

FELLOWSHIP HALL RENTAL INFORMATION FORM

LICENSEE:

NAME _____

PHONE NUMBER _____

EVENT:

DATE _____

TIME _____

TYPE _____

DATE OF SETUP _____

TIME OF SETUP _____

NUMBER ATTENDING _____

LICENSOR REQUIRES THE FOLLOWING INSURANCE INFORMATION:

COMPANY _____

REPRESENTATIVE NAME _____

REPRESENTATIVE NUMBER _____

POLICY NUMBER _____

EFFECTIVE DATE _____

LIMITS _____

ADDITIONAL COMMENTS & REQUEST:

LICENSEE WILL HAVE TWO WEEKS FROM SCHEDULING DATE TO COMPLETE AND SUBMIT A CHECK TO SECURE THE DATE OF THE EVENT TO:
PRINCE OF PEACE, EVANGELICAL LUTHERAN CHURCH, 2445 LAKE MINSI DRIVE, BANGOR PA. 18013. CHURCH OFFICE PHONE 610-588-2355.

HALL RENTAL	\$175.00	Prince of Peace Evangelical Church	CHECK NUMBER: _____
HALL CLEANUP	<u>\$ 35.00</u>	Brittnee Evans	CHECK NUMBER: _____
TOTAL	\$210.00		

Property Committee Contact: John S. Martocci 610-392-5760

Prince of Peace has no affiliation with any of the caterers listed below. We have included the list to ease your needs or concerns when looking for local caterers.

ELITE GOURMET CATERING	610-588-8377	LITTLE ANGELS CAFÉ & CATERING	570-424-8810
DEFRANCO & DAUGHTER	610-588-6991	BADY'S GROVE & CATERING	610-863-5751
GIORDANO'S PIZZA HOUSE	610-863-9554	HILLSIDE SMOKE HOUSE	610-368-6058
J C CATERING	610-972-3368	RUSTICA ARTISAN	484-404-9393

DUE TO EMERGENCY EXITS IN OUR BUILDING THE HALL IS SETUP TO SUPPORT THESE EXITS. CATERERS WILL NEED TO RESPECT OUR CONCERNS AND MUST ABIDE BY OUR RULES IN THIS MATTER, AND NOT ASK TO CHANGE THE HALL SETUP. PLEASE DISCUSS THIS MATTER WITH YOUR CATERER WHEN BOOKING THE EVENT.

LICENSEE'S SIGNATURE AND DATE: _____