

# **Internet Society Sierra Leone Chapter 2024 Election**

## **Election Rules and Procedures**

### 1) Introduction

The following article lays out the details for the election of ISOC-Sierra Leone Executive officers.

#### Article V. – Officers

1. The officers of this Chapter shall be: President, Vice President, Secretary, Public Relations Officer, Financial Controller and two (President and Secretary) from each ISOC-SL Academic Chapter.
2. The officers, with the exception of the ISOC-SL Academic Chapter Officers, shall be elected at the bi-annual Election (or Business) meeting on an election year. They shall take office after being sworn-in at the Annual gathering of members and serve for a two-year term.
3. The term limit for elected officers is two.
4. The Chapter's election shall be held at the last or next to last meeting of the Chapter's fiscal year or by open ballot with the results announced at the Election meeting. This is to provide for or a period of transition from the outgoing Executive Council to the incoming Council.

### 2) Scope

The rules cover eligibility, procedures, and dispute resolution for the ISOC-Sierra Leone Chapter 2024 election.

### 3) Positions

This election is to elect:

- a) President
- b) Vice President
- c) Secretary
- d) Financial Controller
- e) Public Relations Officer

### 4) Eligibility according to chapter bylaws

a) In order to vote in these elections, a person must:

- be a member of ISOC-Sierra Leone Chapter
- have been a member for minimum of 1(one) year prior to election day.

b) Persons who stand for any of the positions mentioned under Section 3) Positions above, must:

- be a member of ISOC-Sierra Leone Chapter
- have been a member for minimum of 2 (Two) years

\*Members of the election committee cannot stand for any open position

### 5) Procedure

a) Election will be conducted online and at a General Meeting.

b) The Election Committee will announce the election timeline to all chapter members on approval of these draft rules.

c) The Election Committee will send out an Expression of Interest requests (EOI) to all chapter members to ensure all chapter members have a chance to express their interest in standing for a position. All expression of interest should be emailed to: [info@isoc-sl.org](mailto:info@isoc-sl.org)

d) The Election Committee will publish a list of validly nominated candidates at the close of nomination period. Any person who will have sent a nomination but does not appear in the list of nominated candidates will receive justification (based on point 4b above) for their name not appearing in the nomination list.

e) The Election Committee will configure the online voting tool according to the list of open positions and approved candidates.

5

f) An invitation to vote will be sent out to all members.

g) Multiple reminders (At least 2) to vote will be sent during the online voting period, including a final reminder sent 24 hours before the end of the online voting period.

h) The online voting will automatically close at the day and time approved by the election committee. (Date & time)

i) The Election Committee will verify the results and publish the election results within 24 hours to the entire chapter's membership.

j) The elected officers will take office during the chapter's Annual General Meeting (AGM).

k) The chapter will update the chapter's official web presence to publish the names of the newly elected officers.

6) Dispute Resolution

a) Members may register complaints with the Election Committee at any time in the process by sending an e-mail to: [info@isoc-sl.org](mailto:info@isoc-sl.org)

b) If any member believes that a standing candidate or voter is not eligible according to Section 4 of these Rules, or during the election process has violated the chapter's Code of Conduct, they may present an appeal to the Election Committee. The Election Committee has final discretion over the consideration of such appeals, including dismissal, and has the authority to disqualify a voter or candidate.

7) Report

a) The Election Committee will prepare a report to be formally presented to all chapter members and the Executive Committee on completion of its mandate.