

Hope Welty Public Library
Board of Trustees Meeting
December 11, 2023

Call to Order

President Mary Hissong called the December 11, 2023 meeting of the Hope Welty Library Board of Trustees to order at 3:30 pm. Those answering roll call were Mary Hissong, Janice Lonnon, Linda Martin, Lisa Forbes, Mary Webb, and Shari Rawlings, Library director.

Public Forum

None

Minutes of the Last Meeting

Minutes of the November meeting were read by the members. Corrections were made concerning the date of the Soup lunch. It will be on January 19 from 11-1pm. Janice Lonnon moved to accept the minutes as having been read and the correction. Lisa Forbes seconded the motion. All present voted aye. Motion carried.

Treasurer's Report

Linda Martin presented the treasurer's report. There was a beginning balance of \$313,548.09. Total receipts were \$3427.96 including Piatt and Macon County Real Estate taxes. Corporate replacement tax, and a US treasury refund. Total disbursements were \$13,653.76. Leaving a balance on hand of \$303,322.29. Bills to be paid were in the amount of \$10,649.90. Mary Webb moved to accept the treasurer's report and to pay the bills. Lisa Forbes seconded the motion. A roll call vote was taken. Mary Hissong, Janice Lonnon, Linda Martin, Lisa Forbes, and Mary Webb voted aye. No nay votes. Motion carried.

Director's Report

Shari Rawlings presented her director's report.

- Ladies Christmas Night Out had 10 participants.
- Letters to Santa Event (including decorating cookies, Happy Christmas Bear and reading to Snowman) had 30 participants.

- Book club Christmas had 10 participants.
- January 19th 11-1 will be Soup lunch. Shari will order a pot of Vegetable Soup from Judy's Kitchen, more will be decided on this at a later date.
- February: planning Blind Date with a book event.

Mary Hissong read a thank you letter from the State Bank of Bement

Old Business

Linda Martin reviewed the PLAW policy for our library. This policy will start January 1, 2024. (Paid Leave for All Workers). Lisa Forbes moved to adopt the PLAW policy as written. Linda Martin seconded the motion. All present voted aye. Motion carried.

New Business

Per Cap Grant Review: The library rules were reviewed, and Shari is directed to send a copy of the PLAW and no-censorship policy.

Mary Hissong reported on the Pillars. Mr. Gingrich had come and looked at them and currently has our blueprints to see if they are decorative or load bearing, We are waiting to hear from him.

Dan Krall has been working in the History room and he has also worked on flowers out front. Linda Martin moved to give Dan Krall a gift certificate for. \$100.00 from Judy's Kitchen for his work. Mary Webb seconded the motion. A roll call vote was taken with Mary Hissong, Janice Lonnon, Linda Martin, Lisa Forbes, and Mary Webb voting aye. No nay votes. Motion carried.

Lisa Forbes moved to purchase a gift and \$100 memorial to the library in memory of Shari Rawlings and Jeff's father. Linda Martin seconded the motion. A roll call vote was taken with Mary Hissong, Janice Lonnon, Linda Martin, Lisa Forbes, and Mary Webb voting aye. No nay votes. Motion carried.

Other Business

Michelle West has been hired to work Wednesday and Friday mornings. Marsha Leach has agreed to be a substitute. She will come in and train on our system in case she is needed.

Next Meeting:

The next meeting will be January 10, 2024 at the Hope Welty Library

With no other business, Janice Lonnon moved to adjourn the December 11 2023 meeting of the Hope Welty Library Board of Trustees at 4:10pm. Mary Webb seconded the motion. All members present voted aye. Motion carried.

Secretary,

Mary Webb