

FLINT CLASSROOM SUPPORT FUND GREAT IDEA GRANT

GRANT LEVEL EXPLANATIONS

Teacher grants are available up to \$1,000.00. These may be for individual classroom or for teams of teachers.

School grants are available up to \$2,000.00. They should benefit the school, grade or department population. Community involvement is desirable.

Any previous winner may apply.

GRANT MONIES ARE NOT AVAILABLE FOR:

- (1) Compensation of teachers or staff.
- (2) Materials and supplies normally funded by the Flint School District.
(this does not include supplemental materials)
- (3) Food, beverages and/or school store supplies normally funded by the district.

MONETARY SUPPORT:

- (1) List all expenses for which you are requesting funds.
- (2) Please list the suppliers for the expenditures. Be sure to get the latest price quote available.
Grants cannot be increased after they have been awarded.
- (3) Include shipping and handling costs, if applicable
- (4) Include items paid for by other sources, as well as volunteer or free resources tapped.
(This shows the program as a total picture.)
- (5) Transportation is funded within State of Michigan.
- (6) An honorarium may be considered for an outside source.
- (7) If the budget can be prioritized, please do so.

THE REVIEW PROCESS:

All grants are reviewed anonymously and awarded on a competitive basis. Each grant is read by five different individuals before being prioritized.

FLINT CLASSROOM SUPPORT FUND BOARD OF TRUSTEES

President – J. D. Winegarden, Vice-President - Daniel Cady, Secretary - Don Lada, Treasurer - Maria Garcia, Executive Director-Bernadean Clothier, Board Members-Honorable Duncan Beagle, Tim Bograkos, Karen Christian, Patti Davis, John Henry, Anita Miller, Linda Moxam, Ann Parks, Marel Staisil, Julie Taylor, Herbert Winfrey,. Patricia Yuille, Emeritus Members-Edward Mitchell, Ex-Officio Members-Betty Ramsdell, Bilal Tawwab, Honorary Member-Mayor Dr. Karen Weaver

GUIDE TO APPLICATION WRITING

GRANT NARRATIVE

Do not put your name or school's name anywhere in the title or narrative. The Grant program funds ideas. **Do not** use the narrative as a justification for items you will need to purchase.

Paragraph 1

- Summarize your project/program in 25 words or less.

Paragraph 2

- State the purpose of the proposal/project.
- Note what objectives/competencies will be achieved during the program. Do not use abbreviations.
- List examples of the types of lessons or activities you will use to meet your objectives.
- Explain how the program will be evaluated other than by observation.

Paragraph 3

- The closing paragraph should reflect your passion for the idea.
- Explain how your project will impact the student/staff.

LAST MINUTE CHECKLIST

- * First and foremost, does the proposal contain a great idea?
- * Does the idea have a clear purpose?
- * Does it implement a creative project?
- * Does it enrich or motivate students?
- * Does the project create learning interaction between the students and the project?
- * Between the students and teachers?
- * Between students and students?
- * Between the school and community?
- * Are purchases integral to the project?
- * Is purchasing equipment the only way to ensure that this project has the desired impact?
- * How many students will benefit from this project?
- * Is the grant integrated into more than one area of the curriculum?
- * Are the project's goals clear and realistic?
- * Your school's name should not appear in the title or narrative.

OTHER NOTES:

- * Send in the original application with the required signatures plus **3 copies (total of 4)**. Make a copy for your files.
- * If using a word processor or typing on papers other than this application, be sure to answer all the questions.
- * Apply for the grant the semester before the program is to be implemented.

Hint: The history of the program indicates that grants which are integrated into many areas of the curriculum are viewed favorable (i.e. a project in reading that also is used in social studies and English shows a well-integrated, well-defined, strong-impact program).

Help or Advice: If you need additional information with help or advice on writing grants, please call the Flint Classroom Support Fund Office (810) 760-7192 or email to BAC4115@aol.com.

Do not wait until the week of the deadline.

DEADLINE: MONDAY BEFORE THANKSGIVING

Flint Classroom Support Fund Grant Application Form

Deadline: Monday before Thanksgiving by 4:00 P.M. This deadline cannot be extended and we will not accept fax copies of the Grant Application Form. Please mail it in or drop it off by the deadline.

PLEASE TYPE OR PRINT

Project Title: _____

Amount Requested: _____ Choose one: Teacher Grant _____ School Grant _____

What is the purpose of this program?

- Enrichment
- Motivational
- New Techniques
- Skill Reinforcement
- Curriculum Enhancement
- Dome theater
- Health, Fitness and/or Nutrition
- Cultural Center
- Other

Project Summary: Refer to the "Guide to Application Writing" attached to this form. You may use additional pages if necessary.

What grade level(s) will be served through this project? _____

What subject(s) does the project involve? _____

How many students will benefit from this project? _____

What is the timeline for this project? Beginning: _____ Ending: _____

Will the project be ongoing or will it end after one implementation? _____

How will the project be evaluated? _____

How will evaluation results be tabulated? _____

If the project requires outside consultants/presenters, list qualifications and attach resume.

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What monetary support is needed to carry out plans? Please be specific.

| Item and/or Service | Supplier | Cost |
|--|----------|------|
| Contracted Services (performers, presenters, consultants) | | |
| Equipment | | |
| Supplies (books, project materials) | | |
| Transportation | | |
| Shipping, handling, postage | | |
| TOTAL | | |

PLEASE TYPE OR PRINT

Applicant's Name

School

Home Address

School Address

City

Zip Code

School Phone

Home Phone / Cell / email address

Staff Position

The signatures required below represent support of the grant request and agreement that, if awarded, the project will be implemented as approved by the review committee.

FOR INDIVIDUAL GRANT

Applicant

Building Principal

FOR SCHOOL GRANT

Principal

Parent Committee Member (if appropriate)

Committee Member

Person Responsible for Implementing Program

MAIL TO or HAND DELIVER TO:

Flint Classroom Support Fund
c/o B. Clothier **(Superintendent's Office)**
Flint Community Schools' Administration Building
923 E. Kearsley Street
Flint MI 48503-1900

DEADLINE: MONDAY BEFORE THANKSGIVING 4:00 P.M.