

Project Name: **AP Invoice Transfer**

Project Description:

Overview: The client needed to transfer 33K+ total open invoices from multiple previous financial systems into a single new financial system. They also needed all vendor profiles transferred into their new system.

Details: The client wanted to capture historical GL posting detail for the 33K+ invoices in the new system but could not allow any financial impact related to the transfer since the invoices had already been posted in some previous system. The client also needed all vendor profiles (including Names, Tax IDs, Addresses, Contacts, Contact Info, etc.) from previous systems transferred into the new system. New vendor number sequencing needed to be created for over 500 vendors, and they all needed to be assigned default accounting codes within the new system.

Work Completed:

Over a 4-week period analyzed and assigned historical GL posting data to 33K+ invoices. Built an invoice detail posting file and related map file to upload the invoices into the client's new system accurately and efficiently. After posting was completed, created a single 75K+ line journal entry to reverse the financial impact of all uploaded invoices.

Compiled all vendor profile information from previous systems and assigned new vendor numbers based on client's workflows. Uploaded all vendor profiles with new vendor numbers into new system including newly assigned default GL accounts.

Outcome:

The client was very pleased with the outcome of the project and that there were no delays. This project was a major portion of a larger new system Go-Live project they were undertaking. Staying on schedule was very important to them. Because this portion of the project was completed on time, they were able to sign off on the scheduled date on their project plan and were able to continue processing invoices and other related processes on schedule.