



Never Forgotten Animal Society, Inc.

P.O. Box 1193, Pahrump, NV 89041
Phone: **775-764-9070** Fax: **775-582-0486**

Email: neverforgottenanimalsociety@gmail.com
www.neverforgottenanimalsociety.com

Bi-Monthly Board Meeting

Thursday, February 7, 2019
520 East Street, Suite C
5:30 PM

In Attendance:

Molly Clark, *President*
Pat Leming, *Executive Director and Treasurer*
Lisa Hafen-Hamrick, *Secretary*
Glenn Roberts, *Director*
Sue Roberts, *Volunteer*
Sheryl Hunter, *Volunteer*
Danielle Altiero, *Volunteer*
Sabrina Paskvan, *Volunteer*
Scott Stell, *Volunteer*

Agenda:

Welcome & Call To Order by Molly at 5:30 pm

Reading Of Minutes From Last Meeting:

- Report as recorded by Lisa Hafen-Hamrick, Secretary – Pat motioned to approve and accept the minutes Glenn seconded, passed unanimously.
-

Old Business:

- Opening a petty cash account at Meadows Bank. Pat Leming – Bank cards are in the mail with a \$200 limit. One time purchase above \$200 call and get approval.
- Opening Tractor Supply Account. Application has been mailed and a request for State of NV tax exempt status will be applied for this weekend.
- Purchasing crates and carriers. Molly Clark Update – Not all of the crates and carriers have come in so they will contact us when the whole order has arrived. Still looking for donations of carriers.
- Update on Secretary of State. Lisa and Pat – updates to the site don't need to be done until Nov. Will leave as is for now so no cost to change.
- PetFinder Update.... Table until next meeting – still looking into it.
- Reminder for the End of the Month Volunteer Reports – Due by the 1st of each month.

New Business:

- Resignation of Tina Hess as NFASI Vice President – Received email Feb. 3 due to time constraints. Will still honor commitment for logo awards and donation of laptop.
- Commitments of the NEW NFASI Location. Pat Leming – Pat provided report of costs for new office location. Estimate of \$880 per month all inclusive. Annual cost estimated at \$10,220 per year. Will partner with Tails of Nye County for shared cost of Internet.
- 101 Cats – A citizen had cats...she passed away and another citizen picked them up and added to hers which amounted to 101 cats. The citizen says that most of the cats are domesticated. Some have ringworm and some have not been spayed or neutered. Tomorrow the citizen will call Pat and has agreed to give up 35 cats. Pat has agreed to go and look at the cats to evaluate and start paperwork. If they are in shape we will set up a trip to meet with Humane Society of Reno.
- NFASI vs. NFAS being consistent – NFASI is the correct acronym...everybody to use NFASI.
- NFASI Gmail Account - Info@neverforgottenanimalsociety.com – Lisa will monitor email account. Molly will investigate how to change over to gmail account so it is user friendly and how to add an info button.
- Board Members Reimbursement Policy. Table until next meeting.

Ongoing Discussion Items:

- Maddie's Fund "Funding a NonProfit" Seminar 3/7 & 3/14 in Las Vegas – Pat has signed up for these seminars. 3/7 Major Gift Challenge. 3/14 Fund Raising For Animal Welfare.
- Events Schedule – Working on a coming soon event schedule.
- Establish a Committee to Recruit Fosters & Establish a Fostering System – Posters for fosters wanted to display around town.
- Establish a Grants Committee: Continue until next meeting.
- Award of Shelter Contract... A continuing discussion – Pat has a meeting with Mark Robison and Denise Stevens from Nevada Humane Society regarding DHAS on March 15.

Committee Reports:

- Education Committee Pet Awareness Day 2019 Floyd March 8 & Hafen March 19 – Dr. Z has agreed to appear at Floyd and Dr. Hadland to Hafen as well as professional trainers. Hand out educational flyers before the events.
- Logo Committee Update. Narrowing the choices. Lisa Hafen & Molly Clark. Molly has defined the logo entry. Molly will send the samples to our emails and we are to choose 2 and send them back to her. Molly will send selections to the artist to finish up.



Financial Report:

- Pat Leming, Treasurer – will report at next meeting. Tax returns will be completed by next meeting. \$3,500 in general account and \$10,000 still in Maddie’s Fund account.

Executive Director’s Update:

- Pat Leming, Executive Director – NFASI has accomplished a tremendous amount in just 3 short months with very few people. NFASI needs a steady income stream...working to that end. Will get a locking fridge for medicines and Pat and Sammy will have keys. Pat handed out a Board duty sheet for everyone to read and sign.

Meeting adjourned at 6:55 PM Pat made motion Glen seconded.

Next Meeting:

Thursday, February 21, 2019 at 5:30 pm, 520 East Street, Suite C