

TERMS & CONDITIONS

2024-2025



JEM
CHEMISTRY
TUITION



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www.jemchemistrytuition.com



Tutoring is a two-way agreement.

By sending your child to their first session, it will be deemed that you accept the following terms and conditions.

SESSION PRICING

All sessions take place via Zoom. Group sessions are priced at £35 per 80 minute session for KS3 and KS4. Additional 1:1 sessions in holidays (where available) are priced at £60 per 60 minute session.

PAYMENTS

- Sessions are payable one month in advance and an invoice will be sent two weeks prior to the start of the following month.
- Payment is due by the 1st of the month or 48 hours before the student's first session (if joining part-way through a month). Failure to make a payment on time may mean the student is at risk of losing their place.
- Payments can be made securely using bank transfer or Stripe card payment (please note, using Stripe will occur a small fee).
- One off trial sessions are payable at the normal rate (see above) and must be made at the time of booking. Payments for trial sessions are non-refundable.

HOLIDAYS

- Sessions take place within the term dates detailed on the last page of this document.
- Sessions take place on bank holidays, unless they fall within a scheduled break. If a student cannot attend a session on a bank holiday, my normal cancellation policy applies.

CANCELLATIONS & REFUNDS

- Refunds are not given if a student misses a session, however they will have access to all lesson materials and lesson notes.
- In the unlikely event that I have to cancel a session (for example, due to illness), I will endeavour to offer an alternative session. If this is not possible, a refund for that session will be provided.
- Contracts can be cancelled at any time from both sides. I ask where possible, a one month notice period is given.
- I allow one short term cancellation per term (to allow for illness or other unforeseen circumstances). Term dates are detailed on the last page of this document. If taken, this cancellation will be credited to the next month's invoice.

PROGRESS

- I will work consistently hard to promote positive progress, confidence and independent learning skills. I will use my teaching and examining experience to facilitate increased confidence with exam technique and revision skills. In addition I will tailor learning for students individual needs.
- However, due to external variables beyond my control, I cannot guarantee a grade outcome for any student.

OBLIGATIONS

The Tutor (Joy Murphy):

- Agrees to plan sessions to provide maximum possible benefit to the Student in the allotted time.
- Agrees to keep all student names and faces confidential when using examples for marketing purposes.
- Agrees to plan engaging and informative tutoring sessions.
- Agrees to endeavour to tailor sessions to students individual needs.
- Has an up to date enhanced DBS certificate.
- Shall at no time be obligated to carry out assignments on behalf of the Student.

The Student (and Parents):

- Agrees to provide me with an approximate teaching timeline, so sessions can be tailored where possible.
- Agrees to participate in sessions to the best of their ability.
- Agrees to using their camera and microphone in sessions unless otherwise agreed.
- Agrees to complete any tuition related tasks both within sessions and independently.
- Agrees to arrive promptly to sessions, with all necessary materials (printed or otherwise).

TERM DATES 2024-2025

TERM 1

Monday 9th September - Friday 20th December

Half-term break: Saturday 26th October - Sunday 3rd November

Christmas holiday: Saturday 21st December - Sunday 5th

January

TERM 2

Monday 6th January - Friday 4th April

Half-term break: Saturday 15th February - Sunday 23rd February

Easter holiday: Saturday 5th April - Monday 21st April

TERM 3

Tuesday 22nd April - Friday 11th July

Half-term break: Saturday 24th May - Sunday 1st June