

# LiteHaus International

---

## 2019 Annual Report

---



**LiteHaus**  
INTERNATIONAL  
DIGITISING DREAMS



# CHAIRMAN'S REPORT

2019 truly was a breakout year in our journey digitising dreams and inspiring minds. We started the year with very little income, 5 board members, and with very little momentum. In February, I was absent interning with the United Nations in India and the floods struck our hometown. Funding was very low and you could say we were at a bit of a crossroads. Since then we have achieved an extraordinary amount and as such, I would like to build my annual report around our many achievements. We added two huge contributors as new board members in Hollie Hartney and Pala Leka. We had almost 100 laptops either purchased or donated. We completed 7 projects (including 5 computer labs) which have assisted 6,400 people. We tripled our revenue from 2018 and produced a second successive net profit. We secured and fiscally improved our supply of laptops. In line with our mantra of process matching passion, we improved processes, adding twenty pages to our Standard Operating Manual which proved valuable during Luke Wakeham's first trip as Project Lead. We completed our first Annual Internal Audit and passed our first external financial audit. We've added pipelines, financial dashboards, progressive indicators, and a 2020 plan. All of which has made our decision making more informed. We have drastically improved our creative media and branding outputs. We got registered with the ACNC giving us tax deductibility status and the ability to apply for DFAT grants. We became a member of the Sustainable Development Solutions Network which shows great promise.

On our project output front, we released and have since refined our bilingual Basic Skills Guidebook. We launched the Digital Leaders Program with significant interest, expanding our project work to Australia and adding another market for funding. We overcome adversities with O'Keefe Easzon and Luke Wakeham standing up during my time in India, O'Keefe calmly handling the fire at Ogelbeng School and change of plans. Luke Wakeham proved his value as an in-country project lead while Verena Coombe handled a number of sensitive conversations with stakeholders throughout the year. Fundraising and engagement also saw some incredible improvements and achievements in 2019. We ensured that 10% of our revenue came from sustainable recycling exercises and close to a third of it from our own rolling up of sleeves. We secured a regular and brilliant spot for weekly raffles, contributing 15% of our annual income in just four months. We held our first whole school fundraiser and landed a handshake agreement for another one in 2020 at TGS. We have improved our understanding of the array of grants out there globally and added a swathe of very valuable contacts across Australia, PNG and India. We grew our relationships with local organisations such as Brothers Leagues Club, Saints Rotary Club, and the PNGJCUSA. We have grown and diversified our volunteer base. We dealt admirably with our first corporate donor and also our first successful grant application and came third out of 36 successful grant applications in Ergon Energy's public popularity competition for an extra \$5,000 cash.

# CHAIRMAN'S REPORT

We compiled our first pitch to a major corporate – the biggest company in PNG. We improved on last year’s attempt at a DFAT grant by at least passing Round 1 of two. Our efforts from 2017 to now were recognised internationally on a number of occasions this year. We were featured over a dozen times in the Papua New Guinean national media, twice in local print media, three times in local TV news bulletins, as well as specialty publications such as the 10th USLS Yearbook and a NQ machinery industry magazine. We were featured in the Youth Solutions Report presented to world leaders at the United Nations and were in the top 5 in the Global Empowerment Fund out of hundreds of submissions for funding. I interned with the United Nations, guest spoke at the Australian Government New Colombo Plan and iVolunteer International webinars, and was shortlisted for NQ Youth Volunteer of the Year. We reached the world stage in Kuala Lumpur, presenting at the largest purposeful gathering of university students on Earth. And our mission reached over 110,000 people on social media and improved our Facebook following by 200% and our Instagram following by 350%. Our team has grown not only into more robust roles, and our level of professionalism has increased. Most importantly, we brightened the lives of 6,400 people and their families with our work. We are going into 2020 with a significant cash pipeline, a very strong and capable team, with structure and processes not only in place but working in motion. 2020 is shaping as an all-important year and I look forward to actualising our grand vision with the brilliant team we have built.



Jack Growden  
Founder & Chairman



## OUR STORY

The LiteHaus journey began with one act of generosity in September 2017 in the Western Highlands of Papua New Guinea. Our young Founder & Chairman, Jack Growden, then aged 20, was inspired by the generosity of the local people and donated his personal laptop to the local primary school.

He promised to return with 11 more – a pledge which found its way into the national media. In March 2018, he fulfilled this promise in front of 400 locals, establishing the first computer lab in a Papua New Guinean primary school.

Similar success followed, and by the end of the year, LiteHaus International had grown to removing barriers to education in Uganda and Pakistan.

LiteHaus International has now placed digital learning tools at the fingertips of 8,500 students and built the first eight functional primary school computer labs in Papua New Guinea.

We are entirely volunteer-operated and inspired, united by the spirit of generosity and the love of writing new chapters of our incredible story every day around the world.



## OUR MISSION

LiteHaus International aims to globally contribute to the removal of obstacles encountered in the pursuit of quality education, ultimately enabling individuals to reach their full potential.

We want to give children across the world the tools to learn and the tools to dream, placing opportunities at their fingertips.

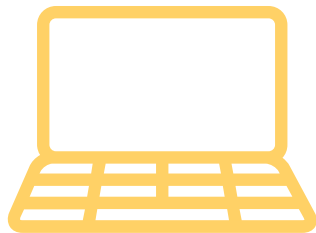
In the digital age, children in developing countries such as Papua New Guinea, Uganda and Pakistan face being left behind without the technological skills required to do justice to their talents.

LiteHaus International aims to remove the obstacles of digital illiteracy and make quality and relevant education accessible to all young people.

One day we will digitise a million dreams by placing sustainable and reliable digital infrastructure in schools across the world.

We envisage our work eventually making the use of technology in education equitable by enabling governments across the developing world to provide digital learning tools to all of their children at the primary level.

# OUR IMPACT SO FAR - PNG



**98**

**Laptops installed**



**8,495**

**Students with  
access to digital  
learning tools**



**8**

**Labs established**





## AN IN-COUNTRY PERSPECTIVE

As local Councillor for Kopi tribe in the Hagen Central ward of the Western Highlands Province, it is my duty to improve services to the 5,000 people of my community in the fields of education, health and employment.

Since 2017, I have served as the Local Facilitator (PNG) for LiteHaus as I immediately identified benefits to my community and the greater Western Highlands from their work. It has been a great privilege to be a part of the LiteHaus journey as resources and inspiration for our children are both limited.

Digital learning is especially important for us. In today's world, everything is computerised yet 95% of us do not know how to use laptops. Further, education is difficult to provide to our mountainous regions. I one day envisage a digitally literate workforce in my community.

It has been evident at every LiteHaus lab opening that the communities understand the value of digital learning as thousands come to the school to be present. LiteHaus truly has inspired us all to dream big and given our children tools to act on them.

**CR PETER RAIM**  
LOCAL FACILITATOR (PNG)



## QUALITY INFRASTRUCTURE

Our digital learning infrastructure model includes twelve laptops, each with an accompanying Digital Skills Guidebook and mouse, and one projector. We have replicated this model across eight schools in the Western Highlands Province of Papua New Guinea.

Early in our start-up journey we identified that quality infrastructure was essential to enabling long-term digital learning outcomes. Our early efforts included second-hand laptops donated to us by members of the public. However, these were of varying standards and models.

While we still accept donated laptops and recycle them for revenue, all laptops we place in our digital learning facilities are now professionally refurbished units. All have Microsoft 10 operating systems, Word, Excel, PowerPoint and Outlook, as well as a lifespan of over 1.5 million hours.

Our supplier, eWaste IT Recycling, is a fully-licensed data destruction and IT Recycling specialist with a complete range of ISO accreditations. Their reliable products have been faultless thus far in Papua New Guinea, however each unit has remote access software should any difficulties arise.





## FROM INFRASTRUCTURE TO IMPACT

In the past, digital learning provision initiatives conducted by some of the world's largest NGOs have come unstuck when addressing longitudinal challenges. With very low ICT skills across teaching cohorts in Papua New Guinea, we identified that it was not simply enough to hand out laptops.

Through our originally-produced Digital Skills Guidebook, we have made a commitment to the long-term ICT skill development of the students and teachers who use the digital learning tools we provide.

Bilingual (English & Tok-Pisin) and highly illustrative, we have tailored our Digital Skills Guidebook to serve as a teaching and learning guide for the basics of computing. One copy per laptop is provided in all of our computer labs in both print and digital form.

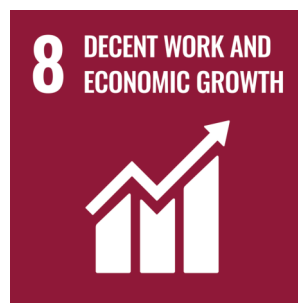
As our resources increase, so too will our ability to assist schools in providing quality digital education. We envisage teacher training classes and local digital learning consultants moving between schools enhancing capacity.



# SUSTAINABLE DEVELOPMENT GOALS

In 2015, the United Nations adopted the Sustainable Development Goals (SDGs). Our work providing access to digital learning is most closely aligned with SDG 4 - Quality Education as a quality education today can only be a digital education.

Gender inequality (SDG 5) is endemic across Papua New Guinea and begins with education. Providing digital learning skills at the primary level, ensures that both girls and boys develop tools to one day strive for decent work (SDG 8). Making the benefits of technology equitable for all reduces gender and rural/urban inequalities (SDG 10).





## BROADER COMMUNITY IMPACT

Beyond the impact on the futures of primary school students, our work brings broader benefits to the communities which we support. The value which the people of the Western Highlands place on our work is evident as over a thousand people have appeared at our presentations before.

Further, as you walk around Mount Hagen, you will often find locals sporting bright yellow LiteHaus shirts telling anyone who will listen about our work. Word travels fast in the Highlands - almost one third of our social media following are Papua New Guineans.

As well as fostering community spirit, our work has inspired teachers, principals and other leaders in the community to rally for social change. In July 2018, we established a computer lab at Lumusa Primary School which is situated three hours away from critical services. Community leaders hailed us as having put them on the map and encouraging government funding.

Finally, our mantra of 'nothing for you without you' rings true when we are on our way to schools. A team of locals arrange the logistical aspect of our visits and provide us with invaluable insights and expertise.



## BEYOND PNG: UGANDA & PAKISTAN

Artists Against Hunger is a not-for-profit orphanage in Mityana, Uganda which I am a director of. In 2018, LiteHaus assisted our 57 students with their stationery and school fee requirements. This not only allowed them to go to school but also inspired them to continue their educational journeys.

In 2019, LiteHaus came through on their promise and provided us with laptops for our orphans' house. This means that they now learn the basics of digital learning which their school is not teaching them. Uganda is a country whose young people face many challenges but with technology, many of these can be overcome.

**RONALD MUTEBI**  
LOCAL FACILITATOR (UGANDA)

In April 2018, I made contact with LiteHaus to help me with my micro-school initiative in rural Pakistan. I am a young Christian woman who faces persecution like all of the children in my village. I took it upon myself to teach 86 of these children every day. LiteHaus has made it possible for me to teach them by regularly providing me with stationery and basic teaching tools such as a whiteboard, books and pens.

The children are inspired by LiteHaus and often cry when given their books. They are the first things they have ever owned. LiteHaus allows them to own their dreams. Many want to work with LiteHaus one day.

**PAWAN GHOSH**  
LOCAL FACILITATOR (PAKISTAN)



## BEYOND PNG: DIGITAL LEADERS PROGRAM

Our digital learning infrastructure program in Papua New Guinea has always been targeted at the primary school level. This ensures that a generation of students within each community will have access to digital learning tools.

In 2019, our board decided to diversify our programs to complement the long-term effects of digital learning infrastructure with work which would have an immediate impact on individuals at later stages of their educational journeys. And so the Digital Leaders Program (DLP) was born.

Funded by Ergon Energy & Energex, the 2020 edition of the DLP will see thirty ambitious high school students who face economic or personal adversity be granted a personal laptop for the benefit of their studies. This edition will take place across Queensland as a pilot program.

We envisage the DLP being a highly-competitive annual international program with nominations coming from all corners of the developing world. We have no doubt that connecting talented leaders in a global network will facilitate incredible possibilities for social entrepreneurship and collaboration.



## GLOBAL RECOGNITION

The value of our work digitising dreams across four countries has been recognised internationally. As a member of the United Nations' Sustainable Development Solutions Network, we were one of fifty youth-led solutions featured in the 2019 Youth Solutions Report which was presented at the UN Headquarters in New York.

Our Founder, Jack Growden, has also represented LiteHaus on the world stage on numerous occasions, including at the world's largest annual gathering of university students - the 10th University Scholars Leadership Symposium (USLS) in 2019.

Hosted by Humanitarian Affairs Asia in Kuala Lumpur, Jack shared the LiteHaus story with 1,500 of the world's brightest young minds on the same stage as the Malaysian Prime Minister. He has spoken on aid and development webinars and during his time with UN-ESCAP, he represented LiteHaus at the National Conclave on the Implementation of the SDGs in New Delhi.

Beyond this, our work has been featured in the Papua New Guinean national media on 16 occasions, complementing regular media coverage in North Queensland and exposure to over 200,000 people on social media.



## OUR BOARD

Our Founder, Jack Growden, brings to LiteHaus unbridled passion, energy and ambition which is complemented superbly by a diverse board of directors, each with their own skills and experience.

Secretary & Director of Operations, Hollie Hartney, ensures that passion is matched by process, managing day-to-day operations and our annual internal audits. Our Director of Projects, Luke Wakeham, manages the preparation and implementation of our work in Papua New Guinea, where his character and patience transcends cultural barriers to guide effective outcomes.

Our Treasurer, Anne Growden, is a champion of community groups in Townsville, with decades of experience as a non-executive director. Similarly, Cr Verena Coombe, our Advancement Lead, brings a wealth of experience in business development to the board. Her strategic acumen has proven vital to conceptualising and actualising our vision. Pala Leka manages our grassroots stakeholder engagement and fundraising and offers invaluable cultural sensitivity insights.

Off the board, Hon John Kali CMG OBE, the High Commissioner for Papua New Guinea to Australia serves as our Patron. **15**



## OUR VOLUNTEER COMMUNITY

In our marketing, we often speak of the 'spirit of LiteHaus' and the 'LiteHaus family'. Come to Townsville on a Saturday and you will see that these are not throwaway phrases. As an entirely volunteer-run organisation with our own individual careers, most of our hands-on fundraising activities waits until the weekend.

The backbone of our start-up journey thus far has been volunteers raffling weekly meat trays and taking opportunities such as the Townsville Blackhawks Community Corner events.

In 2019, our volunteer base has more than doubled with most of our new team being young Papua New Guineans who have been inspired by our vision. They have helped us create relationships with North Queensland schools and community groups.

A significant amount of our income and a greater portion of our energy has come from our fantastic volunteers since our journey began and we envisage this only increasing as we work towards launching volunteer chapters in Cairns, Brisbane, Melbourne and Port Moresby.





## QUALITY PROCESSES

Operating in challenging environments across foreign borders and cultural chasms is not easy and process must always match passion. In acknowledging these difficulties, our board has been committed to developing robust standard practices which reflect the ethical and professional standards of our LiteHaus brand.

Having registered as a not-for-profit organisation with the Queensland Office of Fair Trading the previous year, in 2019, we became a DGR-status registered charity with the Australian Charities & Not-for-profits Commission (ACNC).

Procedures for our day-to-day operations and project work are dictated by a robust 60-page Standard Operating Manual which the board revisits regularly as we grow. A Code of Conduct and Child Protection Policy are both in place which inform ethical standards in our practices. Any new in-country partners or volunteers are vetted against DFAT's Consolidated List.

In order to maintain exceptional operational performance, our Director of Operations conducts a comprehensive Internal Audit every November before our financial reports are externally audited in January.



## SUSTAINABLE PRACTICES

As a dream that began with \$20 and a group of friends, we have always believed in rolling up our sleeves and working for our income. This has resulted in innovative fundraising streams such as our heavy scrap metal recycling. Monthly, two of our senior board members lead a volunteer team which collects and recycles steel from generous local businesses.

To date, we have scrapped almost thirty tons of scrap metal. As well as a valuable revenue source, we see this as our contribution to promoting sustainability in the community which helped us grow.

Similarly, every month we recycle cans and bottles donated to us from Townsville locals and community groups. This provides us with great opportunities to engage with our community and expand our commitment to sustainable practices.

After all, the principles of sustainability lay at the very core of our work and vision - we have provided a new life for almost 100 laptops which would otherwise have ended up in landfill. All of the laptops we place at the fingertips of a generation of future leaders are professionally recycled and refurbished.

# OUR VALUED SUPPORTERS

# KOMATSU



## Ewaste IT Recycling

[www.ewasteitrecycling.com.au](http://www.ewasteitrecycling.com.au)

✓ Free Pickup   ✓ Free Data Wiping   ✓ Locally Owned   ✓ Free Recycling





## OUR GLOBAL VISION

If asked to describe us in one word, we would choose 'ambitious'. As a youth-led organisation which grew out of 'Mum and Dad's basement' into an international foundation motivating positive change across four countries within just two years, we believe the sky is the limit.

Developing countries are falling further and further behind the growing digital divide and we aim to position ourselves as the disruption to this trend. We envisage a digitally literate global society where all individuals can harness the immense potential to improve lives which the technologies of today have to offer.

There are billions of people worldwide who are denied opportunities to improve their lives due to digital illiteracy. Imagine if their ideas and abilities were enabled to contribute to the global challenges we face.

A quality education can only be a digital education in today's world. By eventually providing the infrastructure required to digitise the entire education sector in Papua New Guinea, we hope to replicate this model across South Asia and the South Pacific. We aim to motivate governments to conceptualise digital learning facilities as infrastructural components as vital to quality education as classrooms and teachers.

Within two years of starting from zero we have placed digital learning opportunities at the fingertips of over 8,000 future leaders. In 2020 alone, we envisage this figure tripling. With support from larger corporate entities and governments, by 2030 we hope to have empowered millions of individuals whose ideas and abilities have, for too long, been silenced. If we make the world their oyster, we will all benefit from their pearls.





TAX & ACCOUNTING

---

**LiteHaus International Inc.**

**FINANCIAL REPORT  
FOR THE PERIOD ENDED  
31 Dec. 2019**

Suite 8, Kirwan Plaza, 40 Thuringowa Drive, Kirwan, QLD

Tel: 07 4755 4042 Fax: 07 4723 9763

Email: [tax@tctaa.com.au](mailto:tax@tctaa.com.au)

Web: [www.tctaa.com.au](http://www.tctaa.com.au)

**LiteHaus International Inc.**

**FINANCIAL REPORT**

**FOR THE PERIOD ENDED**

**31 December 2019**

<b>Content</b>	<b>Page</b>
Statement by the Board	3
Independent Auditor's Report	4
Balance Sheet	6
Income Statement	7
Notes to the Financials	9

**LiteHaus International Inc.**

**Statement by the Board**

In accordance with a resolution of the Board of the LiteHaus International Inc., the Board declares that the financial statements and the notes to financial statements as set out in pages 6 to 9:

- Present a true and fair view of the financial position of LiteHaus International Inc. as at 31 December 2019 and its performance for the period ended on that date in accordance with the accounting policies described in Note 1 to the financial statements; and
- at the date of this statement, there are reasonable grounds to believe that LiteHaus International Inc. will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Board and is signed for and on behalf of the Board by:

Chairman: Jack Growden - Signed Dated: 25-01-2020

**Jack Growden**

Treasurer: Anne Growden - Signed Dated: 26-01-2020

**Anne Growden**



## INDEPENDANT AUDITOR'S REPORT

### TO THE MEMBERS OF

### LiteHaus International Inc.

#### **Scope**

We have audited the attached special purpose financial report of LiteHaus International Inc. for the year ended 31 Dec. 2019, comprising the attached financial position statement as at 31 Dec. 2019, the income statement for the financial year ended on that date and notes to the financial statements.

#### **Board's Responsibility for the Financial Report**

The LiteHaus International Inc.' Board is responsible for the preparation and fair presentation of the financial report and have determined that the accounting policies described in Note 1 to the financial statements, which form part of the financial report, are consistent with the financial reporting requirements of LiteHaus International Inc.' constitution and the requirements of the *Associations Incorporation Act 1981 (QLD)* and are appropriate to meet the needs of the members. The Board's responsibilities also include establishing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

#### **Auditor's Responsibility**

Our responsibility is to express an opinion on the financial report based on our audit. No opinion is expressed as to whether the accounting policies used as described in Note 1, are appropriate to meet the need of the members. We have conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance as to whether the financial report is free from material misstatement.

Our audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on our judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. The procedures include examination on a test basis of the evidence supporting the amounts of disclosures in the financial statements, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects, the financial statements are presented fairly in accordance with the Australian Accounting Standards, to present a view which is consistent with our understanding of its operations.

#### **Independence**

In conducting our audit, we have complied with the independence requirements of the Australian professional ethical pronouncements.

**Qualification**

As is common for non-for-profit organisations, it is not practicable for the association to maintain an effective system of internal control over income including donations and fundraising activities until their initial entry into its financial records. Accordingly, it is not possible for our examination to include audit procedures to extend beyond the amounts of income recorded in the accounting records of the association. We are therefore unable to express an opinion whether the income including donations and fundraising activities are complete.

**Qualified Audit Opinion**

In our opinion, except for possible effects of the matter described in the Qualification paragraph, the financial report presents fairly in accordance with applicable Accounting Standards described in Note 1, other mandatory professional reporting requirements and the *Associations Incorporation Act 1981 (QLD)*, the financial position of LiteHaus International Inc. as at 31 December 2019 and the result of its operations for the year ending 31 December 2019.

Malcolm Howarth BCom FIPA  
Principal

m Howarth

Date: 24.1.20

Twin Cities Tax & Accounting  
Suit 8 Kirwan Plaza,  
40 Thuringowa Drive, Kirwan  
QLD 4817

**LiteHaus International Inc.**  
**Detailed Balance Sheet Statement**  
**As at 31 Dec. 2019**

	2019 \$	2018 \$
<b>Accumulated Funds</b>		
Opening balance	3,681.40	-
Surplus/(Deficit) for year	5,143.98	3,681.40
Closing Balance	<u>8,825.38</u>	<u>3,681.40</u>
<b>Current Assets</b>		
Cash on Hand	-	66.94
Cash at Bank - 66723	1,965.38	97.01
Cash at Bank - 66715	5.00	5.00
Project Inventory	6,375.00	3,629.00
Office & Transport Facilities	480.00	-
Total Current Assets	<u>8,825.38</u>	<u>3,797.95</u>
<b>Non-Current Assets</b>	<u>-</u>	<u>-</u>
<b>Total Assets</b>	<u>8,825.38</u>	<u>3,797.95</u>
<b>Current Liabilities</b>		
Loans - Jack Growden	-	116.55
Total Current Liabilities	<u>-</u>	<u>116.55</u>
<b>Non-Current Liabilities</b>	<u>-</u>	<u>-</u>
<b>Total Liabilities</b>	<u>-</u>	<u>116.55</u>
<b>Net Assets (Liabilities)</b>	<u>8,825.38</u>	<u>3,681.40</u>

**LiteHaus International Inc.**  
**Detailed Profit and Loss Statement**  
**For the year ended 31 Dec. 2019**

	Note	2019 \$	2018 \$
<b>OPERATION INCOME</b>			
<b>Cash Income</b>			
Community Fundraising (Raffles)		5,104.95	3,209.85
School Fundraisers		563.80	-
Individual Donations		4,355.95	3,417.36
Paypal Donations		173.52	-
Recycling Programs		3,470.65	2,643.50
Corporate Sponsorship		11,700.00	519.80
Grants		5,000.00	-
Miscellaneous		1,966.20	-
<b>Total Cash Income</b>		<b>32,335.07</b>	<b>9,790.51</b>
<b>In-Kind Income</b>			
Equipment		4,915.41	4,064.95
Transport & Logistics Contributions		2,293.83	-
Services		1,791.00	530.00
Marketing Materials		465.86	-
Other		2,691.00	921.25
<b>Total In-Kind Income</b>		<b>12,157.10</b>	<b>5,516.20</b>
<b>Total Operation Income for year Received</b>		<b>44,492.17</b>	<b>15,306.71</b>
<b>OPERATION EXPENSES</b>			
<b>Project Expenses</b>			
Opening Project Inventories		3,629.00	-
Inventories Received after Adj.		10,432.49	-
Closing Project Inventories		6,375.00	-
Project Inventories Distributed		7,686.49	-
Papua New Guinea		22,432.67	8,536.09
Uganda		640.00	795.00
Pakistan		79.80	630.75
<b>Total Project Expenses</b>		<b>30,838.96</b>	<b>9,961.84</b>
<b>Admin. Expenses</b>			
Banking		120.00	95.20
IT		814.31	318.98
Events		25.00	25.00
Facilities upkeep costs		102.50	-
Marketing		1,190.21	255.54

Legal		472.50	-
Advancement		3,534.56	101.57
Fundraising Outlays		1,296.70	720.00
Miscellaneous		953.45	147.18
<b>Total Admin. Expenses</b>		<b>8,509.23</b>	<b>1,663.47</b>
<hr/>			
<b>Total Operation Expenses</b>		<b>39,348.19</b>	<b>11,625.31</b>
<hr/>			
<b>Surplus/(Deficit) from Operation Activities</b>		<b>5,143.98</b>	<b>3,681.40</b>
<hr/>			
<b>Volunteer In-Kind – Overseas Programmes</b>			
<b>Volunteer In-Kind Income</b>			
Volunteer In-Kind Donations	2	16,423.83	-
Government Grants		-	-
<b>Total Volunteer In-Kind Income – Overseas Programmes</b>		<b>16,423.83</b>	<b>-</b>
<hr/>			
<b>Volunteer In-Kind Expenses</b>			
<b>Volunteer In-Kind Expenses</b>			
PNG006		3349.44	-
PNG007-009		6395.04	-
PNG010		5428.98	-
<b>Total Volunteer In-Kind Expenses</b>		<b>15,173.46</b>	<b>-</b>
<hr/>			
<b>Community Education Volunteer In-Kind Expenses</b>			
JCU Market Days (x 2)		303.12	-
Blackhawks Community Corner		454.68	-
Saints Rotary Club Meetings (x 2)		113.67	-
Richmond Hill State School Speech		252.60	-
PNGJCUSA Speech		25.26	-
Komatsu Dinner Speech		101.04	-
<b>Total Community Education Volunteer In-Kind Expenses</b>		<b>1,250.37</b>	<b>-</b>
<hr/>			
<b>Total Volunteer In-Kind – Overseas Programmes Expenses</b>		<b>16,423.83</b>	<b>-</b>
<hr/>			
<b>Surplus/(Deficit) from Volunteer In-Kind</b>		<b>-</b>	<b>-</b>
<hr/>			
<b>Total Surplus/(Deficit) for Year</b>		<b>5,143.98</b>	<b>3,681.40</b>
<hr/>			

**LITEHAUS INTERNATIONAL INC.****NOTES TO THE FINANCIAL STATEMENTS  
FOR THE PERIOD ENDED 31 DECEMBER 2019****1. Statement of Accounting Policies**

These financial statements are a special purpose financial report prepared in order to satisfy the financial reporting requirements of the *Associations Incorporation Act 1981 (QLD)*. The Board has determined that the Association is not a reporting entity.

The statements have been prepared in accordance with the requirements of the *Associations Incorporation Act 1981 (QLD)* and the following Australian Accounting Standards and other mandatory professional reporting requirements:

AASB 101: Presentation of Financial Statements

AASB 108: Accounting Policies, Changes in Accounting Estimates and Errors

AASB 110: Events after the Balance Sheet Date

AASB 1031: Materiality

No other Australian Accounting Standards or other mandatory professional reporting requirements have been applied.

The statements are prepared on the accrual basis. They are based on historic costs and do not consider changing money values, or except where specifically stated, current valuations of non-current assets.

**2. Volunteer In-Kind Donations**

The Association's volunteers performed volunteer work in relation to **overseas programs** including community education programs. The value of the work is based on the eligible volunteer time the Association's volunteers spent on the programs and DFAT's ANGO salary levels. The Board has decided to donate the value of the work which is shown as an income in the Profit & Loss Statement accordingly.

