, members holding shares in physical form are requested to consider converting their holdings to dematerialized form.
11. Members holding shares in dematerialized form are requested to intimate all changes pertaining to their bank details, mandates,

nominations, power of attorney, change of address, change of name and email address, etc., to their Depository Participants only and not to Company's Registrar and Transfer Agent. Changes intimated to the Depository Participant will then be automatically reflected in the Company's records. Members holding shares in physical form are requested to intimate such changes to the Company's Registrar & Share Transfer Agents, Satellite Corporate Services Pvt. Ltd.

SEBI has mandated the submission of PAN by every participant in securities market. Members holding shares in electronic form are, therefore requested to submit the PAN to their Depository Participant with whom they are maintaining their demat accounts. Members holding shares in physical form can submit their KYC details to Satellite Corporate Services Pvt. Ltd in form no. ISR-1 and register the nomination in form no. SH-013. In case physical shareholders do not intend register nomination, form no. ISR-3 required to be submitted. In case physical shareholders who have changed their signature and find variation in their signature, kindly submit Form no. ISR-2. Please note that folios wherein any one of the cited documents/details are not available on or after April 01,2023, shall be frozen. These forms are available on the website of <http://www.satellitecorporate.com> / ( Investor Services/KYC Updation

Members holding shares in physical form, in identical order of names, in more than one folio are requested to send to Satellite Corporate Services Pvt. Ltd., the details of such folios together with the share certificates and self-attested copies of PAN card of the holders for consolidating their holding in one folio. A consolidated share certificate will be issued to such Members after making requisite changes.

12. In case of joint holders, the Member whose name appears as the first holder in the order of names as per the Register of Members of the Company will be entitled to vote at the AGM.
13. The Register of Members and the Share Transfer Books of the Company will remain closed from 01st September, 2022 to 8th September, 2022, both days inclusive.
14. The requisite Statutory Registers such as Register of Directors and Key Managerial Personnel, the Register of contracts or arrangements in which the Directors are interested and relevant documents referred to in the accompanying notice are open for inspection by the members at the Registered Office of the Company on all working days, except Saturday and Sunday between 11.00 A.M. and 5.00 P.M. from the date hereof up to the date of the AGM.
15. Transfer of unpaid / unclaimed dividend etc. to the Investor Education and Protection Fund in terms of Section 124 of the Companies Act, 2013 is not applicable to the company.
16. Members may note that Notice of the AGM and the Annual Report for the Financial Year 2021-22 will also be available on the Company's website i.e. [www.ikabsecurities.com](http://www.ikabsecurities.com) and on BSE Limited websites i.e. at [www.bseindia.com](http://www.bseindia.com) .
17. At the 28th AGM held on 28/08/2019, the members approved

appointment of M/s. A.V. Arolkar & Co., Chartered Accountants (FRN:100542W) as Statutory Auditors of the Company to hold office for a period of five consecutive years till the conclusion of the 33rd AGM to be held in the year 2024. M/s A.V Arolker & Co. Statutory Auditors of the Company have tendered their resignation vide their letters dated August 08, 2022 informing their inability to continue as the Statutory Auditors of the Company. Due to Causal Vacancy occurred, the Company needs to appoint the new auditor as per the requirement and the Board at its meeting held on 08<sup>th</sup> August 2022, had appointed M/s ARSK & Associates as the statutory auditors subject to the approval of the members of the company. Meanwhile, Company has received consent letter from M/s. ARSK & Associates, Chartered Accountants (Firm Registration Number: 315082E).

18. Registration of e-mail address permanently with Company/Depository Participant:  
To support 'Green Initiative', Members who have not yet registered their e-mail addresses are requested to register the same with their concerned Depository Participants, in respect of electronic holding and with Company's Registrar & Share Transfer Agents, Satellite Corporate Services Pvt. Ltd., in respect of physical holding. Further, those Members who have already registered their e-mail addresses are requested to keep their e-mail addresses validated/updated with their Depository Participants/ Company's RTA to enable servicing of notices/documents/Annual Reports and other communications electronically to their e-mail address in future.
19. In compliance with the provisions of Section 108 of the Act, read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended from time to time, Regulation 44 of the SEBI Listing Regulations, the Members are provided with the facility to cast their vote electronically, through the e-voting services provided by CDSL, on all the resolutions set forth in this Notice. The facility of casting votes by a member using remote e-voting system before the Meeting as well as remote e-voting during the AGM will be provided by CDSL.
20. The remote e-voting period commences on Sunday 04<sup>th</sup> September, 2022 (9.00 a.m. IST) and ends on Wednesday 7<sup>th</sup> September (5.00 p.m. IST). During this period, Members of the Company, holding shares either in physical form or in dematerialized form, as on cutoff date i.e. Thursday, 1<sup>st</sup> September, 2022 may cast their vote electronically. The remote e-voting module shall be disabled by CDSL for voting thereafter. Once the vote on a resolution is cast by the Member, he shall not be allowed to change it subsequently. The voting rights of Members (for voting through remote e-voting before the AGM and e-Voting during the AGM) shall be in proportion to their shares held in the paid up equity share capital of the Company as on cut-off date i.e Thursday, 1<sup>st</sup> September, 2022.
21. Members will be provided with the facility for voting through electronic voting system during the VC/OAVM at the AGM and Members participating at the AGM, who have not already cast their



vote on the Resolutions through remote e-voting and are otherwise not barred from doing so, will be eligible to exercise their right to vote during such proceedings of the AGM. The Members who have cast their vote by remote e-voting prior to the AGM may also attend/participate in the AGM through VC/OAVM, but shall not be entitled to cast their vote again.

22. A person, whose name is recorded in the Register of Members or in the Register of Beneficial Owners maintained by the depositories as on the cut-off date only shall be entitled to avail the facility of remote e-voting before the AGM as well as remote e-voting during the AGM. Any person who is not a member as on the cut-off date should treat this Notice for information purpose only. Any person, who acquires shares of the Company and becomes a Member of the Company after sending of the Notice and holding shares as of the cut-off date, may obtain the User ID and Password by sending a request at [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).
  23. The Chairman shall, at the AGM allow voting by use of remote e-voting system for all those Members who are present during the AGM through VC/OAVM but have not cast their votes by availing the remote e-voting facility before the AGM. The remote e-voting module during the AGM shall be disabled by CDSL for voting 15 minutes after the conclusion of the Meeting.
  24. Ms. Shruti Somani (ACS: 49773), Practicing Company Secretaries, have been appointed as the Scrutinizer to scrutinize the remote e-voting before and during the AGM, in a fair and transparent manner.
  25. The Scrutinizer shall, immediately after the conclusion of remote e-voting at the AGM, first count the votes cast during the Meeting, thereafter unblock the votes cast through remote e-voting before the Meeting and make, not later than 48 hours of conclusion of the Meeting, a consolidated Scrutinizer's report of the total votes cast in favour or against, if any, to the Chairman or a person authorised by him in writing, who shall countersign the same.
  26. The results declared along with the Scrutinizer's Report shall be placed on the Company's Website [www.ikabsecurities.com](http://www.ikabsecurities.com) and on the website of CDSL i.e. [www.cdslindia.com](http://www.cdslindia.com) .immediately after the results are declared and the same shall be communicated to BSE Limited, where the shares of the Company are listed.
  27. Subject to the receipt of requisite number of votes, the Resolutions forming part of the AGM Notice shall be deemed to be passed on the date of the AGM.
- A. INSTRUCTIONS FOR MEMBERS FOR ATTENDING THE AGM THROUGH VC/OAVM ARE AS UNDER:**
1. Members will be provided with a facility to attend the AGM through VC/OAVM or through the CDSL e-voting system and they may access the same at <https://www.evotingindia.com> under the Shareholders/members login by using their remote e-voting credentials where the EVEN of the Company will be displayed. On clicking this link, the Members will be able to attend and participate in the proceedings of the AGM.

Members who do not have the User ID and Password for e-voting or have forgotten the User ID and Password may retrieve the same by following the remote e-voting instructions mentioned in the notice to avoid last minute rush. Further, members can also use the OTP-based login for logging into the e-voting system of CDSL.

2. Members may join the Meeting through Laptops, Smartphones, Tablets and iPads for a better experience. Further, Members will be required to use the Internet with a good speed to avoid any disturbance during the meeting. Members will need the latest version of Chrome, Safari, Internet Explorer 11, MS Edge or Firefox. Please note that participants connecting from Mobile Devices or Tablets or through Laptops connecting via mobile hotspot may experience Audio/Video loss due to fluctuation in their respective networks. It is therefore recommended to use stable Wi-Fi or LAN connection to mitigate any glitches.
3. Members are encouraged to submit their questions in advance with regard to the financial statements or any other matter to be placed at the 31<sup>st</sup> AGM from their registered e-mail address, mentioning their name, DP ID and Client ID number/folio number and mobile number to reach the Company's e-mail address at [infoikabsecurities@gmail.com](mailto:infoikabsecurities@gmail.com) on or before September 3<sup>rd</sup>, 2022. Such questions by the Members shall be suitably replied to by the Company.
4. Members who would like to express their views/ask questions as a speaker at the Meeting may pre-register themselves by sending their request from their registered email address mentioning their name, DP ID and Client ID/folio number, PAN, mobile number at [infoikabsecurities@gmail.com](mailto:infoikabsecurities@gmail.com) on or before September 3<sup>rd</sup>, 2022. Only those Members who have pre-registered themselves as a speaker will be allowed to express their views/ask questions during the AGM. The Company reserves the right to restrict the number of speakers depending on the availability of time for the AGM.
5. Members who need assistance before or during the AGM, can contact on 022 – 24224480/81

## **B. INSTRUCTIONS FOR E-VOTING BEFORE/DURING THE AGM**

### **➤ INSTRUCTIONS FOR REMOTE E-VOTING BEFORE THE AGM ARE AS UNDER:**

**Step 1: Log-in to CDSL e-voting system at <https://www.evotingindia.com>**

**Step 2: Cast your vote electronically on CDSL e-voting system.**

Details on Step 1 are mentioned below:

How to Log-in to CDSL e-voting website?

1. Visit the e-voting website of CDSL. Open web browser by typing the following URL: <https://www.evotingindia.com> either on a personal computer or on a mobile.
2. Once the home page of e-voting system is launched, click on the icon “Login” which is available under ‘Shareholders’ section.
3. A new screen will open. You will have to enter your User ID, your Password and a Verification Code as shown on the screen.
4. Your User ID details are given below:

<b>Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical</b>	<b>Your User ID is:</b>
a) For Members who hold shares in demat account with NSDL	8 Character DP ID followed by 8 Digit Client ID  For example, if your DP ID is IN300*** and Client ID is 12***** then your User ID is IN300***12*****
b) For Members who hold shares in demat account with CDSL	16 Digit Beneficiary ID  For example, if your Beneficiary ID is 12***** then your User ID is 12*****
c) For Members holding shares in Physical Form	EVEN Number followed by Folio Number registered with the Company  For example, if EVEN is 123456 and folio number is 001*** then User ID is 123456001***

5. Next enter the Image Verification as displayed and Click on Login.
6. If you are holding shares in demat form and had logged on to [www.evotingindia.com](https://www.evotingindia.com) and voted on an earlier e-voting of any company, then your existing password is to be used.
7. If you are a first-time user follow the steps given below:

	For Members holding shares in Demat Form	For Members holding shares in Physical Form
--	--	---

PAN*	Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both Demat shareholders as well as physical shareholders)
DOB#	Enter the Date of Birth as recorded in your Demat account or in the company records for the said Demat account or folio in dd/mm/yyyy format.
Dividend Bank Details#	Enter the Dividend Bank Details as recorded in your Demat account or in the company records for the said Demat account or folio. Please enter the DOB or Dividend Bank Details in order to login. If the details are not recorded with the depository or company please enter the member id / folio number in the Dividend Bank details field.

\*Members who have not updated their PAN with the Company/Depository Participant are requested to use the first two letters of their name and the sequence number in the PAN field. In case the sequence number is less than 8 digits enter the applicable number of 0's before the number after the first two characters of the name. e.g.: if your name is Ramesh Kumar with sequence number 1 then enter RA00000001 in the PAN Field.

# Please enter any one of the details in order to login. In case both the details are not recorded with the depository or company please enter the member id / folio number in the Dividend Bank details field.

8. After entering appropriate details, click on "SUBMIT" tab.
9. Members holding shares in physical form will then directly reach the Company selection screen. However, Members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for Resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
10. For Members holding shares in physical form, the details can be used only for e-voting on the Resolutions contained in this Notice.
11. Click on the Electronic Voting Sequence Number (EVSN) of the Company on which you choose to vote.
12. On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.

13. Click on the “RESOLUTIONS FILE LINK” if you wish to view the entire Resolution details.
14. After selecting the Resolution you have decided to vote on, click on “SUBMIT”. A confirmation box will be displayed. If you wish to confirm your vote, click on “OK”, else to change your vote, click on “CANCEL” and accordingly modify your vote.
15. Once you “CONFIRM” your vote on the Resolution, you will not be allowed to modify your vote.
16. You can also take a print of the votes cast by clicking on “Click here to print” option on the Voting page.
17. If Demat account holder has forgotten the changed password then enter the User ID and captcha code click on Forgot Password & enter the details as prompted by the system.
18. Members can also cast their vote using CDSL’s mobile app “m-Voting”. The m-Voting app can be downloaded from respective Store. Please follow the instructions as prompted by the mobile app while Remote Voting on your mobile.

➤ **INSTRUCTIONS FOR E-VOTING DURING THE AGM ARE AS UNDER:**

1. The procedure for e-voting during the AGM is same as the instructions mentioned above for remote e-voting, since the Meeting is being held through VC/OAVM.
2. Only those Members/Shareholders, who will be present in the AGM through VC/OAVM facility and have not cast their vote on the Resolutions through remote e-Voting before the Meeting and are otherwise not barred from doing so, shall be eligible to vote through e-voting system in the AGM.

➤ **PROCESS FOR THOSE SHAREHOLDERS WHOSE EMAIL ADDRESSES ARE NOT REGISTERED WITH THE DEPOSITORIES FOR OBTAINING LOGIN CREDENTIALS FOR E-VOTING FOR THE RESOLUTIONS PROPOSED IN THIS NOTICE:**

1. For Physical shareholders- please provide necessary details like Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) by email to [infoikabsecurities@gmail.com](mailto:infoikabsecurities@gmail.com) / [service@satellitecorporate.com](mailto:service@satellitecorporate.com)
2. For Demat shareholders -, please provide Demat account details (CDSL-16 digit beneficiary ID or NSDL-16 digit DPID + CLID), Name, client master or copy of Consolidated Account statement, PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) to [infoikabsecurities@gmail.com](mailto:infoikabsecurities@gmail.com) / [service@satellitecorporate.com](mailto:service@satellitecorporate.com) .
3. The company/RTA shall co-ordinate with CDSL and provide the login credentials to the above mentioned shareholders.

### **General Guidelines for shareholders**

1. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the “Forgot User Details/Password?” or “Physical User Reset Password?” option available on [www.evotingindia.com](http://www.evotingindia.com) to reset the password.
2. All grievances connected with the facility for voting by electronic means may be addressed to Mr. Nitin Kunder (022-23058738) or Mr. Mehboob Lakhani (022-23058543) or Mr. Rakesh Dalvi (022-23058542), Central Depository Services (India) Limited, A Wing, 25th Floor, Marathon Futurex, Mafatlal Mill Compounds, N M Joshi Marg, Lower Parel (East), Mumbai - 400013 or send an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) or call 1800225533.

### **By Order of the Board of Directors**

Sd/-

**Sanket Rathi**

**Company Secretary & Compliance Officer**

Date: 8<sup>th</sup> August 2022

Place: Mumbai

Registered Office:

11th Floor, Express Towers Nariman Point,

Mumbai – 400 021

