

7 day waiting period Exemption Letter format to be presented by a certified Law Enforcement Officer for the immediate purchase and pick up of a weapon on the same day.

7-DAY EXEMPT LETTER MUST BE ON ORIGINAL FULL COLOR POLICE AGENCY LETTERHEAD – **PHOTOCOPY OF ORIGINAL LETTER WILL NOT BE ACCEPTED.**

(TYPE DATE)

Mrs. Dawn Walters
Cop Shop, Inc.
803 E. Baltimore Street
Baltimore, MD 21202-4739

RE: (TYPE OFFICER'S RANK AND FULL NAME)

Dear Mrs. Walters:

(TYPE OFFICER'S NAME) is a sworn law enforcement officer employed by the (TYPE AGENCY) and is assigned to (TYPE CURRENT ASSIGNMENT). (TYPE OFFICER'S NAME) is purchasing a (TYPE MAKE & MODEL OF WEAPON) from The Cop Shop.

As (TYPE OFFICER'S NAME) Commanding Officer, I certify that (TYPE OFFICER'S NAME) will use this firearm in the performance of official duties and is not being acquired for purposes of transfer or resale. I further certify that a records check revealed that (TYPE OFFICER'S NAME) has no convictions for the misdemeanor crime of domestic violence.

If I can be of further assistance in this matter, please contact me at (TYPE DIRECT OFFICE PHONE NUMBER OF OFFICIAL SIGNING THIS LETTER).

Sincerely,

(Signature of Lieutenant or Above)
TYPE FULL NAME
TYPE RANK (must be Lieut. Or Above)
TYPE CURRENT ASSIGNMENT

(Signature of Purchasing Officer)
TYPE OFFICER'S FULL NAME
TYPE RANK OF OFFICER
TYPE CURRENT ASSIGNMENT

NOTE:

1. FAX the original to 410-837-0141, or scan and E-mail to copshopmd@aol.com for "APPROVAL". (DO NOT bring in the letter until approved – See #2 below)
2. Call 410-837-5757 for approval prior to bringing ORIGINAL LETTER to The Cop Shop.

NOTE: You must verify this 7-day letter is approved. IF the original form is altered, the letter cannot be accepted and will be "REJECTED".

3. Bring in Original Letter on "Full Color Departmental Letterhead" containing original signatures on it.

"Digital Signatures" not accepted.