

What to do about meetings outside contract hours?

FSUTA Site Representative
Council meeting Feb. 7



ADJUNCT

*“At the direction **19.3.B** of the principal, full-time unit members may be required to expend additional time for meetings and/or other school activities outside the established teacher workday ...”*

Family Game Night

Prom/dances
Back to School Night

Athletic events
Parent conferences



IS IT AN IEP?

Enjoy your evening and sleep in

NO

Is it adjunct?

YES

Did you get 10 days written notice?

NO

You do not have to attend unless it is an emergency. You may ask for it to be adjunct or to submit a time sheet.

NO

YES

You can choose whether or not to attend. If you attend, you will be paid at curriculum rate (19.9).

YES

Have you completed 14 hours of adjunct?

YES

You are not required to attend. You may ask for it to put on a timesheet. Even if a timesheet is offered, you are not required to attend.

NO

19.3.b allows 14 hours of adjunct duty in a year. This is a **MAXIMUM**, not a **REQUIREMENT**.

Keep track of your adjunct hours

Adjunct hours are tracked in half-hour units

Memorialize agreements in writing

Comply, then grieve